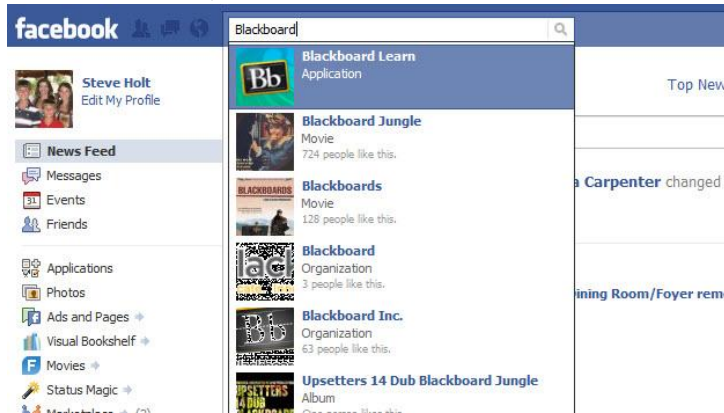


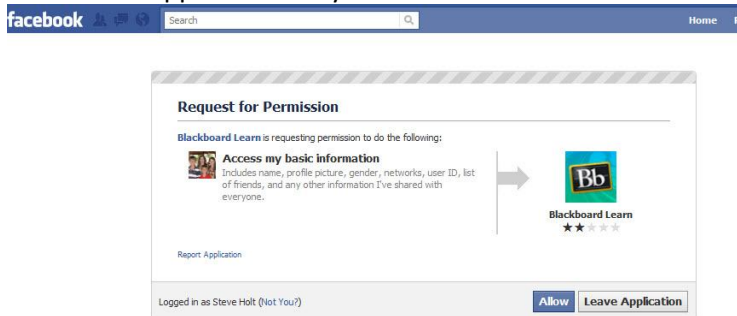
Blackboard Sync is a free plugin that does several things. It connects Blackboard with your Facebook account, with your internet browser, and with an iPhone. So instead of logging into Blackboard to see if anything new has been posted by your professor(s), you will be able to find out by using Facebook, an iPhone, or your internet browser.

Here are the steps to install the Facebook plugin:

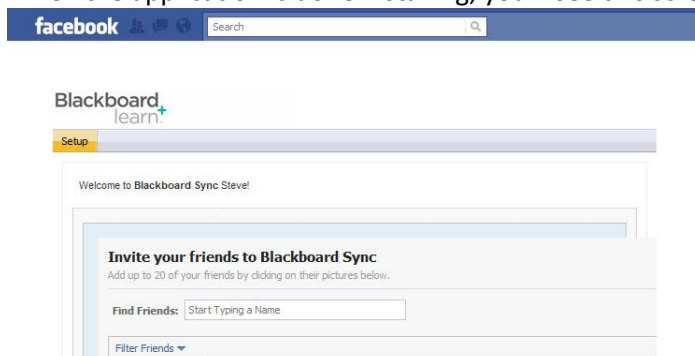
1. Log into your Facebook account using the browser that you use the most.
2. In the search box, search for "Blackboard Learn" then click on the application.



