

## 2008-09 ACADEMIC CALENDAR

August 7	New Faculty Benefits Workshop, 8:30 a.m. - 12:30 p.m., 111 Boling University Center
August 9	Summer Commencement, 11 a.m., Elam Center
August 11	Summer II Grades due at 8:30 a.m. Administrative Retreat, 8 a.m. - 12 noon - 111 Boling University Center
August 14	New Faculty Benefits Workshop, 8:30 a.m. - 12:30 p.m., 229 Boling University Center Academic Council Retreat - 1 - 5 p.m., McCombs Center
August 18	New Faculty Orientation, 8 a.m. - 12 noon, 111 Boling University Center Faculty Senate Retreat, 9 - 11:30 a.m., Boling University Center Ballroom
August 19	Fall Faculty Coffee, 9:30 a.m., Lobby - Outside Watkins Auditorium Fall Faculty Meeting, 10:00 a.m., Watkins Auditorium
August 20	Fall Teaching Effectiveness Workshop, 8:30 - 12:00 noon, 111 Boling University Center
August 20-22	First Year Initiative
August 21	Deadline for submission of items to Undergraduate and Graduate Councils for September 2 and September 4 meetings
August 25	Classes Begin--Fall Semester
August 26	Committee on Instruction, 3 p.m, 247 Holt Humanities Building Personnel Policies Committee, 3 p.m., 229 Boling University Center
August 27	Deans Council, 10 a.m., Chancellors' Conference Room
August 29	Last day to add classes; last day to drop classes without record of enrollment (full-term courses only) Deadline for submission of academic program proposals and <i>Faculty Handbook</i> revisions for Board of Trustees Fall meeting
September 1	LABOR DAY – OFFICES CLOSED
September 2	Budget and Economic Concerns Committee, 3 p.m., 328 Hall-Moody Administration Building Undergraduate Council, 3 p.m., 247 Holt Humanities Building Nominations for Coffey/Cunningham Awards due to Deans
September 4	Graduate Council, 3 p.m., 343 Gooch Hall
September 5	THEC 14 <sup>th</sup> day report, 5 p.m. Deadline for submission of action items for Fall Board of Trustees Meeting
September 9	Faculty Senate Executive Committee, 3 p.m., 328 Hall-Moody Administration Building Class rolls due electronically to Financial Aid with "NS" (No Shows) indicated
September 10	Academic Council, 10 a.m., 328 Hall-Moody Administration Building
September 12	Deadline for submission of information items for Fall Board of Trustees Meeting
September 23	Faculty Senate, 3:15 p.m., 111 Boling University Center

September 24 Deans Council, 10 a.m., 324 Hall-Moody Administration Building

September 25 Deadline for submission of items to Undergraduate and Graduate Councils for October 7 and October 9 meetings

September 29 Faculty Research and Development Committee, 4 p.m., 104 Hall-Moody Administration Building

September 30 Committee on Instruction, 3 p.m., 247 Holt Humanities Building  
Personnel Policies Committee, 3 p.m., 229 Boling University Center

October 1 Strategic Plans from academic departments to Deans  
Nominations from deans for Coffey/Cunningham Awards to Research, Grants, and Contracts

October 7 Budget and Economic Concerns Committee, 3 p.m., 328 Hall-Moody Administration Building  
Undergraduate Council, 3 p.m., 247 Holt Humanities Building

October 8 Academic Council, 10 a.m., 328 Hall-Moody Administration Building

October 9 Graduate Council, 3 p.m., 343 Gooch Hall

October 10 Spring schedules to Deans  
Mid-Term Grades Due, 5 p.m.

October 11-14 FALL BREAK - OFFICES OPEN

October 16 General Faculty Meeting, 3:15 p.m., Watkins Auditorium

October 17 Spring Schedules to Registrar  
Last day to drop (Full-term courses only); will receive a W

October 21 Faculty Senate Executive Committee, 3 p.m., 328 Hall-Moody Administration Building

October 22 Deans Council - 324 Administration Building

October 23 Spring Schedules available on the Web

October 24 Fall Board of Trustees Meeting - Knoxville

October 28 Faculty Senate, 3:15 p.m. 111 Boling University Center

October 29 Deans, Directors, Department Chairs Meeting, 12 noon, 125 Boling University Center

October 30 Deadline for submission of items to Undergraduate and Graduate Councils for November 11 and November 13 meetings

October 31 Strategic Plans from Deans to Academic Affairs  
Coffey and Cunningham Nominees Application Materials to Research, Grants, and Contracts

November 4 Committee on Instruction, 3 p.m., 247 Holt Humanities Building  
Personnel Policies Committee, 3 p.m., 229 Boling University Center

