

Minutes
NCATE Meeting
August 29, 2008
9:00 a.m.-12:00 p.m.
232-233 Gooch

Present: Jennifer Cook, Becky Cox, Betty Cox, Ann Duncan, Carol Eckerd, Robert Erk, Ginny Esch, Kathy Evans, Staci Fuqua, Mary Lee Hall, Robert Hartshorn, Beverly Hearn, Mark Hewitt, Patricia Hewitt, Sandra Murray, James Petty, Michael Poore, Beth Quick, Michael Spaulding, Joyce Swan, Gwen Tomlin, Jules Walker, Cris Whitlow

Dr. Hall welcomed the faculty and staff and gave an explanation of the Oversight Committee. Members of the Oversight Committee were introduced: Mr. Poore, Dr. Quick, Ms. Fuqua, Ms. Crawford, Dr. Greenockle, and Dr. Hall. The Leadership Team was then introduced: Mr. Poore, Dr. P. Hewitt, Dr. Greenockle, Dr. Quick, Dr. Hearn, and Ms. Cook.

Mr. Poore reminded everyone of the NCATE visitation dates on October 31-November 4, 2008. Committee chairs' rough drafts will be due by October 1, 2008. He presented a timeline for working now until the deadline of April 15, 2009. This date is due to summer break.

An explanation of the data sheet was presented. Mr. Poore explained the appeals process for admission to the Teacher Education Program (TEP) and reported that 12 out of 16 students that had taken the specialty area test instead of the PPST passed. Next, the results of the Spring 2008 Exit Interviews were shared. Suggestions and comments made by students included more classroom management, field experiences, and advising. The possibility of an advisor workshop was mentioned. Dr. Evans suggested placing the rotation of classes on the checksheets. Data was presented for the past 3 years in spreadsheet form. Satellite campuses were included in the data. Dr. Swan suggested that they be separated from the main campus.

Committee Chairs presented reports from their Standards Committees.

Standard I Chair, Dr. P. Hewitt, stated that the committee's main concern was with satellite campuses and adjuncts following syllabi. Dr. Quick added that she would be meeting with all adjunct instructors to make sure that the syllabi are being followed.

Standard II Chair, Dr. Greenockle, discussed bias, fairness, and consistency. She asked if student candidates were aware of program requirements. Dr. Whitlow stated maybe part of the reason students are not receiving information stems from faculty not having a sense of ownership for areas of study due to a need for unit assignments.

Standard III Chair, Ms. Cook, shared that field experience forms have been updated and that 302/305 field experiences have been revised. More field experiences are needed for art, music, and secondary education. She also mentioned that there were gaps in the catalog.

Standard IV Chair, Dr. Hearn, shared a list of documents needed, the importance of diversity, and the need for diversity integrated through the whole report. Dr. Quick added that some examples of student work are needed.

Standards V and VI were presented by Dr. Hall. The purpose of Standard V is to show that the faculty is qualified. Standard VI discusses unit governance, library resources, etc.

Michael Poore adjourned the meeting for the luncheon that followed.