

General Requirements for a Bachelor's Degree



THE UNIVERSITY OF TENNESSEE AT MARTIN

General Requirements for a Bachelor's Degree

To receive a bachelor's degree from The University of Tennessee at Martin, a student must complete all of the requirements listed below:

Curricular Requirements and Senior Testing

1. File an application for a diploma with the Office of Academic Records, 103 Administration Building, before registering for final semester. This is an online process.
2. Complete satisfactorily all requirements of the curriculum for which the student is enrolled, as described in the portion of this catalog devoted to the college or department offering the curriculum. A student is allowed to satisfy requirements for a bachelor's degree under any catalog in effect within 10 years of the date of graduation and provided that he/she was enrolled at UT Martin or any other public community college or university when the catalog was in effect. However, this does not obligate the university to offer a discontinued course.
3. Complete satisfactorily the General Education Core (38-39 hours).
4. Comply with General Assembly of the State of Tennessee's law that one unit of American history from high school or six semester hours of collegiate work be satisfactorily completed. Completion of six hours from History 201, 202, or 331 will satisfy the requirement.
5. Take the Measure of Academic Proficiency and Progress test and a test in the student's major field. In order for the university to assess and improve its academic programs, periodic measurements of students' intellectual growth must be obtained. As a requirement for graduation, therefore, every senior shall take a test which measures general education knowledge and skills and a test which measures achievement in his/her major field of study. Departmental faculties will identify the appropriate evaluation instrument for tests in the major field and may require minimum performance levels; otherwise, the evaluative information obtained through the testing is used solely to improve the quality of the educational experience for future generations of students.

Grade Point Average

6. Maintain a cumulative GPA of at least 2.00 on all college work attempted at all institutions attended.
7. Maintain a GPA of at least 2.00 on all work attempted at the University of Tennessee at Martin.
8. Maintain a GPA of at least 2.00 on the last 30 semester hours (last two semesters as a minimum) of work taken in residency. All work will be computed for the number of semesters necessary to total the last 30 semester hours.

Residency

9. Must complete a minimum of 60 semester hours toward a degree in an accredited four-year institution.
10. Must have a minimum of one academic year in residence at the University of Tennessee at Martin and must earn at least 25% of the degree while in residence here. The senior year, or its equivalent (the last 30 semester hours offered for the degree and the last two semesters of residence), must have been spent in the university. Exceptions to this rule, not to exceed six semester hours, may be granted under extraordinary circumstances. Work taken for credit through the university's Extended Campus degree programs may be

counted as part of this requirement, with the exception of the correspondence credit limitation noted under Correspondence and Extension Work section of this catalog. All courses from an accredited college are accepted for transfer; however, they may not all count toward a degree. An applicant from a junior/community college must complete 60 semester hours toward a degree in an accredited four-year college or university. The last 30 semester hours (minimum of two semesters) must be completed at the University of Tennessee at Martin. Hours earned through an approved study-abroad program, assuming the conditions outlined in the Study Abroad, Internship Experiences and National Student Exchange sections of this catalog have been met, will be used toward satisfying residency at the University of Tennessee at Martin. GPA will be calculated based upon the last 30 University of Tennessee at Martin hours.

Fees

11. Satisfy all financial obligations (fees or fines) owed to the university.

Note: Some of the colleges and departments within the university have special requirements above and beyond those stated here and students are advised to consult the appropriate section of this catalog for any further degree requirements.

Second Bachelor's Degree

A student who holds a bachelor's degree may receive a second bachelor's degree from The University of Tennessee at Martin by satisfying the following requirements:

1. meet all requirements for both degrees, as specified above.
2. complete at least 30 semester hours beyond the total hours required for the first bachelor's degree.

Degree Appeals (Special Requests)

Individual student petitions concerning deviation from degree requirements should be prepared in consultation with the student's adviser on a Special Request form. Special requests are submitted to the student's college degrees committee for approval. Special requests which are denied by the college committee may be resubmitted to the committee for a second and final judgment. Special requests which involve exceptions to university degree requirements must also receive approval from the Undergraduate/Graduate Council after receiving approval from the college committee. All Special Request forms must include verifying documentation to support the student's request. This documentation should include:

1. description of course(s) taken, or to be taken, that is sufficient in fulfilling the degree requirement, as verified by the student's adviser, department and college;
2. letters from Student Health Services or private physician;
3. letters from employer on company letterhead; or
4. other written evidence which supports the student's request.

If the Undergraduate/Graduate Council denies the student's request, it may not be resubmitted to the council. Any appeal to the vice chancellor for academic affairs must be limited to an alleged procedural violation.

Correspondence and Extension Work

The candidate may offer by correspondence and/or extension as much as one-fourth of the gross total hours required for the degree sought and have this work counted toward the degree. Credit for undergraduate courses in extension and/or correspondence in the major subject shall be limited to one-fourth of the total credit hours required.