

Set up Password:

On current directory screen (Net ID screen)
On the left hand side, click on Initial Password Setup

You will need your NET ID, University ID, and your Birthdate
Your University ID will be your Social Security #

Follow prompts until finished.

Click Ok.

Click Enable (this will enable online password reset)

Follow prompts until finished.

Click Accept.

Click Ok.

From here go back to <http://oit.utk.edu/cbt>

Click on Register

Enter Net ID and Password

Click Submit Registration.

(You may already have needed password if you:

1. Have Grant-Effort Certification
2. Print Invoices from UT System
3. Do IRIS from home)