

B. Conditional Admission (requirements 1 and 2 must be met)

1. The applicant must have achieved a GMAT total score of at least 450 (500 if exempted from the university's minimum GPA requirement) AND
2. positive review from both the CBPA Graduate Admission Committee and the CBPA Graduate Essay Screening Committee.

C. Unclassified Admission

Applicants who do not meet requirements for either unconditional or conditional admission may be eligible for unclassified admission, however, admission requires positive review of the CBPA Graduate Admission Committee and the CBPA Graduate Essay Screening Committee. See previous section on university "Types of Admission."

Undergraduate Foundation Courses

The following courses, or their equivalent, are required as a foundation to graduate programs in business. A "C" or better must be earned in each foundation course. In addition, several courses in the programs may not be taken until one or more prerequisites have been satisfactorily completed.

Accounting 201 Financial Accounting for Decision Making or

Accounting 300 Accounting for Non-Business Students (If Accounting 201 or 300 is not successfully completed prior to admission to master's programs in business, one of the courses or their equivalent must be satisfactorily completed by the end of the second semester in the program.)

Mathematics 210 Elementary Statistics and Probability (If not successfully completed prior to admission to master's programs in business, Mathematics 210 or its equivalent must be satisfactorily completed by the end of the first semester in the program.)

Other specific course prerequisites may be required in the M.Ac. program.

Admission Requirements for the College of Education and Behavioral Sciences

Applicants may be admitted as degree seeking (Unconditional, Conditional, or Unclassified) or non-degree as listed below. Degree-seeking applicants must meet the university requirements listed above under "Types of Admission," have received licensure to teach (Major in Teaching Advanced Elementary, Advanced Secondary, and Major in Educational Administration and Supervision), and must meet one of the following minimal qualifying exam scores:

- GRE Verbal and Quantitative combined score of 650, or
- Minimum score(s) as set forth by the Tennessee State Department of Education for teacher licensure at the time licensure was received. (Current Requirement: Praxis Principles of Learning and Teaching K-6 score of 155, 5-9 score of 154, 7-12 score of 159), or
- NTE Professional Knowledge score of 643, or
- MAT (Miller Analogies Test) score of 32.

In addition to the above, applicants for a Major in Counseling must submit the following for review and

positive recommendation of the Counseling Admission Board:

1. three letters of recommendation from school superintendents, principals, teachers, professors and/or employers. Each letter must provide clear evidence that addresses the candidate's counseling skills and/or potential which will enable the individual to become a counselor.
2. a two-page typed essay that fully describes the candidate's skills and experiences relevant to becoming a successful counselor. The candidate must also discuss the perceived personal abilities and attributes that will enable the counseling candidate to become a successful counselor.
3. a resume. The resume needs to fully describe the candidate's degrees, and importantly, the person's occupational experiences—particularly any counseling experiences obtained.

For further details, contact the Coordinator of Graduate Programs in Education.

Applicants who do not receive a positive recommendation from the Counseling Admission Board for admission to the UT Martin Counseling Program, and wish to appeal the decision, must do so within four weeks of the issuance of their denial notice/letter by the university's Dean of Graduate Studies.

Applicants for a Major in Educational Administration and Supervision must also submit the following requirements for review by the EDAS Admission Board:

1. Letter of application to include professional goals.
2. Current resume.
3. Three letters of reference providing professional support from educational superiors and/or former employers.
4. Documentation of eight months minimum of "successful teaching experience" as defined by the State Department of Education. Contact the Coordinator for Graduate Program in Education for more information.
5. Successful interview with the EDAS Admission Board.

Additional requirements for unconditional and conditional admission appear below.

A. *Unconditional Admission*

Minimum qualifying examination score listed below, cumulative GPA of at least 2.70, and sufficient formula points as shown below.

GRE	NTE	NTE	PRAXIS	MAT
(Verbal + Quantitative)	Core Battery Total	Prof Knowledge	PLT K-6, 5-9, 7-12	Qualifying Exam Score
<u>+ 400 x Cum GPA</u>	<u>+ 50 x Cum GPA</u>	<u>+ 30 x Cum GPA</u>	<u>+ 40 x Cum GPA</u>	<u>+ 40 x Cum GPA</u>
= at least 1850	= at least 2095	= at least 733	= at least 277	= at least 152

Applicants admitted based on satisfactory completion (cumulative graduate GPA of 3.00) of at least 12 hours of graduate credit at a regionally accredited institution are not subject to the formula points, but must meet one of the minimum qualifying examination scores listed above.

B. *Conditional Admission*

Minimum qualifying examination score listed below, cumulative or SR YR GPA listed in conditional admission, and formula points as shown below.

GRE (Verbal + Quantitative) <u>+ 400 x Cum GPA</u> = at least 1650	NTE Core Battery Total <u>+ 50 x Cum GPA</u> = at least 2055	NTE Prof Knowledge <u>+30 x Cum GPA</u> = at least 718	PRAXIS PLT K-6, 5-9, 7-12 <u>+40 x Cum GPA</u> = at least 257	MAT Qualifying Exam Score <u>+ 40 x Cum GPA</u> = at least 132
OR	OR	OR	OR	OR
GRE (Verbal + Quantitative) <u>+ 400 x Sr Yr GPA</u> = at least 1850	NTE Core Battery Total <u>+ 50 x Sr Yr GPA</u> = at least 2080	NTE Prof Knowledge <u>+30 x SrYrGPA</u> = at least 733	PRAXIS PLT K-6, 5-9, 7-12 <u>+ 40 x Sr Yr GPA</u> = at least 277	MAT Qualifying Exam Score <u>+ 40 x Sr Yr GPA</u> = at least 152

C. *Unclassified or Non-Degree Admission*

Applicants who do not meet requirements for either unconditional or conditional admission may be eligible for unclassified or non-degree admission. See previous section on university “Types of Admission.”

Undergraduate Prerequisite Courses For Students Majoring in Teaching Seeking Initial Licensure

A transcript evaluation must be completed in order to determine undergraduate prerequisites needed to meet the specialty area content as required by the State Department of Education. Prerequisites may vary depending on the degree held by the individual seeking licensure. Contact the licensure officer in Education Student Services at 731-881-7203.

Academic Regulations

Each graduate student assumes full responsibility for knowledge of the rules and regulations of the Graduate Program and departmental requirements concerning the individual degree program. A statement on student rights is included in the Student Handbook. Copies of the handbook are available in the Division of Student Affairs.

Withdrawal from Graduate Studies

If a student no longer wishes to be a graduate student, he/she must complete a “Withdrawal from Graduate Studies” form available in the Graduate Studies Office. If the student later wishes to be readmitted to Graduate Studies, he/she must complete an application for admission, pay the non-refundable application fee, and meet admission requirements in effect at that time.

Drop, Add and Withdrawal from the University

Drop Policy

Within First Nine Weeks. With permission of a student’s adviser, a course may be dropped during the first nine weeks of the semester. Drops executed during the first week will leave no record on the student’s academic transcript. A drop executed during the second through ninth week will result in a grade of W (withdrawal).