November 10-18 Advising and Begin Registration for Spring Semester, 2009

November 11	Budget and Economic Concerns Committee, 3 p.m., 328 Hall-Moody Administration Building Undergraduate Council, 3 p.m., 247 Holt Humanities Building
November 12	Academic Council - 10 a.m., 328 Hall-Moody Administration Building
November 13	Graduate Council - 3 p.m., 343 Gooch Hall Deadline for submission of Students' Special Requests to Undergraduate Council for November 25 Meeting (Send Requests to Records Office)
November 14	Strategic Plans from Academic Affairs to Chancellor
November 18	Faculty Senate Executive Committee, 3 p.m., 328 Hall-Moody Administration Building
November 20	THEC Fall Quarterly Meeting
November 26	Deans Council, 10 a.m., 324 Administration Building
November 25	Undergraduate Council, 3 p.m., 247 Holt Humanities Building (Students' Special Requests Only)
November 26	THANKSGIVING BREAK – NO CLASSES – OFFICES OPEN
November 27-30	THANKSGIVING HOLIDAYS – OFFICES CLOSED
December 2	Faculty Senate, 3:15 p.m., 111 Boling University Center
December 4	Incompletes from Spring 2008, calculated as F's
December 5	Classes End Incompletes from Summer 2008, calculated as F's
December 6-12	Final Exams
December 10	Academic Council, 10 a.m., Chancellors' Conference Room
December 12	GRADES DUE FOR GRADUATING STUDENTS, 5 p.m.
December 13	FALL COMMENCEMENT, 11 a.m. Elam Center Grades FOR ALL STUDENTS, 4 p.m.
December 20-28	CHRISTMAS HOLIDAY – OFFICES CLOSED
January	Planning and Assessment performance appraisals should be completed early Spring Semester THEC Winter Meeting and Joint Meeting w/SBE
January 1	NEW YEAR'S HOLIDAY – OFFICES CLOSED
January 2	Deadline for academic program proposals and <i>Faculty Handbook</i> revisions for Board of Trustees Winter Meeting
January 8	Purge for non-payment/Confirmation of Attendance Deadline for submission of items to Undergraduate and Graduate Councils for January 20 and January 22 meetings
January 9	Student advising/Registration for Spring Semester, 2008 Dossiers from faculty seeking promotion and/or tenure due to department chairs/deans/director Deadline for submission of action items for Winter Board of Trustees Meeting

January 12      Classes Begin

January 13      Committee on Instruction, 3 p.m., 247 Holt Humanities Building  
 Personnel Policies Committee, 3 p.m., 229 Boling University Center

January 14      Academic Council, 10 a.m., 328 Hall-Moody Administration Building

January 16      Deadline for submission of information items for Board of Trustees Winter Meeting  
 Promotion and Tenure Departmental Committees meetings with Deans/Director  
 Last day to add classes; last day to drop classes with no record of enrollment (full-term courses)

January 19      MARTIN LUTHER KING, JR. DAY – OFFICES CLOSED

January 20      Budget and Economic Concerns Committee, 3 p.m., 328 Hall-Moody Administration Building  
 Undergraduate Council, 3 p.m., 247 Holt Humanities Building

January 22      Graduate Council, 3 p.m., 343 Gooch Hall

January 23      THEC 14<sup>th</sup> Day Report, 5 p.m.

January 27      Faculty Senate Executive Committee, 3 p.m., 328 Hall-Moody Administration Building

January 26      Class rolls due electronically to Financial Aid with “NS” (No Shows) indicated

January 28      Deans Council, 10 a.m., 324 Hall-Moody Administration Building

February 2      Reagan Faculty Leave Proposals due to Research, Grants, and Contracts

February 4      Faculty Research and Development Committee, 4 p.m., 104 Hall-Moody Administration Building

February 6      Promotion and tenure recommendations to Department Chairs from departmental committees

February 10     Faculty Senate, 3:15 p.m., 111 Boling University Center

February 11     Academic Council, 10 a.m., 328 Hall-Moody Administration Building

February 12     Deadline for submission of items to Undergraduate and Graduate Councils for February 24 and  
 February 26 meetings

February 16     Faculty Research and Development Committee, 4 p.m., 104 Hall-Moody Administration Building

February 17     Committee on Instruction, 3 p.m., 247 Holt-Humanities Building  
 Personnel Policies Committee, 3 p.m., 229 Boling University Center

February 19     General Faculty Meeting, 3:15 p.m., Watkins Auditorium

February 20     Summer Schedules to Deans

February 24     Budget and Economic Concerns Committee, 3 p.m., 328 Hall-Moody Administration Building  
 Undergraduate Council, 3 p.m., 247 Holt Humanities Building

