

# How to Check Grades in Blackboard

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## To check your grades:

1. Log into Blackboard.
2. Click on the link 'View Grades' on the left side of the screen.



The screenshot shows the Blackboard interface for a user named John. The top navigation bar includes the UT Martin logo, the Blackboard logo, and links for Home, Help, and Logout. Below the navigation bar, there are tabs for 'UT Martin' and 'Courses'. A 'Tools' menu is open on the left, listing various options: Announcements, Calendar, Tasks, View Grades (highlighted with a red arrow), Send e-mail, User Directory, Address Book, and Personal Information. On the right, there are two panels: 'My Announcements' and 'My Calendar', both indicating that no announcements or events have been posted today.

3. Click on Course Name.
4. View grades posted by your instructor, and then click the O.K. button to return to the My Grades screen.

Item Name	Date	Grade
Exam 1	6/1/05	-
Journal Entry Week 1	6/6/05 6:15 PM	!
Quiz 1	6/6/05 6:25 PM	!
Total		0
Weighted Total		0%