3. "Allow" the application for your Facebook account

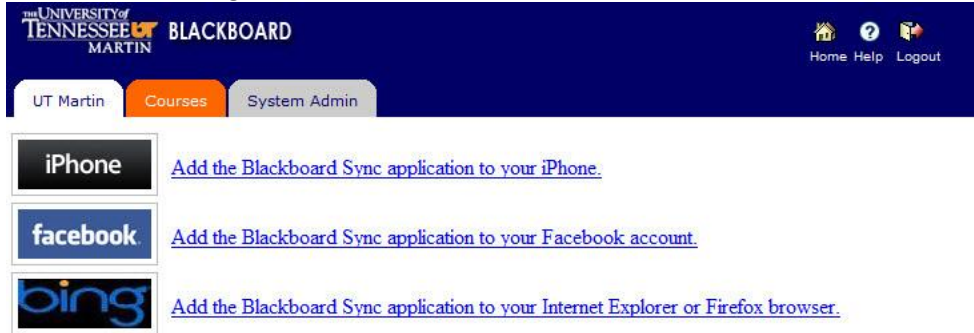


4. When the application is done installing, you'll see this screenshot:

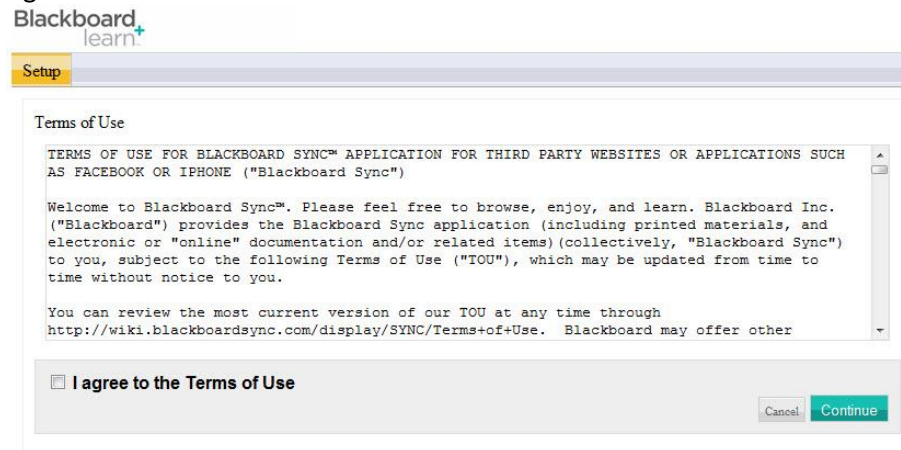




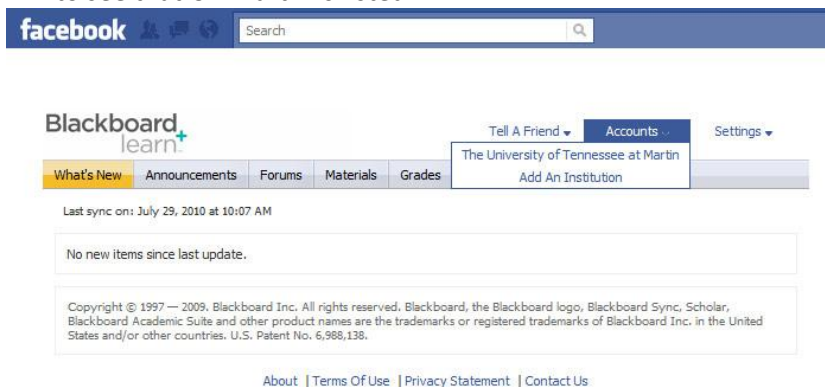
5. Minimize your browser (don't close it).
6. Log into the UTM Blackboard server.
7. On the left side of the Blackboard main screen, click the link for "Blackboard Sync"
8. When the following screen loads, click the link next to the Facebook icon



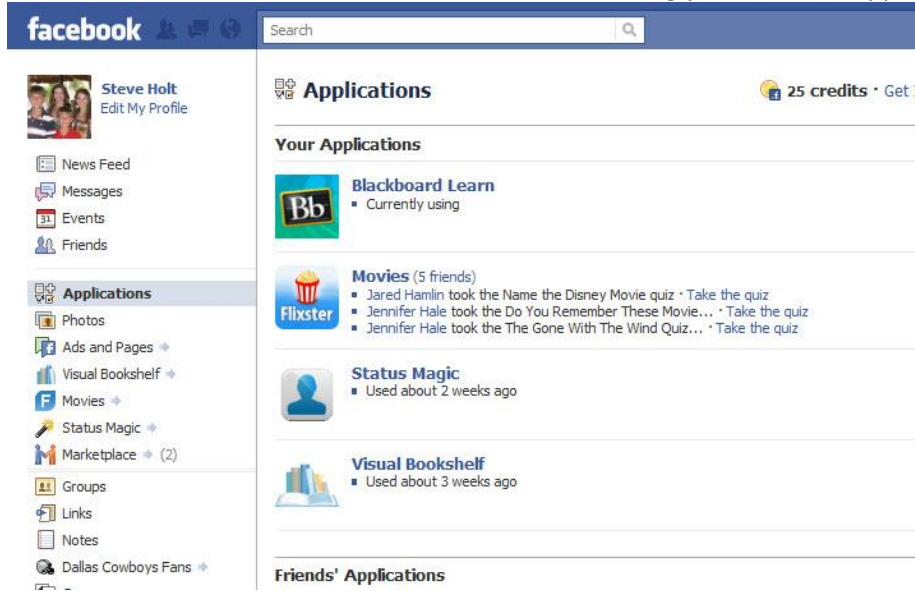
9. Agree to the Terms of Use and continue



10. You will then be taken back to your Facebook account in your original browser and the following screen should load on your Facebook page. You can then click the "Accounts" link to see that UT Martin is listed.



