

## Services to Students

The following offices work in cooperation with UT Martin's Division of Student Affairs, helping students adjust to their new and growing responsibilities:

- **Admissions**
- **Boling University Center**
- **Campus Recreation**
- **Counseling and Career Services**
- **Dining Services**
- **Housing and Residential Life**
- **International Programs**
- **Multicultural Affairs**
- **Student Financial Assistance**
- **Student Health Services**
- **Student Life**

The Division of Academic Affairs coordinates programs and services related to academic advising and learning assistance. Professors who are assigned as advisers provide academic counseling. Besides the many kinds of assistance provided by academic departments and individual faculty and staff members, UT Martin offers coordinated learning support through the Student Success Center.

### **Boling University Center**

The Boling University Center is the student services center for the campus community. These services include: post office, Computer Store, fitness center, gameroom, automated teller machines, Sodexho (food) Services, University Bookstore, Skyhawk Card Services, Telephone Services, Counseling and Career Services, Student Government Association, Black Student Association, Employment Information Services, and Information Center (Information Desk, campus operator/call center, facility reservations/administration, ticket sales, campus schedules, public internet access, photocopying, etc.).

The Boling University Center also has multi-purpose meeting facilities that can accommodate meetings of groups from six to 600. Special meeting spaces include a 500-seat auditorium/theater, 70-seat tiered "classroom," and a ballroom. All spaces can accommodate access to telephone and data lines. Catering is available from Sodexho Services (the university's food service provider).

The Boling University Center is located in the center of campus in close proximity to the residential and academic areas of campus, and is available for use by students and the campus community.

### **University Bookstore**

Housed in the Boling University Center, the University Bookstore provides a convenient place for the purchase of books, stationery, athletic goods, and other supplies students might need. The store is modern and completely self-service.

Students can sell used textbooks back to the bookstore. For specific repurchase guidelines, contact the bookstore.

Hours of service are from 7:30 a.m. to 4:30 p.m. Monday through Friday, and from 9 a.m. to noon on Saturdays (not open on Saturdays during the summer).

## **Office of Campus Recreation**

UT Martin's Office of Campus Recreation is committed to recreation and fitness as components of a balanced lifestyle. Campus Recreation offers a wide variety of recreational and competitive programs for students, faculty/staff, and the community. Active participation is the general aim of the program with emphasis given to such basic needs as relaxing, belonging, and achieving, as they relate to good health and fitness. Campus Recreation offers programs in intramural sports, individual and dual sports, leisure activities, aquatics, outdoor recreation, fitness, sports clubs, and a host of special events. Indoor recreational facilities include an Olympic-size swimming pool, seven racquetball courts, a running/walking track, weight room, and Skyhawk Arena which contains six basketball, volleyball, badminton, and tennis court combinations. The outdoor facilities include a 1.5 mile fitness trail, 16 tennis courts, a soccer field, and the lighted intramural playing fields. There are also several opportunities for student employment in Campus Recreation. The jobs available include sports officiating, lifeguarding, and various recreation and facility management positions. For additional information about the Office of Campus Recreation, call 731-881-7745 or view the office's Web site at [www.utm.edu](http://www.utm.edu) and click on "students."

## **Counseling and Career Services**

This office provides support services that help each student grow and develop emotionally, intellectually, and interpersonally. All currently registered students are eligible for services at the Counseling Center. Generally, counseling services are free, although there may be a minimal fee for certain types of psychological and career testing. Services include:

- personal counseling
- career counseling (including assistance with choosing an academic major)
- vocational assessment
- outreach educational programs

The office is located at 213 Boling University Center. For additional information, visit the Web under Student Resources at [www.utm.edu](http://www.utm.edu) or call 731-881-7720.

### **Personal Counseling**

Personal counseling is conducted by mental health professionals who understand the stresses of college life. Students typically seek help for relationship problems, academic concerns, stress and time management, or mood issues such as anxiety or depression. All services and records are treated with strict confidentiality as governed by professional ethics and laws.

### **Career Counseling**

The Office of Counseling and Career Services, located in 213 Boling University Center, assists students, prospective students and alumni with career decisions. Career testing is available to determine occupations which best fit an individual's aptitude, interests, personality, and values. Counseling is available regarding academic majors, career choices, and vocational goals. Career exploration classes are offered for academic credit during the fall and spring semesters. Additional information on specific occupations is available through an extensive career library. For additional information, call 731-881-7720.

### **Student Employment**

The Student Employment Program is an opportunity for students to find part-time and temporary on and off-campus employment while enrolled at UT Martin. Students are allowed to participate free of charge

and regardless of their financial needs. Students must go to 215 Boling University Center and make application each semester to be eligible for employment. For additional information, call 731-881-7740.

