

to help coordinate the internship experience and assign letter grades. The students are required to maintain all work reports necessary to satisfy the cooperative education requirements plus any additional assignments.

No more than 12 total credit hours for the entire Cooperative Education Experience and/or Cooperative Education and Internship Experience may be earned. Internship credit hours count toward the requirements of the baccalaureate degree and are not additive. The specific instructional units under which the students participate in the program determine the degree requirements for which the work experience substitutes.

Student Status

To be eligible for the Cooperative Education program, students must have completed the freshman year and have a 2.3 GPA.

Student fees are assessed according to the current per semester hour rate as shown under Financial Information. Information about the program and how to apply can be obtained in the Office of Student and Alumni Employment Information Services, 731-881-7740.

Services for Students with Disabilities

It is the policy of the university to provide reasonable accommodations (academic adjustments and auxiliary aids) to assist students with disabilities in negotiating the university system. The Office of Disabilities (in 203 Clement Hall) serves students with learning disabilities and ADD. For additional information on services to students with disabilities, call the coordinator of disability services at 731-881-7744. Also see the university's 504/ADA statement listed in the front of this catalog.

Student Success Center (SSC)

UT Martin coordinates its learning support activities through the Student Success Center centrally located in Clement Hall. The SSC offers assistance in the areas of academic and career counseling and services, disabilities advocacy and procedures and various academic testing services. The UT Martin SSC staff and services are prepared to help all students reach their full academic potential. The full range of academic support services may be viewed at <http://www.utm.edu/departments/success>.

Our academic counseling team is trained to work with conditional admission and probation students, non-traditional students and undeclared majors in addition to the general student population. Professional advisers and tutors offer a wide variety of academic-related services, such as study skills classes, diagnostic learning and career inventories, walk-in math assistance and an award-winning Writing Center. To learn what labs, courses, tutoring, printed and computer materials and counseling UT Martin offers, students may inquire at the Student Success Center, 202 or 207 Clement Hall, or may call 731-881-7744. Students may also find assistance online at <http://www.utm.edu/departments/success/> or by emailing the staff at success@utm.edu.

While a student at UT Martin, one may also choose to benefit from free individualized career exploration and preparation using the Myers-Briggs Type Indicator test, the Strong Interest Inventory and/or the compelling new ACT Discover computer-based program. In addition to career related testing, the Student Success Center also offers CLEP (College-Level Examination Program), DANTES (Defense Activity for Nontraditional Education Support), GED (General Education Development) and Senior Major/Major Field Exams. Students seeking to further their education beyond their undergraduate degree may also elect to take various graduate aptitude tests such as the GMAT, GRE, IT Testing, LSAT and MAT through the UT Martin Testing Center. For more testing information, contact the Student Success Center, 210 or 211 Clement Hall, or call 731-881-7744.

The Student Success Center is partially funded by a Title III-Strengthening Institutions Grant from the Department of Education.

Study Skills

UT Martin Study Skills, located in 206-210 Clement Hall (731-881-7744), offers students help with time management, note taking and other study skills related to academic performance. Films, tapes, written materials and individual counseling are all available resources.

National Student Exchange

UT Martin is a member of the National Student Exchange Consortium. This consortium includes approximately 180 colleges and universities in the United States, Guam, Puerto Rico, the U.S. Virgin Islands and Canada. This program offers students access to a wide variety of courses in many majors that are not available on the UT Martin campus to enhance their educational, cultural and personal perspectives. Applications to this program may be obtained from the National Student Exchange Coordinator in the Student Success Center. Students wishing to participate must meet the following conditions.

1. They must secure prior approval of their NSE coursework from their faculty adviser(s) and the chair of their department and file their program with the Registrar.
2. They must have a cumulative GPA of at least 2.75.
3. They must have the approval of the UT Martin National Student Exchange Coordinator.
4. They must apply to the program and be accepted by the Consortium college or university they wish to attend.
5. If a senior, they may take no more than 16 of their last 30 semester hours in the National Student Exchange program with no additional exceptions to the Residency Rule. The last semester must be at UT Martin.

Veterans Service

The University of Tennessee at Martin is fully approved by the State Approving Agency to provide training under the Vocational Rehabilitation and War Orphans' Assistance programs, the Veterans Readjustment Benefits Act of 1966 and the Veterans Educational Assistance Program.

Counseling service for veterans is available at the Office of Student Financial Assistance in 205 Hall-Moody Administration Building. All students planning to enter under provisions of a veterans' educational program are urged to apply to the appropriate agency for necessary authorization well in advance of their registration date. Ten semester hours of credit will be given to students with a DD214 or DD295 that shows successful completion of basic training. Military schooling may not duplicate these 10 semester hours of credit. The ACE Guide is used in awarding credits for military schools. Official transcripts must be sent from the serviceperson's education office (AARTS or SMARTS transcripts are recommended) in order to receive military credit. Any awarded military credit earned while on active duty shall not count against a student's last 30-hour residency requirement. All other residency requirements must be met. Up to 30 semester hours of military and/or examination credit may be applied toward degree requirements.

