

level credit hours prior to first-time enrollment at UT Martin) if they have already passed a college-level course in that discipline. Enrollment in a reading course is also optional.

### **Enrollment and Minimum Completion Grades in English Composition**

The University of Tennessee at Martin believes that writing skills are an important key to academic success. To that end, all students are expected to enroll each semester, with the exception of summer term, in the appropriate English composition course, as determined by ACT scores and high school grade point or the ESL Writing Proficiency Placement Exam, and remain enrolled each semester in the appropriate course (English 100, 110, 111, or 112) until the student has successfully completed English 112 or its equivalent. Students must complete English 112 within the first 60 hours with a grade of C or better or registration restrictions will be imposed.

### **Selective Service**

All students must complete the Selective Service Draft Registration statement as a part of admission to UT Martin.

### **Academic Advising**

UT Martin provides academic advisement to all regularly enrolled students. See the section on the Student Success Center for the special academic support services they offer.

The objectives of the university advisement program are:

1. to provide students with information on policies, procedures, and programs of the university
2. to assist students in exploring educational and career opportunities
3. to assist students in establishing life goals
4. to assist students with the development of an educational plan of study and the selection of courses
5. to make students aware of the range of services and educational opportunities pertinent to their educational objectives at this university.

The vice chancellor for academic affairs is responsible for the academic advisement program which is based upon a system of policies, procedures, publications, personnel and services that are adopted on a university-wide basis. The deans of the individual colleges are accountable to the vice chancellor for academic affairs for the effectiveness of the advisement programs within each college. Deans of each college are responsible for implementing the academic advising system which is determined as being most effective in meeting the advising needs of the students within each college. Academic deans are responsible for the maintenance of advising files for all students enrolled in each college and for ensuring that advisers have accurate information for each new advisee assigned. Advising records available to all advisers should include the following: ACT and/or SAT student profile reports, campus placement scores, TOEFL scores (if appropriate), admission confirmation and transfer evaluation forms, academic planning worksheet, academic progress information, record of referrals to other student services and academic advising agreement. Academic deans see that files are promptly forwarded to the appropriate office or adviser when students change colleges, majors or advisers.

In support of the academic advising program, the university shall:

1. provide advisers with current and accurate information related to student educational preparations and progress