**Admission Requirements for the College of Education and Behavioral Sciences**

Applicants may be admitted as degree seeking (Unconditional, Conditional, or Unclassified) or non-degree as listed below. Degree-seeking applicants must meet the university requirements listed above under “Types of Admission,” have received licensure to teach (Major in Teaching Advanced Elementary, Advanced Secondary, and Major in Educational Administration and Supervision), and must meet one of the following minimal qualifying exam scores:

- GRE Verbal and Quantitative combined score of 650, or
- NTE Professional Knowledge score of 643, or
- MAT (Miller Analogies Test) score of 32.

In addition to the above, applicants for a Major in Counseling must submit the following for review and
positive recommendation of the Counseling Admission Board:
1. three letters of recommendation from school superintendents, principals, teachers, professors and/or employers. Each letter must provide clear evidence that addresses the candidate’s counseling skills and/or potential which will enable the individual to become a counselor.
2. a two-page typed essay that fully describes the candidate’s skills and experiences relevant to becoming a successful counselor. The candidate must also discuss the perceived personal abilities and attributes that will enable the counseling candidate to become a successful counselor.
3. a resume. The resume needs to fully describe the candidate’s degrees, and importantly, the person’s occupational experiences—particularly any counseling experiences obtained.

For further details, contact the Coordinator of Graduate Programs in Education.

Applicants who do not receive a positive recommendation from the Counseling Admission Board for admission to the UT Martin Counseling Program, and wish to appeal the decision, must do so within four weeks of the issuance of their denial notice/letter by the university’s Dean of Graduate Studies.

Applicants for a Major in Educational Administration and Supervision must also submit the following requirements for review by the EDAS Admission Board:
1. Letter of application to include professional goals.
2. Current resume.
3. Three letters of reference providing professional support from educational superiors and/or former employers.
4. Documentation of eight months minimum of “successful teaching experience” as defined by the State Department of Education. Contact the Coordinator for Graduate Program in Education for more information.
5. Successful interview with the EDAS Admission Board.

Additional requirements for unconditional and conditional admission appear below.

A. Unconditional Admission
Minimum qualifying examination score listed below, cumulative GPA of at least 2.70, and sufficient formula points as shown below.

<table>
<thead>
<tr>
<th>GRE (Verbal + Quantitative)</th>
<th>NTE Core Battery Total</th>
<th>NTE Prof Knowledge</th>
<th>PRAXIS PLT K-6, 5-9, 7-12 Qualifying Exam Score</th>
<th>MAT + 40 x Cum GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>+ 400 x Cum GPA</td>
<td>+ 50 x Cum GPA</td>
<td>+ 30 x Cum GPA</td>
<td>+ 40 x Cum GPA</td>
<td>+ 40 x Cum GPA</td>
</tr>
<tr>
<td>= at least 1850</td>
<td>= at least 2095</td>
<td>= at least 733</td>
<td>= at least 277</td>
<td>= at least 152</td>
</tr>
</tbody>
</table>

Applicants admitted based on satisfactory completion (cumulative graduate GPA of 3.00) of at least 12 hours of graduate credit at a regionally accredited institution are not subject to the formula points, but must meet one of the minimum qualifying examination scores listed above.

B. Conditional Admission
Minimum qualifying examination score listed below, cumulative or SR YR GPA listed in conditional admission, and formula points as shown below.
Admission for Education and Behavioral Sciences and Academic Regulations

GRE (Verbal + Quantitative) + 400 x Cum GPA = at least 1650

NTE Core Battery Total + 50 x Cum GPA = at least 2055

NTE Prof Knowledge + 30 x Cum GPA = at least 718

PRAXIS PLT K-6, 5-9, 7-12 + 40 x Cum GPA = at least 257

MAT Qualifying Exam Score + 40 x Cum GPA = at least 132

OR

GRE (Verbal + Quantitative) + 400 x Sr Yr GPA = at least 1850

NTE Core Battery Total + 50 x Sr Yr GPA = at least 2080

NTE Prof Knowledge + 30 x Sr Yr GPA = at least 733

PRAXIS PLT K-6, 5-9, 7-12 + 40 x Sr Yr GPA = at least 277

MAT Qualifying Exam Score + 40 x Sr Yr GPA = at least 152

C. Unclassified or Non-Degree Admission

Applicants who do not meet requirements for either unconditional or conditional admission may be eligible for unclassified or non-degree admission. See previous section on university “Types of Admission.”

Undergraduate Prerequisite Courses For Students Majoring in Teaching Seeking Initial Licensure

A transcript evaluation must be completed in order to determine undergraduate prerequisites needed to meet the specialty area content as required by the State Department of Education. Prerequisites may vary depending on the degree held by the individual seeking licensure. Contact the licensure officer in Education Student Services at 731-881-7203.

Academic Regulations

Each graduate student assumes full responsibility for knowledge of the rules and regulations of the Graduate Program and departmental requirements concerning the individual degree program. A statement on student rights is included in the Student Handbook. Copies of the handbook are available in the Division of Student Affairs.

Withdrawal from Graduate Studies

If a student no longer wishes to be a graduate student, he/she must complete a “Withdrawal from Graduate Studies” form available in the Graduate Studies Office. If the student later wishes to be readmitted to Graduate Studies, he/she must complete an application for admission, pay the non-refundable application fee, and meet admission requirements in effect at that time.

Drop, Add and Withdrawal from the University

Drop Policy

Within First Nine Weeks. With permission of a student’s adviser, a course may be dropped during the first nine weeks of the semester. Drops executed during the first week will leave no record on the student’s academic transcript. A drop executed during the second through ninth week will result in a grade of W (withdrawal).