

April 19, 2010

Director of Schools:

Enclosed please find a written agreement to collaborate with your school system and teachers in our field-based experiences and student teaching program at UTM. Thank you for your cooperation regarding this request. Please allow me to express my appreciation for the support that you have always given our teacher education program.

Return the "Terms of Agreement" with your signature in the enclosed envelope. If I may be of further assistance, please give me a call.

Sincerely,

Jennifer H. Cook, Director
Education Student Services