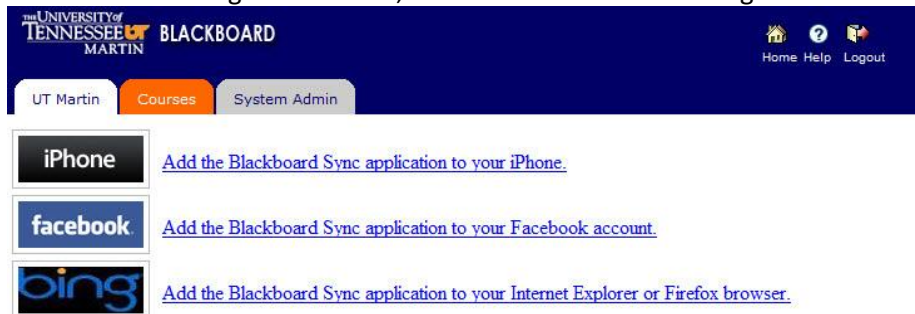
11. You can also click on the “applications” link on the left side menu of your Facebook account and see that “Blackboard Learn” is listed among your installed apps.



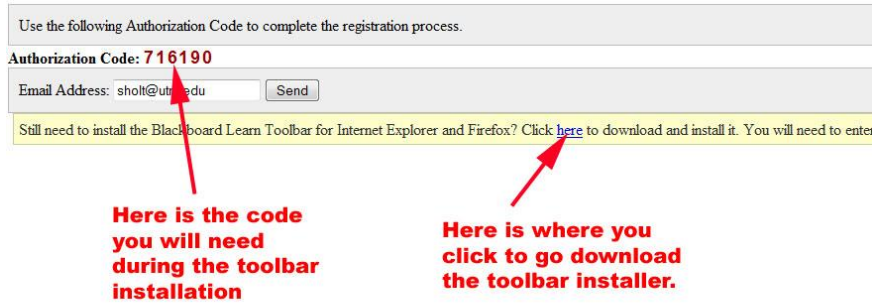
Here are the steps to install the browser plugin:

These steps will install the “Bing” toolbar in your Internet Explorer browser and your Firefox browser, which will have an additional button for “Blackboard” that will give you access to recent updates inside your Blackboard courses.

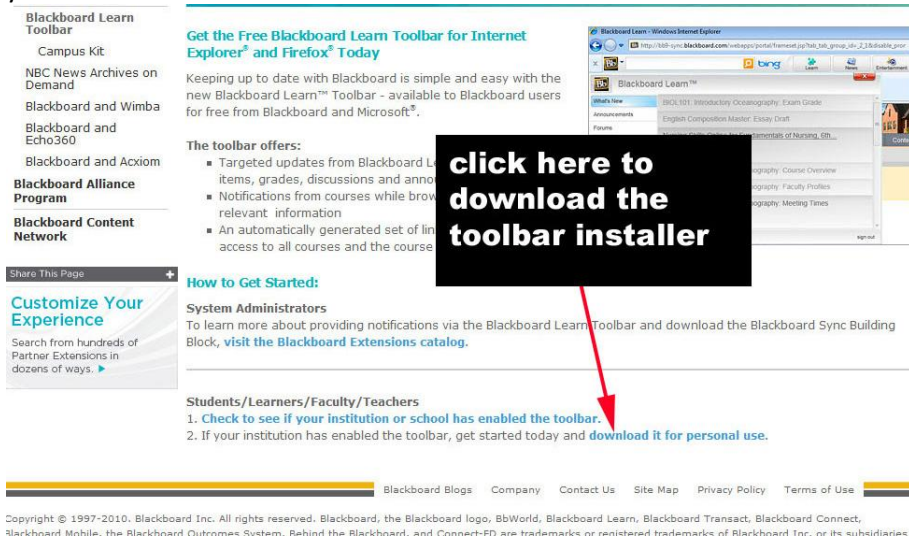
1. Log into the UTM Blackboard server.
2. On the left side of the Blackboard main screen, click the link for "Blackboard Sync"
3. When the following screen loads, click the link next to the Bing icon



