

UNDERGRADUATE COUNCIL REQUEST FORM (Rev. 8/08)

FROM: College _____ Department _____

PROPOSED

Discipline or Major/Minor Course # Course Title Credit Hrs

EFFECTIVE DATE (Term/Year) _____ (Justify below if needed before next catalog revision)

CHECK TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is checked, indicate Unit Type: Contact Hours Class Size Credit Hours
indicate Frequency of course offering: (Fall/Spring/Summer; odd/even; as needed)

If REVISE is checked, also check type(s) of revision requested:

Number (verified w/Records) Title Credit Hrs Course Desc Cross Listing
Prerequisite/Coreq Reqs for Major/Minor Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text.)

If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

JUSTIFICATION:

IMPACT: Explain any impact upon courses, degrees (including the BA and BS degrees) and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

APPROVAL ACTION:

Submitted by Department Committee _____ Date _____

I do/do not support this proposal. Department Chair _____ Date _____

If not, why: _____

Recommended by College Committee _____ Date _____

I do/do not support this proposal. Dean _____ Date _____

If not, why: _____

Recommended by BA/BS Curriculum Com _____ Date _____
(campus-wide BA/BS degrees only)

Recommended by Com on Instruction _____ Date _____
(General Education core only)

Recommended by Undergraduate Council _____ Date _____

Recommended by Faculty Senate _____ Date _____