### **Senior/Alumni Employment Information Services**

Employment Information Services provides assistance to degree candidates and alumni in securing professional employment. The services are free and available year-round. Candidates for degrees are encouraged to set up a graduate file early in their senior year to take advantage of the various employment services offered. Services include:

- resume referrals
- on-campus interviews
- career fair
- employer publications
- job vacancy listings
- resume and interview assistance

For additional information, call 731-881-7740.

### **Office of Multicultural Affairs**

The Office of Multicultural Affairs exists to provide support to the minority students at the University of Tennessee at Martin. In order to do so, the office seeks to identify the academic, cultural, economic, social, and other needs of minority students. It then works to centralize and coordinate a holistic program of the university's efforts to cultivate the cultural and ethnic diversity of the campus by communicating these needs, along with recommendations for meeting them, to other units on campus; providing programs and services that enhance the personal, social, educational, and cultural development of students; and actively engaging in efforts to encourage students of color to participate in and contribute to the life of the campus.

The Office of Multicultural Affairs endeavors to serve the UT Martin community as a multicultural resource. The office seeks to provide educational opportunities that assist majority and minority students in identifying commonalities and recognizing, understanding, accepting, respecting, and valuing their differences.

Located in 172 Clement Hall, the Office of Multicultural Affairs advises several student organizations, including the Black Student Association. The office also administers the Harold Conner Scholarship Program.

### **Student Health Services**

The mission of Student Health Services is to provide students with timely, quality health care throughout their enrollment and to assist students in developing a greater sense of responsibility to themselves and others by establishing good health care and habits. Student Health Services is also available to the campus community to provide resource material and educational programs.

Student Health Services is located behind Cooper Hall and has a staff of nurses and a part-time family nurse practitioner with an M.D. consultant. The staff nurses are available during the regular office hours of 8 a.m. to 4 p.m. Monday through Friday. The family nurse practitioner is available daily when classes are in session. Appointments are preferred.

To be eligible for services, one must be enrolled in classes during that semester. A health history card must be completed and on file in the Student Health office. Services include general outpatient care, first

aid, limited laboratory service, vaccines, physicals, and allergy shot administration. Student Health also dispenses some prescription medications. There is no charge for an office visit; however, minimal fees are charged for prescription medications, lab tests, and vaccines. Volunteer Community Hospital is located near the university and is available for medical and surgical services and emergencies, but the student must pay his/her own hospital expenses.

Students are urged to carry health insurance to cover illnesses and accidents that may occur while they are enrolled, since this coverage is not provided by the institution. Information about insurance coverage available to students at low costs can be obtained at Student Health Services.

**Note: All students are required to be in compliance with Tennessee Department of Health requirements regarding two MMR vaccines, Hepatitis B vaccines, and the vaccine for meningococcal disease. Proof of vaccinations must be on file in Student Health Services. Failure to comply will result in inability to register for classes.**

## **Student Life**

UT Martin offers many opportunities for students to become involved in the total collegiate experience. The Office of Student Life coordinates a number of special activities throughout the year in conjunction with various student organizations and university departments. The Office of Student Life works to support more than 125 student organizations including professional organizations, honorary societies, service organizations, special interest groups, and social Greek letter organizations (fraternities and sororities).

Student Life works closely with the Office of Campus Recreation in support of the intramural sports, club sports, and outdoor recreation programs, and with the University Center in support of the various program opportunities for students. Also, Student Life provides advisement for the Student Activities Council, and co-directs the university's Freshman Experience Program. For more information, call the Office of Student Life at 731-881-7525 or visit the Website at [www.utm.edu/~utmlife](http://www.utm.edu/~utmlife).

### **Opportunities at UT Martin**

- Professional Organizations – UT Martin has more than 50 student organizations that represent different academic disciplines or career paths. These organizations offer opportunities for students to interact with professionals in their given fields and with students with similar professional interests. Each year, several professional student organizations at UT Martin receive national recognition and honors.
- Honorary Organizations – UT Martin hosts several honorary societies that recognize students for significant academic accomplishment and exceptional leadership ability. Phi Kappa Phi is the flagship honorary organization at UT Martin.
- Service Organizations – UT Martin is home to several service oriented organizations, including Alpha Phi Omega and Up 'Til Dawn. During the academic year, these organizations engage in community service and philanthropic projects that contribute to the quality of life throughout Northwest Tennessee.
- Student Government Association (SGA) – The Student Government Association provides opportunities for students to participate in the governance of the university. When a student enrolls at UT Martin, he/she becomes eligible to participate in Student Government. Executive and Senate positions are elected on an annual basis. Representatives of the SGA, along with members of the faculty, serve on major campus committees.

