

Borrower Card Application

Directions: Please print legibly and complete the entire application form

Name: _____
(Last Name) (First Name) (Full Middle Name) (Maiden Name)

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

E-Mail Address: _____@_____ . _____

Are You: _____ UTM Alumni _____ UTM Emeritus Employee _____ Area Educator
(check all that apply)

_____ Other (specify): _____

Have you ever applied for admission at UTM? _____ NO _____ YES

If yes, provide full name on application: _____

Have you ever attended UTM as a student? _____ NO _____ YES

In affixing my signature to this application, I agree to comply with all rules and regulations related to borrowers at the University of Tennessee at Martin's Paul Meek Library.

(signature)

(date)

[FOR OFFICE USE]

TYPE OF CARD ISSUED:

[] Paper Card With Barcode

[] Cash Free Card

Date Card Issued: _____

Staff Initials: _____

Community Borrowers Policy

Welcome to the Paul Meek Library! We are pleased to extend borrowing privileges to our community users and will issue you a special borrowing card to allow you to borrow material from the library and to pay library fines and fees; printing fees; and complete purchases of consumable educational supplies.

Remember that this card is only for your personal use. Make sure that you always bring another form of identification with your picture to present at the time of borrowing. The replacement cost for a lost card is \$15.00 and all replacement cards are issued by the UTM Business Affairs Office.

To receive a library borrowers card, all candidates must be at least 18 years old and present a picture ID and documentation which confirms your current address.

Library Borrowing Limits

Type of Borrower:	Number of Items	Restrictions
Non-University	5	Tennessee and Fulton County, Kentucky Residents
Area Educator	10	Valid school ID: letter from principal; documentation from appropriate authority or from the state
Alumni	10	UTM Alumni from any geographical area
Emeritus	10	Retired UTM faculty or staff

Loan periods are determined by the type of material that you borrow:

Loan Period	Type of Material
21 days	Books, Textbooks, and Government Documents
21 days	Media Audio Books
14 days	Kindles
7 days	Media Juvenile, Aids, and Booklets
3 days	Media CDs, DVD, Blu-Ray, and Video
3 days	Media Equipment

Adding Money To Your Card:

Money can be added to your library borrowers card at Valuport machines located in the library's 24-Hour Computer Lab (First Floor of the Library) or on the First Floor of the University Center.

Library cards are the property of the University, are issued solely to individuals, and shall be used only by the person identified on the card. If found, please return to the Paul Meek Library, UTM Public Safety Department, or the UTM Business Affairs Office.

For more information, visit or call the Library (731-881-7065) or the Business Affairs Office (731-881-7825). This card is subject to all rules and regulations of the University of Tennessee at Martin.