

* Graduate faculty status

JUNE 5, 2009

Counseling Faculty
Weekly mtg

* Bb course folders
set up by majors w/
forms, manuals, etc. are
available.

Comp Exam

M.C. test, will be administered thru Bb.

Suzanne will draft & give to David & Robert
by Fall Faculty Mtg (Aug 25 & 27)

Comp Announcement

* Adm. on Bb → w/ Respondus

* Proctor form required w/ notation that "Respondus"
has been downloaded.

- list examples of ~~acceptable~~ acceptable proctors

Internships

- Application ^{form} will be interactive on Banner.

- "Memo of Understanding" must be submitted prior
to 1st day of internship. (Informal Contract) + ^{mid-term} ^{final} assessment

* Is there any compensation for supervisors?

Link webpage and Bb course to ESS "Background check" info

* Reverse admission requirements - ← * add to graduate handbook

Put hold
on beginning

- I understand that I am required to
obtain a background check, at my expense,
during the first semester enrolled.

* Could we purchase web cams for all internship students?

Internship Manual & all forms (eval. forms) ^{student} ^{site} ^{agreement}
^{site} ^{evaluation}

⇒ ITC *

How will I know which
students to put holds on
for internship?