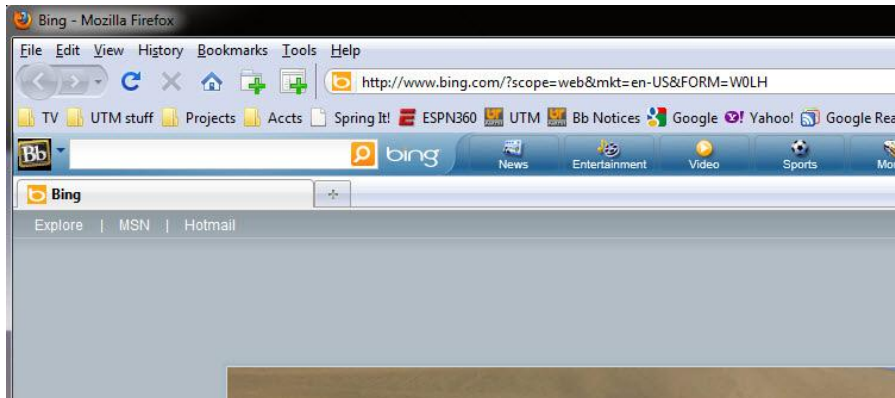
4. The next screen will provide you with a 6-digit code that you will need during the install of the toolbar. Enter your email address in the form field and you can have the code emailed to you. Also notice that there is a link to the webpage where you can obtain the installer file for the Blackboard Learn toolbar.



5. After you click the “here” link in the previous screenshot, you will see this page, where you can download the toolbar installer.



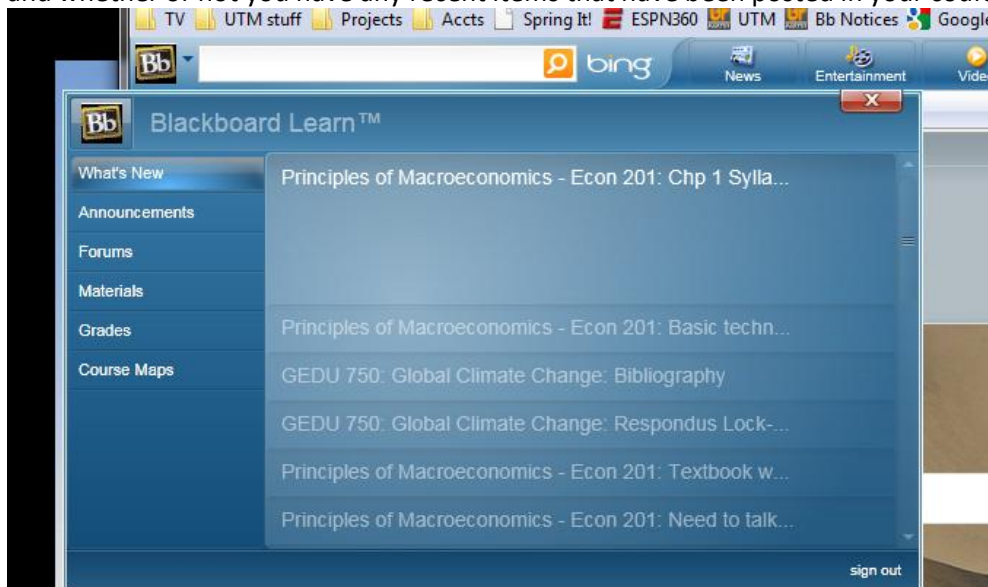
6. After the file downloads to your computer, run the installer. Keep in mind that you will need to close all IE and Firefox browsers that you may have open.
7. Open up Firefox or IE (you’ll have to do this for both browsers) and see the new Bing toolbar with the Blackboard button on the left end of the toolbar.



- Click the black arrow next to the Blackboard logo and when the dropdown box appears, enter the URL of the UTM Blackboard server (<http://utm.blackboard.com>) and the 6-digit code that you received in step #4, then click the 'register' button.



- Now you can see in the dropdown box will appear a listing of your courses in Blackboard and whether or not you have any recent items that have been posted in your courses.



Here are the steps to install the iPhone plugin:

1. Click on Apple's official "App Store" Application.

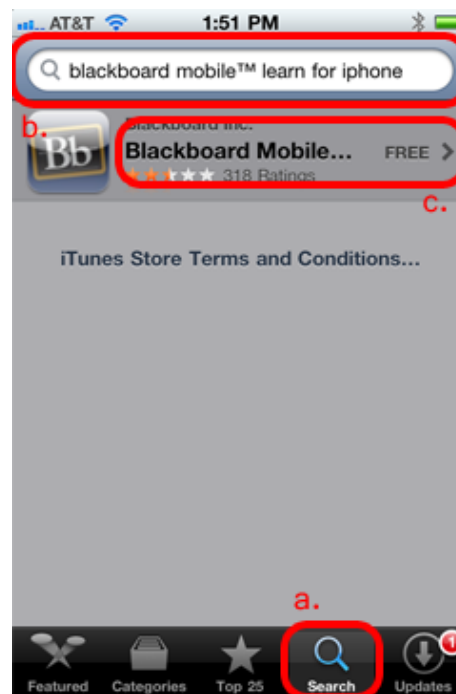


2. Once the App Store App is launched:

- a. click on the search button at the bottom of the app

- b. type in "Blackboard Mobile Learn" in the search field at the top of the app

- c. Once you've typed it in, The Blackboard Mobile Learn app should appear, click on it.



