

## 2011-2012 ACADEMIC CALENDAR

(August 18, 2011)

- August 12** Summer 2011 classes end
- August 15** Administrative Retreat, 7:00 a.m. – 5:00 p.m. – University Center  
All Summer and Summer II 2011 grades due at 8:30 a.m.  
LOI for Faculty Group Project Abroad due
- August 16** Faculty Senate Retreat, 9:00 – 11:30 a.m. – University Center  
New Faculty Orientation, 1:00 – 5:00 p.m. – 111 University Center
- August 17** Fall Faculty Coffee, 9:30 a.m. – Watkins Auditorium Lobby  
Fall Faculty Meeting, 10:00 a.m. – 11:30 a.m. – Watkins Auditorium  
Skyhawk Central Set-Up, 8:00 a.m. – 11:00 p.m. – University Center
- August 18** Skyhawk Central – 9:00 a.m. – 3:00 p.m. – University Center Ballroom  
FYI Opening Ceremony – 5:00 p.m. – Elam Center  
Deadline of 5:00 p.m. for submission of items to Undergraduate and Graduate Councils for August 30 and September 1 meetings
- August 22** Fall Semester classes begin
- August 23** Committee on Instruction – 3:00 p.m. – 247 Humanities Building  
Personnel Policies Committee – 3:00 p.m. – 229 University Center
- August 24** Academic Council – 10:00 a.m. – 328 Administration Building
- August 26** Last day to add classes; last day to drop classes without record of enrollment (full-term courses only)
- August 30** Budget & Economic Concerns Committee – 3:00 p.m. – 328 Administration Building  
Undergraduate Council – 3:00 p.m. – 247 Humanities Building
- September 1** Graduate Council – 3:00 p.m. – 343 Gooch Hall
- September 2** THEC 14<sup>th</sup> Day Report, 5:00 p.m. cutoff
- September 5** LABOR DAY HOLIDAY – OFFICES CLOSED
- September 6** Senate Executive Committee – 3:00 p.m. – 328 Administration Building  
Class rolls due electronically to Financial Aid with “NS” (No Shows) indicated
- September 14** Academic Council Retreat – 9:00 a.m. – 229 University Center
- September 20** Faculty Senate – 3:15 p.m. – 111 University Center
- September 22** Deadline of 5:00 p.m. for submission of items to Undergraduate and Graduate Councils for October 4 and October 6 meetings  
General Faculty Meeting – 3:15 p.m. – Watkins Auditorium
- September 23** Deadline for submission of action items and information items for Fall Board of Trustees Meeting

- September 27** Committee on Instruction – 3:00 p.m. – 247 Humanities Building  
Personnel Policies Committee – 3:00 p.m. – 229 University Center
- September 28** Deans Council – 10:00 a.m. – 328 Administration Building
- October 1** Coffey and Cunningham Award nominations due in Deans’ offices by 5:00 p.m.  
Proposals due for Faculty Group Project Abroad  
Fall Preview Day – University Center
- October 4** Budget & Economic Concerns Committee – 3:00 p.m. – 328 Administration Building  
Undergraduate Council – 3:00 p.m. – 247 Humanities Building
- October 6** Graduate Council – 3:00 p.m. – 343 Gooch Hall
- October 7** Spring and Preliminary Maymester, Summer and Fall schedules to Deans  
Mid-Term grades due at 5:00 p.m.
- October 11** Senate Executive Committee – 3:00 p.m. – 328 Administration Building
- October 12** Academic Council – 10:00 a.m. – 328 Administration Building
- October 14** Finalized Spring and Preliminary Maymester, Summer and Fall schedules to Registrar  
Last day to drop (full-term courses only); will receive a “W”
- October 15-18** FALL BREAK – OFFICES OPEN (17-18)
- October 19** Northwest Tennessee College Fair – University Center
- October 21** Finalized Spring and Preliminary Maymester, Summer and Fall schedules available on the Web
- October 25** Faculty Senate – 3:15 p.m. – 111 University Center
- October 26** Deans Council – 10:00 a.m. – 328 Administration Building
- October 27** Deadline of 5:00 p.m. for submission of items to Undergraduate and Graduate Councils for  
November 8 and November 10 meetings
- October 27-28** Fall Board of Trustees Meeting in Knoxville
- October 29** Honors Preview Day – University Center
- November 1** Committee on Instruction – 3:00 p.m. – 247 Humanities Building  
Personnel Policies Committee – 3:00 p.m. – 229 University Center
- November 7-15** Begin advising and registration for Spring Semester
- November 8** Budget & Economic Concerns Committee – 3:00 p.m. – 328 Administration Building  
Undergraduate Council – 3:00 p.m. – 247 Humanities Building
- November 9** Academic Council – 10:00 a.m. – 328 Administration Building

