

Withdrawals executed during the first week of the fall and spring semesters will leave no record of the courses for which the student signed. Withdrawals executed after the first week of the semester will result in a grade of W (withdrawal) in all courses for which the student signed. Students should consult the summer term timetable for the appropriate summer deadlines. Under no circumstances may a course be dropped after the last day of class or after administration of the final exam, whichever occurs first.

## **Special State and Federal Laws for Educational Purposes**

**Elderly and Persons with Disabilities** – Tennessee residents who are at least 60 years old may audit classes without payment of fees, if space is available. Tennessee residents who are 65 or older may take courses for credit at reduced rates. Totally disabled persons may be eligible for either option. Verification of age, residency, and permanent disability must be provided.

All students who register under these provisions must process the correct paperwork in the Office of Academic Records (Administration Building 103) prior to the deadline for adding courses.

### **Family Educational Rights and Privacy Act**

This act provides for confidentiality of student records; however, it also provides for basic identification of people at UT Martin without the consent of the individual. Release of information to third parties includes directory information. Such information includes name, address, telephone number, date and place of birth, major, dates of attendance, degree and awards, the most recent previous educational agency or institution attended, participation in school activities and sports, weight and height (for special activities), photograph, email address, and classification. UT Martin will release information in compliance with the Solomon Amendment.

Public notice of the categories to be contained in a directory is given and a period of one week is provided during which a student may request that such information not be released. The university applies an “all or nothing” policy to the release of student directory information.

### **EOE/Title VI, Title IX/Section 504/ADA/ADEA Statement**

UT Martin is an Equal Opportunity Institution. The University of Tennessee at Martin does not discriminate on the basis of race, gender, color, religion, national origin, age, disability, or Vietnam veteran status in provision of educational opportunities or employment opportunities and benefits. UT Martin does not discriminate on the basis of gender or disability in the education programs and activities which it operates, pursuant to requirements of Title VI of the Civil Rights Act of 1964 as codified in 42 U.S.C. 2000D; Title IX of the Educational Amendments of 1972, Public Law 92-318; Section 504 of the Rehabilitation Act of 1973, Public Law 93-112; the Americans with Disabilities Act of 1990, Public Law 101-336; and the Age Discrimination in Employment Act. This policy extends to both employment by and admission to the university. Inquiries concerning Title VI, Title IX, Section 504, the Americans with Disabilities Act, and the Age Discrimination in Employment Act should be directed to the Office of Equity and Diversity, 240 Gooch Hall, UT Martin, Martin, TN 38238-5002, 731-881-7202. Charges of violation of the above policy also should be directed to the Equity and Diversity Officer.

## **American History Requirement**

All students receiving a bachelor's degree must have completed one unit of American history on the high school level or six semester hours of collegiate American history (three semester hours of Tennessee history may be substituted for three semester hours of American history) in order to receive a bachelor's degree as required by the General Assembly of the State of Tennessee (Tennessee Code Annotated 549-3253).