February 25     Deans Council, 10 a.m., 324 Administration Building

February 26	Graduate Council, 3 p.m., 343 Gooch Hall
February 27	Summer schedules to Registrar Fall schedules to Deans Faculty Resumes to Deans/Director from Department Chairs Promotion and/or tenure recommendations to Deans/Director from Department Chairs Board of Trustees Winter Meeting - Memphis
March 2	MID-TERM GRADES, 8:30 a.m. Applications for Faculty Research and Faculty Development (Teaching, Research, Technology, and International Travel,) Proposals due to Research, Grants, and Contracts
March 3	Faculty Senate Executive Committee, 3 p.m., 328 Hall-Moody Administration Building
March 6	Fall schedules to Registrar Last day to drop a class; will receive a W (Full-term courses only).
March 9-13	SPRING BREAK – OFFICES OPEN
March 17	Faculty Senate, 3:15 p.m., 111 Boling University Center
March 19	Deadline for submission of items to Undergraduate and Graduate Councils for March 31 and April 2 meetings
March 20	Promotion and tenure recommendations to Academic Affairs from Deans/Director
March 24	Committee on Instruction, 3 p.m., 247 Holt Humanities Building Personnel Policies Committee, 3 p.m., 229 Boling University Center
March 25	Deans Council, 10 a.m., 324 Hall-Moody Administration Building DDDC Meeting, 12 noon, 125 Boling University Center
March 30	Faculty Research and Development Committee, 4 p.m., 104 Hall-Moody Administration Building
March 31	Budget and Economic Concerns Committee, 3 p.m., 328 Hall-Moody Administration Building Undergraduate Council, 3 p.m., 247 Holt Humanities Building
March 30-April 7	Advising and begin registration for Summer and Fall Semesters, 2009
March 30-April 5	International Week
April	THEC Spring Quarterly Meeting
April 1	Faculty Resumes to Academic Affairs from Deans/Director Planning and Assessment Forms to Academic Affairs from Deans/Director  Graduate Council, 3 p.m., 343 Gooch Hall Deadline for submission of Students' Special Requests to Undergraduate Council for April 14 meeting (Send to Records Office)
April 7	Faculty Senate Executive Committee, 3 p.m., 328 Hall-Moody Administration Building
April 8	Academic Council, 10 a.m., Chancellors' Conference Room

April 9	Promotion and Tenure recommendations to Chancellor from Academic Affairs
April 10	GOOD FRIDAY HOLIDAY – OFFICES CLOSED
April 14	Undergraduate Council, 3 p.m., 247 Holt Humanities Building (Students' Special Requests)
April 16	Deadline for submission all academic program proposals and <i>Faculty Handbook</i> revisions for Board of Trustees Annual Meeting
April 21	Faculty Senate, 3:15 p.m., 111 Boling University Center
April 22	Deans Council, 10 a.m., 324 Hall-Moody Administration Building
April 23	Deadline for submission of recommendations for Promotion and Tenure for Board of Trustees Annual meeting
April 27	Classes End
April 28	Incompletes for Fall 2008, calculated as F's
April 28-29	Study Days
April 30	Deadline for submission of action items for Board of Trustees Annual Meeting
April 30-May 6	Finals
May 7	Deadline for submission of information items for Board of Trustees Annual Meeting
May 8	GRADES DUE, 8:30 a.m.
May 9	COMMENCEMENT, 11 a.m., Elam Center
May 13	Academic Council, 10 a.m., 328 Hall-Moody Administration Building
May 25	MEMORIAL DAY HOLIDAY – OFFICES CLOSED
May 27	Deans Council, 10 a.m., 324 Hall-Moody Administration Building
May 29	Purge Date for Summer School
June 1	Classes Begin, First and Full Summer Term, 2009
June 2	Last day to add for First Summer Term, 2009
June 3	Last day to add for Full Summer Term, 2009
June 10	Academic Council, 10 a.m., 328 Hall-Moody Administration Building
June 17	Board of Trustees Annual Meeting - Knoxville
June 24	Deans Council, 10 a.m., 324 Hall-Moody Administration Building
July	THEC Summer Quarterly Meeting

July 2                   Classes End for First Summer Term, 2009 (Final Exams on last day of classes)  
Advising/Registration Second Summer Term, 2009

July 3                   INDEPENDENCE DAY HOLIDAY – OFFICES CLOSED

July 6                   First Summer Term Grades Due, 8:30 a.m.

July 7                   Classes Begin, Second Summer Term, 2009

July 8                   Academic Council, 10 a.m., Chancellors' Conference Room  
Last day to add a class for Second Summer Term, 2009

July 22                  Deans Council, 10 a.m., 324 Hall-Moody Administration Building

July 24                  54<sup>th</sup> Day THEC Report

August 7                Classes End (Final Exams for Second and Full Summer Term, 2009 given on last  
day of class.)

August 8                COMMENCEMENT, 11 a.m., Elam Center

August 10              Grades Due, 8:30 a.m.