<b>November 10</b>	Graduate Council – 3:00 p.m. – 343 Gooch Deadline of 5:00 p.m. for submission of items to Undergraduate Council for November 22 meeting
<b>November 15</b>	Senate Executive Committee – 3:00 p.m. – 328 Administration Building
<b>November 17</b>	THEC Fall Quarterly Meeting
<b>November 19</b>	Fall Preview Day – Elam Center
<b>November 22</b>	Undergraduate Council – 3:00 p.m. – 247 Humanities Building
<b>November 23</b>	THANKSGIVING HOLIDAY – NO CLASSES – OFFICES OPEN
<b>November 24-27</b>	THANKSGIVING HOLIDAY – NO CLASSES – OFFICES CLOSED (24-25)
<b>November 29</b>	Faculty Senate – 3:15 p.m. – 111 University Center
<b>November 30</b>	Deans Council – 10:00 a.m. – 328 Administration Building
<b>December 1</b>	Incompletes from Spring 2011 Semester, calculated as “F”
<b>December 2</b>	Fall Semester classes end Incompletes from Summer 2011, calculated as “F”
<b>December 3-9</b>	Final exams
<b>December 9</b>	Grades due for graduating students at 5:00 p.m.
<b>December 10</b>	FALL COMMENCEMENT – 11:00 A.M. – ELAM CENTER Grades due at 4:00 p.m.
<b>December 12</b>	TEAC meeting (time TBD)
<b>December 15</b>	Academic Council – 10:00 a.m. – 229 University Center
<b>January 10</b>	Purge for non-payment/confirmation of attendance
<b>January 11</b>	Academic Council – 10:00 a.m. – 328 Administration Building
<b>January 12</b>	Deadline of 5:00 p.m. for submission of items to Undergraduate and Graduate Councils for January 24 and January 26 meetings Spring Semester classes begin
<b>January 16</b>	MARTIN LUTHER KING JR HOLIDAY – OFFICES CLOSED
<b>January 17</b>	Committee on Instruction – 3:00 p.m. – 247 Humanities Building Personnel Policies Committee – 3:00 p.m. – 229 University Center
<b>January 18</b>	Last day to add classes; last day to drop classes without record of enrollment (full-term courses only)
<b>January 20</b>	Class rolls due electronically to Financial Aid with “NS” (No Shows) indicated

- January 24** Budget and Economic Concerns Committee – 3:00 p.m. – 328 Administration Building  
Undergraduate Council – 3:00 p.m. – 247 Humanities Building
- January 25** THEC 14<sup>th</sup> Day Report, 5:00 p.m. cutoff  
Deans Council – 10:00 a.m. – 328 Administration Building
- January 26** THEC Winter Meeting and Joint Meeting with State Board of Education (tentative)  
Graduate Council – 3:00 p.m. – 343 Gooch Hall
- January 27** Deadline for submission of action items and information items for Winter Board of Trustees Meeting
- January 31** Senate Executive Committee – 3:00 p.m. – 328 Administration Building
- February 1** Reagan Leave Proposals due
- February 8** Academic Council – 10:00 a.m. – 328 Administration Building
- February 14** Faculty Senate – 3:15 p.m. – 111 University Center
- February 16** Deadline of 5:00 p.m. for submission of items to Undergraduate and Graduate Councils for February 28 and March 1 meetings  
General Faculty Meeting – 3:15 p.m. – Watkins Auditorium
- February 17** Finalized Maymester and Summer schedules to Deans
- February 21** Committee on Instruction – 3:00 p.m. – 247 Humanities Building  
Personnel Policies Committee – 3:00 p.m. – 229 University Center
- February 22** Deans Council – 10:00 a.m. – 328 Administration Building
- February 24** Finalized Maymester and Summer schedules to Registrar  
Fall Semester schedules to Deans
- February 27** Mid-Term grades due at 8:30 a.m.
- February 28** Budget and Economic Concerns Committee – 3:00 p.m. – 328 Administration Building  
Undergraduate Council – 3:00 p.m. – 247 Humanities Building
- February 28-29** Winter Board of Trustees Meeting in Memphis
- March 1** Research, Teaching, Technology, and International Travel Proposals due  
Graduate Council – 3:00 p.m. – 343 Gooch Hall
- March 2** Finalized Fall Semester schedules to Registrar
- March 5-11** SPRING BREAK – OFFICES OPEN (5-9)
- March 6** Senate Executive Committee – 3:00 p.m. – 328 Administration Building
- March 9** Preliminary Spring Semester schedule to be entered

