

The University of Tennessee at Martin – Jackson Center  
3031 Hwy. 45 Bypass Jackson, TN 38305 • Phone: 731-425-9277

GIFT POLICY

The University of Tennessee at Martin Jackson Center welcomes the donation of gifts and funds that will enhance the facilities, programs and services to our constituents.

The center reserves the right to accept or reject gifts, in whole or in part. The center also reserves the right to dispose of any portion of a gift that does not meet the center's development needs. Gifts offered with restrictive conditions will be accepted only at the discretion of the Director of the Center.

It is the center's policy not to appraise gifts. If desired, the donor should seek appraisals by a qualified third party. The acceptance of a gift, which has been appraised by the donor or a third party, does not in any way imply endorsement of the appraisal by the center. Donors should consult a tax attorney or the Internal Revenue Services for additional information related to center donations.

The center accepts cash donations to be used for the purchase of materials, equipment, or services, and will honor the donor's wishes regarding the nature of materials or services to be purchased, when such purchases are in accordance with the needs of the center and/or the University of Tennessee at Martin.

Donor Name: \_\_\_\_\_

Donor Address: \_\_\_\_\_

Donor Phone: \_\_\_\_\_

Donor E-mail: \_\_\_\_\_

Description of Donated Materials: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Donor Estimated Value of Gifts Under \$5,000 (check one of following)

\_\_\_\_\_ Not Provided                      \_\_\_\_\_ Provided – Value = \$ \_\_\_\_\_

By signature below, the donor agrees to the conditions of the Gift Policy as delineated above.

Donor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Received at the Paul Meek Library on \_\_\_\_\_ by \_\_\_\_\_

(date)

(Center Representative Signature)