

## Counseling Faculty – Curricular and Catalog Changes

Agenda for Wednesday, Sept. 3, 2008

9:00 a.m. – Gooch 240K

I. Comprehensive Exam Policy for all counseling degrees

A. Must be in the final semester (per UTM Graduate Catalog, p. 461)

B. What will be the exam?

Talking points: Could it be built into the internship as a “culminating project” or “critical synthesis paper” (p. 472)

Cost for students is \$40 for the exam in addition to cost of licensing exam if school counseling concentration

Must pay additional 1 hour credit tuition if not enrolled in graduation semester

Time required for scoring results to be returned)

Are there multiple forms of the exam (in case a student fails)?

Will all students be required to take exam on campus?

C. Managing the process

Talking points: Staci currently notifies students when eligible to register for comps

Exam must be administered on same day as all other comps

What happens if a student fails the exam? (currently...eligible to retest after 30 days)

Test requires 30 day advance notice to order

II. Candidates with no public school teaching experience – is there a requirement to take a course? (old catalog referenced this...)

- III. Suggested sequence of courses for students and course rotation (current one omitted EDPG 786)
  
- IV. Assessment points for candidates as they move through program – beginning (orientation?), middle (course?...maybe lab) and end (Internship)
  - Talking points: Must identify how each assessment point is managed (rubrics, assignments, interviews, etc.)
  
- V. Internship – process for application (deadline semester prior to internship), assignment and notification of placements, assessment/monitoring of candidates
  
- VI. Orientation – scheduling, expectation, catalog must be changed to reflect requirement
  
- VII. Change in concentration to “Mental Health Counseling” (increases degree to 60 hours)...requires appropriate approvals through Graduate Council/administration
  
- VIII. Student Handbook and Internship Handbook development