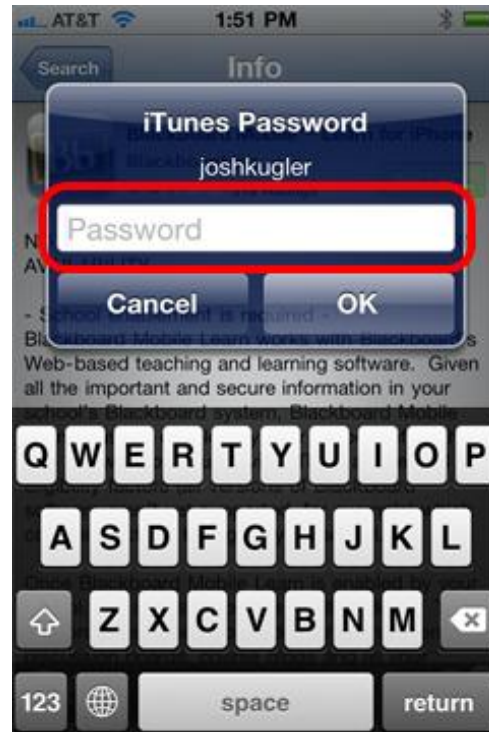
3. Once you are on the application page, click on the “free” button:



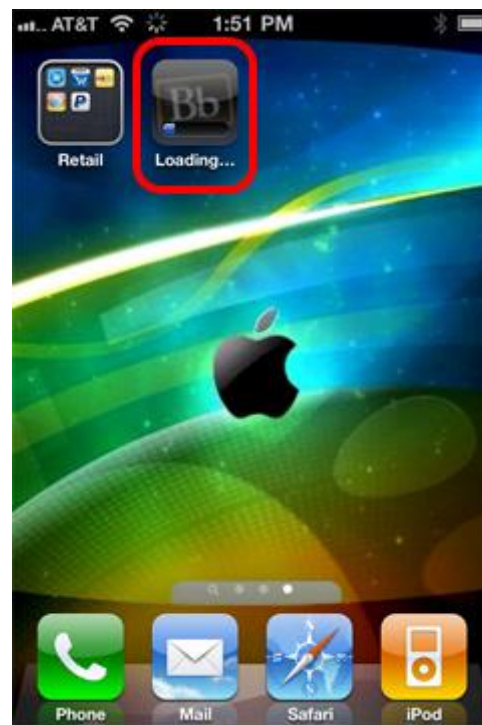
4. The “free” button you clicked on will transition into an “install” button. Click on the install button.



5. The App Store App will prompt you for your *iTunes* Password (note: this is the password for your personal iTunes account NOT your UTM account). Type in your *iTunes* password.



6. The app will begin to install on the home screen on your iPhone.

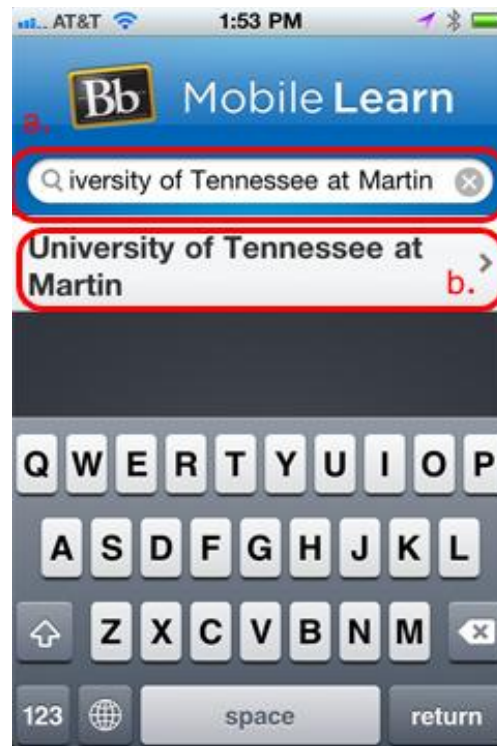




7. Once the Blackboard Mobile Learn app is installed, click on it to launch the application, then:

a. click in the search field, and type in "University of Tennessee at Martin"

b. Once you've typed the name of the school in, it should appear below the search field. Click on it.



8. It will prompt you for your UTM Blackboard login: Type in your Blackboard Username and Password.





9. Once logged in, you should be able to see the courses you are teaching.

