

Seminar/Student Teaching in Music Supplement Syllabus
Fall 2005: MUED 471, 472, & 473
Fred Spano, University Supervisor

This syllabus is a supplement to the orientation materials and student teaching packet that student teachers have already received from Professor Hutcherson. It outlines ONLY assignments and tentative observations, as well as expectations from the university supervisor to the student teacher. It does not replace the student handbook or the professional expectations of the College of Education and Behavioral Studies. Please share one copy of this syllabus with your cooperating teachers ON THE FIRST DAY OF YOUR PLACEMENT. Use WORD for electronic-submissions of word processed lesson plans.

University Supervisor: Dr. Fred Spano, Assistant Professor of Music Education
224 Fine Arts Bldg.
(731) 881-7482
fspano@utm.edu

Placement Dates, Assignments, & Observation Schedule:

1. **Placement I:** Tuesday, 6 September – Friday, October 21, 2005
2. **Placement II:** Monday, 24 October – Friday, 9 December* 2005
 - a. *If you have a concert that falls after this date, you are required to participate.
 - b. Some students are following an alternate schedule.
3. **Each week submit your personal teaching schedule to Dr. Spano including observations, team/co-teaching, solo teaching, and extra curricular teaching;** this can be done in Blackboard.
4. **Seminar Class Dates**, as outlined on the Student Teaching Calendar (note time changes)
 - a. Class I: Classroom management and pacing issues; Tuesday, 9/13, 5 – 6 PM
 - b. Class II: Individual appointments with video playbacks, week of 10/3
 - c. Class III: Electronic portfolio requirements and maintenance; Tuesday, November 8, 5 – 6 PM
 - d. Class IV: Individual appointments with video playbacks, week of 11/14
 - e. Class V: Submission of reflection paper of *Teacher to Teacher*, Tuesday 12/6, 5 – 6 PM
 - f. We may have 2 virtual classes/chat sessions on Blackboard in each placement. More information later on this.
5. **Assignments during each of your placements** (submit on Blackboard):
 - a. Week 1: Observation weeks; Who is the administration and support staff at your school? Provide documentation from your site of the outlined items on pp. 37 – 39, items 1, 2, 5, 6, and 8 (collect these in your portfolio).
 - b. Week 2: Submit any lesson plans to Dr. Spano by Tuesday of week 2; Continue to document the site's environment with attention to items 3, 4,

- 7, 9, and 10; observe one other music teacher at your site and write an observation report as outlined in the handbook—include it in your portfolio.
- c. Week 3: Submit all lesson plans; finish documenting items on pp. 37-39 of ST Handbook (11 and 12); submit all lesson plans for your teaching by Tuesday of week 3 to Dr. Spano, electronically; observe one other teacher OUTSIDE of music at your site and write an observation report as outlined in the handbook—include it in your portfolio. **You will be observed during this week by the University Supervisor.**
 - d. Weeks 4 - 7: Submit all lesson plans; Videotape one of your teaching sessions, view it, and write an observation report stating: the strengths of the lesson, and areas of improvement needed in the lesson. View the video tape with your cooperating teacher and document his/her recommendations (include these items in your portfolio).
 - e. Week 6 and 7: **You will be observed during this week by the University Supervisor.**
 - f. Week 7 of each placement: the student teacher will write a *summative reflection* about the teaching experience.
 - g. School site observations by Dr. Spano are flexible and may be changed at the discretion of your cooperating teacher.
 - h. **PORTFOLIO & EXIT INTERVIEW:** All student teachers will be required to submit their electronic portfolio and have an exit interview with Dr. Spano. All items to be included in your portfolio include any assignments, lesson plans, reflections, tests, grading procedures, teaching evaluations, and any other pertinent documentation from the student teaching semester. *Interviews will take place on Tuesday, 13 December, 10 am – 1 pm in Dr. Spano’s office.*

Evaluation of Student Teaching Placements (MUED 471 & MUED 472)

University Observations & Evaluations	20%
Cooperating Teachers’ Evaluations	40%
Self-analyses (reflections)	20%
Lesson plans, tests, etc.,	20%

Evaluation of Seminar Class (MUED 473)

Reflection paper: <i>Teacher to Teacher</i>	10%
Assignments (handbook requirements)	20%
Professional Portfolio Maintenance	40%
Video playback sessions and evaluations	20%
Exit Interview	10%