- Student Activities Council (SAC)– The Student Activities Council is charged with providing student entertainment activities for the campus. Various committees include entertainment; arts, news, and views; cafe house; film and video; and publicity. Participation on the various committees is encouraged and open to all students. The SAC produces in excess of 75 events during an academic year. For more information, see the Web at [www.utm.edu/sac](http://www.utm.edu/sac).
- Special Interest Organizations – Ranging from the Young Republicans Club to the Second Nature Environmental Society, UT Martin hosts several student organizations that focus on the specific interests of the UT Martin community.

### **Fine and Performing Arts Opportunities**

**Vanguard Theatre** presents two or three major theatrical productions and a series of one-act plays during the academic year. These provide the opportunity for students to participate in acting, stage-managing, and lighting, as well as designing and constructing stage sets and costumes. In addition, a series of original plays written by students in the playwriting classes is presented in the spring. These performances are directed by students from directing classes. Thus, students work together as playwrights, directors, and actors, toward the realization of a script.

**The UT Martin Dance Ensemble** is an auditioned group which performs a variety of dance styles. Student productions in the spring semester provide opportunities for dancing, choreography, stage-managing, lighting, and designing sets and costumes for dance. Two credit hours.

**The Skyhawk Marching Band** is organized fall semester and is open to all university students who have a background in marching band. The band performs for football games and presents exhibition performances at area marching band contests. Band camp is held for one week before fall semester. Marching band carries two credit hours, and band camp carries another credit hour. Pep bands are organized to perform for basketball games and pep rallies. ***Band scholarships are available by audition.***

**The Wind Ensemble and Concert Band** are also open to all students with instrumental music experience. These bands perform a variety of wind band repertoire during the spring semester. ***Band scholarships are available by audition.***

**The Concert Jazz Band** rehearses throughout the academic year and is open to all students by audition. A variety of jazz, rock and popular music styles are performed for special events on- and off-campus, including concerts for area schools. Two credit hours.

**Instrumental Ensembles – Brass, Woodwind, and Percussion Ensembles** are open to all students by audition. These groups perform in chamber music concerts and for other occasions. One credit hour each.

**University Singers** is an auditioned choir of about 40 to 50 voices which performs both sacred and secular music from all periods of history. The choir meets four times each week. Two credit hours.

**New Pacer Singers** is an auditioned show choir of students chosen for their singing and dancing ability. The group performs mostly show tunes and popular music for campus activities, civic groups, and high schools. Two credit hours. ***New Pacer Singers scholarships are available by audition.***

**Lyric Opera Theatre** presents at least one staged production during the year, usually in the spring semester. These performances include works from the standard operatic repertoire as well as contemporary operas. Scenes from operas are also presented. Two credit hours.

**Piano Ensemble** is open to qualified students by audition. The group specializes in the performance of four-hand and eight-hand piano music. One credit hour.

**Accompanying** offers opportunities for performance with vocal and instrumental soloists as well as with instrumental ensembles. One credit hour. Opportunity to accompany on a non-credit basis is also available.

**Private Instruction in Music** – Qualified students from all curricula may elect to take individual instruction in applied music in the Department of Music for credit on a “space available” basis.

**Music Recitals** – Faculty recitals are presented each year by the Department of Music. Junior and senior recitals are given by music majors, and students perform in weekly recitals on Wednesday afternoons. *All recitals are open to the public.*

## **Information Technology Services**

The Office of Information Technology Services provides high-quality information technology and communications resources and services through shared resources, common infrastructure, and common functions in support of the administrative and academic activities of UT Martin.

- All residence halls and campus apartments have ports for high-speed connection to the Internet, 72 cable TV channels with four premium movie channels, and telephone service with optional low-cost, long-distance service.
- One-third of student-use and classroom computers are replaced each year, providing students access to new technology.
- Students can take advantage of UT volume discounts through the Computer Store, located in the Boling University Center. Information Technology Services also services what is sold through the Computer Store.
- All students are given email accounts on a Unix server with a Web interface for email, access to file storage space on a Windows 2000 server for assignments, and money on their SkyHawk card to print from any general-purpose lab.
- The general-purpose student labs are available almost 24 hours per day every day.
- Wireless notebooks are available for checkout and use in the Library.
- A multi-media station is available in the Library for students to produce all types of digital media for assignments and portfolios.
- Blackboard, the campus online course management system, provides an online interface between faculty and students for specific course assignments, documents, and activities.
- Information Technology Services utilizes the talents of UT Martin students to assist in meeting the needs of the campus by hiring students as workers in a variety of areas.
- Registration, fee payment, grade checking, and other important student functions are available from anywhere, anytime, via the Banner Student Information System Web interface.
- 802.11b wireless is available in several academic buildings and the Library and University Center, including the ability to print from the wireless network.