**March 14** Academic Council – 10:00 a.m. – 328 Administration Building

**March 20** Faculty Senate – 3:15 p.m. – 111 University Center

**March 22** Deadline of 5:00 p.m. for submission of items to Undergraduate and Graduate Councils for April 3 and April 5 meetings

**March 26 – April 3** Registration for Maymester, Summer and Fall Semester 2012 courses

**March 27** Committee on Instruction – 3:00 p.m. – 247 Humanities Building  
Personnel Policies Committee – 3:00 p.m. – 229 University Center

**March 28** Deans Council – 10:00 a.m. – 328 Administration Building

**April 3** Budget and Economic Concerns Committee – 3:00 p.m. – 328 Administration Building  
Undergraduate Council – 3:00 p.m. – 247 Humanities Building

**April 5** Deadline of 5:00 p.m. for submission of items to Undergraduate Council for April 17 meeting  
Graduate Council – 3:00 p.m. – 343 Gooch Hall

**April 6** GOOD FRIDAY HOLIDAY – OFFICES CLOSED

**April 10** Senate Executive Committee – 3:00 p.m. – 328 Administration Building

**April 11** Academic Council – 10:00 a.m. – 328 Administration Building

**April 17** Undergraduate Council – 3:00 p.m. – 247 Humanities Building

**April 21** SOAR

**April 24** Faculty Senate – 3:15 p.m. – 111 University Center

**April 25** Deans Council – 10:00 a.m. – 328 Administration Building

**April 26** THEC Spring Quarterly Meeting (tentative)

**April 27** Spring Semester classes end  
Incompletes for Fall Semester 2011, calculated as “F”

**April 28 – May 4** Final exams

**May 4** Grades for graduating students due at 5:00 p.m.

**May 5** SPRING COMMENCEMENT – 11:00 a.m. – ELAM CENTER  
All grades due at 4:00 p.m.

**May 9** Academic Council – 10:00 a.m. – 328 Administration Building

<b>May 11</b>	Deadline for Recommendations for Tenure and Promotion Deadline for Changes to Academic Program Inventory
<b>May 14</b>	Maymester 2012 classes begin
<b>May 15</b>	Last day to add Maymester courses Purge date
<b>May 18</b>	Last day to drop Maymester courses Deadline for submission of action items and information items for Annual Board of Trustees Meeting
<b>May 23</b>	Deans Council – 10:00 a.m. – 328 Administration Building
<b>May 28</b>	MEMORIAL DAY HOLIDAY – OFFICES CLOSED
<b>May 31</b>	Purge date for Summer School 2012
<b>June 1</b>	Maymester classes end
<b>June 4</b>	Summer I and Full Summer 2012 classes begin Maymester grades due at 8:30 a.m.
<b>June 5</b>	Last day to add Summer I 2012 courses
<b>June 6</b>	Last day to add Full Summer 2011 courses Purge summer classes
<b>June 7-8</b>	SOAR
<b>June 13</b>	Academic Council – 10:00 a.m. – 328 Administration Building
<b>June 15</b>	Last day to drop Summer I 2012 courses
<b>June 20-21</b>	Annual Board of Trustees Meeting in Knoxville
<b>June 28-29</b>	SOAR
<b>July 6</b>	Summer I classes end (final exams on last day of classes)
<b>July 9</b>	Grades due for Summer I 2012 at 8:30 a.m.
<b>July 10</b>	Summer II 2012 classes begin
<b>July 11</b>	Last day to add Summer II 2012 courses Academic Council – 10:00 a.m. – 328 Administration Building
<b>July 16-17</b>	SOAR
<b>July 20</b>	Last day to drop for Summer II 2012 courses
<b>July 26</b>	THEC Summer Quarterly Meeting (tentative)

- July 27** THEC 54<sup>th</sup> Day Report, 5:00 p.m. cutoff
- August 10** Summer II and Full Summer 2012 classes end (final exams for Summer II and Full Summer given on last day of classes)
- August 13** Grades due for Summer II and Full Summer 2012 at 8:30 a.m.