Service members, veterans and dependents of veterans who are eligible beneficiaries of U.S. Department of Veterans Affairs education benefits or other governmentally funded educational assistance, subject to the conditions and guidelines set forth in Tennessee Code Annotated 49-7-104 as amended, may elect, upon formal application, to defer payment of required tuition and fees until the final day of the term for which the deferment has been requested. Application for the deferment must be made no later than 14 days after the beginning of the term and the amount of the deferment shall not exceed the total monetary benefits to be received for the term. Students who have been granted deferments are expected to make timely payments on their outstanding tuition and fees balance once education benefits are being delivered and eligibility for such deferment shall terminate if the student fails to abide by any applicable rule or regulation, or to act in good faith in making timely payments.

UT Martin will certify only those courses which are included in the major field of study selected by the student; certification of “elective courses” will be limited to the number of elective hours permitted in the designated major. Electives must be selected from the academic areas prescribed in the college catalog for each specified major.

The student receiving benefits must show evidence of making “satisfactory” progress toward his/her educational objective, as defined in the university catalog. Class attendance will be a major factor in determining satisfactory academic progress.

Certification will not be allowed for any course(s) previously passed (D or above), unless the catalog states a C or above is required, or any course(s) designated as “incomplete.”

For more information, call 731-881-7037.

Intercollegiate Athletics

The UT Martin Intercollegiate Athletics program consists of eighteen sports. The eight men’s sports are: football, basketball, baseball, tennis, golf, rifle, cross-country and rodeo. The ten women’s sports are: basketball, volleyball, softball, tennis, cross-country, soccer, rifle, rodeo, equestrian and cheerleading.

The UT Martin Skyhawks participate in Division I of the NCAA and are members of the Ohio Valley Conference. The rodeo team competes in the Ozark Region of the National Intercollegiate Rodeo Association.

For more information, visit the official Web site for UT Martin Athletics, www.utmsports.com.

Opportunities in ROTC

Cadet Professional Development Training (CPDT) – Annually, the Department of Military Science and Leadership coordinates training opportunities for cadets to attend Airborne, Air Assault or Mountain Warfare School. Given the difficulty and physical rigor associated with these Army schools, opportunities are limited to Cadets who are physically fit and capable of executing all course tasks. Course graduates obtain a training diploma and are eligible to wear the associated skill badge on their uniform. For more information, please refer to the ROTC Web page.

Cadet Troop Leadership Training (CTLT) – CTLT is an internship program which attaches individual Cadets to an active Army unit for a period of three weeks. In addition to exposing Cadets to the Army, they also become familiar with the duties and responsibilities of junior officers. Cadets must complete the Leader Development and Assessment Course at Fort Lewis as a prerequisite to this internship.

UT Martin Rangers – The Rangers are a highly trained, elite and motivated organization under the direction of advanced-course ROTC students and are supervised by the Department of Military Science and Leadership cadre. Membership in the Rangers is limited to students who are enrolled in military science and interested in developing skills associated with patrolling, mountaineering, survival training, weapons and similar activities. Members must meet medical standards required of contracted ROTC cadets and maintain a GPA of 2.0 or higher.

ROTC Color Guard – The Color Guard presents the national colors, state flag and university flag at intercollegiate athletic, university and community events.

Opportunities to Work on Student Publications

The Office of Student Publications, located in the Department of Communications, 305 Gooch Hall, oversees the operations of UT Martin’s three primary student publications: *The Pacer* student newspaper, *The Spirit* yearbook and *Bean Switch* literary and visual arts magazine.

The Pacer is published weekly during the academic year and distributed free to the campus community. Subscriptions are not taken because *The Pacer Online* also is available at no charge. *The Spirit* is published annually and is distributed to all regular, full-time undergraduate students who have been assessed a yearbook fee of \$17 during the academic year. Others may reserve copies of the yearbook by contacting the Department of Communications, 305 Gooch Hall, 731-881-7546. *Bean Switch* is published online each fall and both online/print each spring. The magazine provides a selection of poetry, fiction, non-fiction, art and photography from the university community. Copies may be obtained by contacting any staff member or the Department of English at 731-881-7300. Work also may be submitted to the Department of English for publication.

To apply for paid staff positions on any of the publications, students should first contact the Office of Student Publications at 731-881-7558 and then be directed to the appropriate faculty adviser for each publication. The hiring process typically occurs in April or May annually.