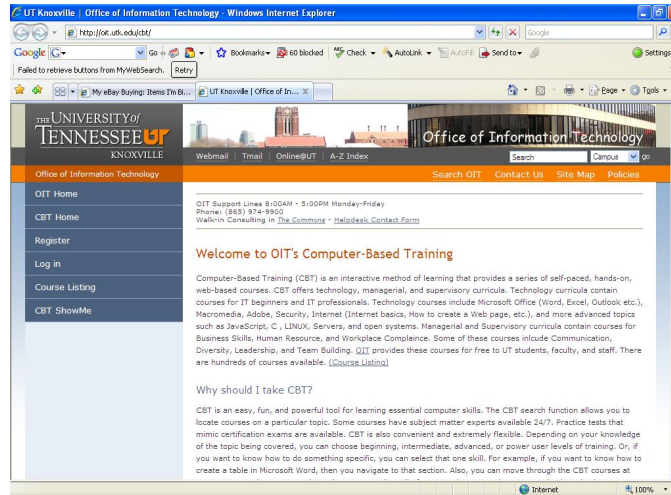
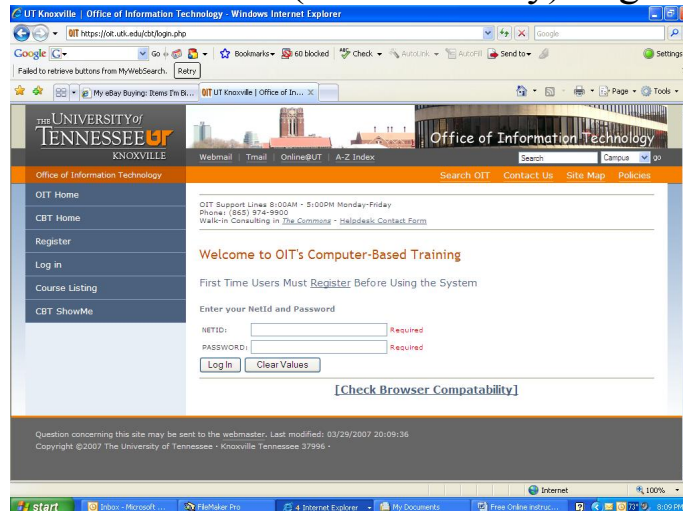


# Free On-Line Training Courses Instructions:

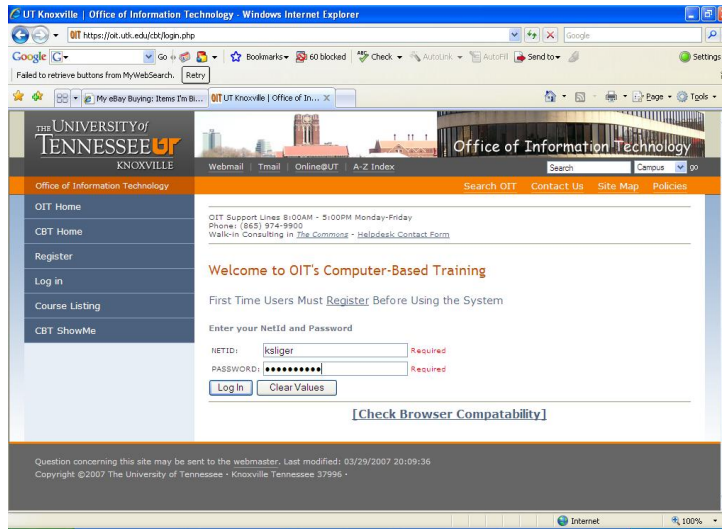
Go to <http://oit.utk.edu/cbt>



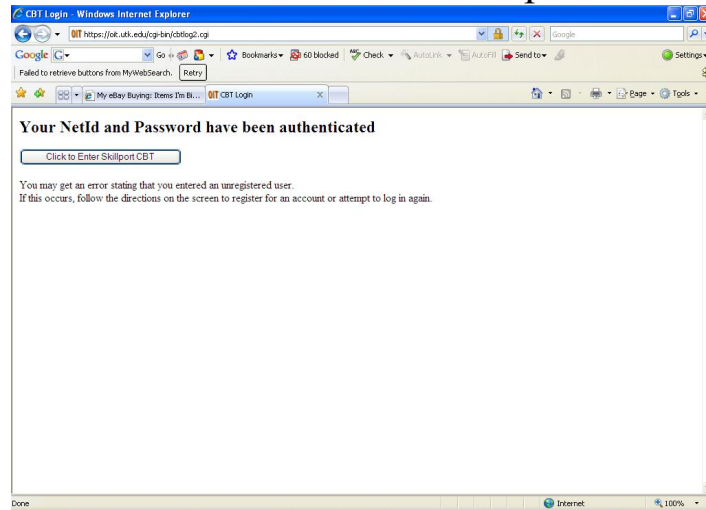
Go to REGISTER (One time only) or go to LOGIN.



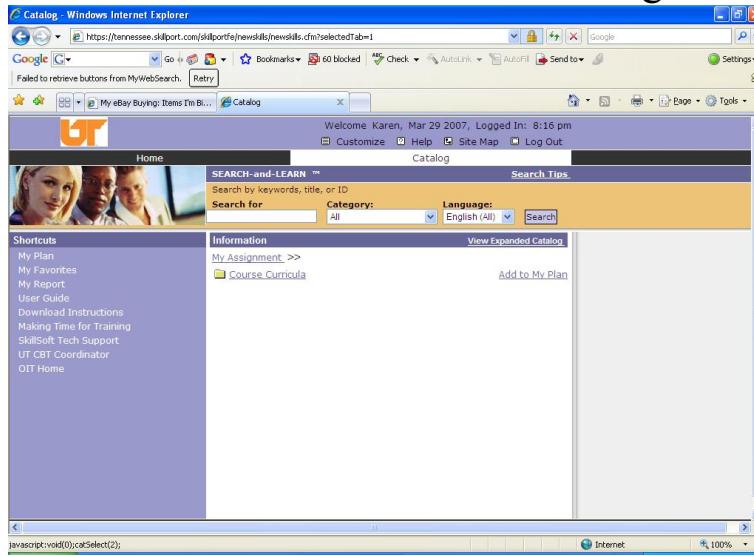
Enter your NetID and Password



## Click on “Click to Enter Skillport CBT”



Click on View Extended Catalog.



Click on the Course you wish to participate in.

The “Expected Duration” showing for the course is the actual amount of time that will be awarded for training hours.

Click on Play Course.

(You can also choose to add to My Plan to take at later date)

Click Begin Course.

After completing training course, go to Take Test.  
Print Test Scores or Certificate, if desired.