

## Grade Center: Include Extra Credit in Total Column

### Issue:

When Extra Credit columns are added in the Grade Center and given total points possible of zero, those extra points entered in that column are not included in the Total column of Grade Center. This seems to be the case for any column with zero possible points.

### Solution:

To make the Total column include the zero points possible columns:

- Go to the Modify Column screen for the Total column.
- Scroll down to section 3 of the screen, and change the radio button from "All Grade Columns" to "Selected Grade Columns, Calculated Columns and Categories".
- The screen will change, and then in the newly appearing "Columns to Select:" box you can choose each of the columns from your Grade Center and click the little "arrow in a circle" button to shift them into the "Selected Columns:" box at the right of the screen. (Please note that you can click the first column, hold the Shift key, then click the last to select all the columns in that box on the left.)
- Submit

Your Total column should now include the zero point columns, both manually entered grades and those from tests, assignments, and discussion boards.