Employee Relations Council Meeting

Minutes

April 9, 2018

I. Welcome and Introduction - Phil Bright

Lian Taylor (19) Administration Bldg.
Deanean Smith (19) Administration Bldg.
Beth Bodwell (19) Administration Bldg.
Suezane Speight (18) Brehm Hall, EPS Bldg., Fine Arts & UTM Farm
Randy Pigg (19) Building Services & Physical Plant Administration
Susan Lemond (19) Business Administration Bldg., McCombs Center, Reed Center & Sociology Bldg.
Melissa Morris (19) Children's Center, Elam Center, Fieldhouse, Football Bldg., Recreation Wellness Facility
Amanda Broussard (19) Office of Educational Outreach & Gooch Hall
Robert Bivens (19) Grounds, Transportation Services & Warehouse

Diane Marks (18) Clement Hall, Child & Family Grant Program, Humanities Bldg.
Phyllis Hammer (18) Children’s Center, Elam Center, Fieldhouse, Football Bldg. Recreation Wellness Facility
Petra McPhearson Vice Chancellor Finance and Administration
Phil Bright Director of Human Resources
Tim Nipp Director of Physical Plant Operations
Keith Carver Chancellor of the University of Tennessee at Martin

II. Selection of the 2018 Chancellor's Holiday Breakfast Chair and Co-Chair

The University of Tennessee Campuses are closed Monday-Friday,

December 24 – 28, 2018 (Phillip Bright)

Selection will be made during the next Employee Relations Council Meeting.

III. ERC Representative on the Athletics Board for 2018-19 (Phillip Bright)

Deanean Smith

IV. ERC Representative on the Equity and Diversity Advisory Council (Phillip Bright)

Susan Lemond
V. Fragrance Sensitivity Awareness (Phillip Bright)

Please be mindful that use of some products with fragrance may be detrimental to the health of workers with chemical sensitivities, allergies, asthma, and chronic headaches or migraines. Fragrance sensitivities can cause serious health problems, including; runny nose, sinus congestion, dizziness, nausea, and breathing difficulties. Please be sensitive to others and limit your use of scented personal care products in the workplace (examples include; perfume, cologne, aftershave, deodorant, lotion).


VI. Campus Construction and other information update (Dr. Tim Nip)

1. Clement Hall includes the new roof replacement, systems upgrade and the renovation of the entrance for ADA compliance.

2. Hall-Moody adding flashing to the windows and replacement of the steps on the west side of the building.

3. Fine Arts Theater update, steam lines added to campus and beef cattle teaching building started summer 2018.

4. The Latimer Engineering and Science Building, plans continue.

5. Question –
   Winter-weather related damage is evident in street and parking lot pavement around the university.
   When will any repairs take place, and is the university responsible for repairing all of this damage?

   Answer –
   UT Martin is responsible for campus streets and parking lots. The city is responsible for their streets that surround the campus. The Physical Plant tries to fill potholes as they develop. Parking lot overlays and sidewalk repairs happen in the summer months to minimize disruption to the campus. Please contact Tim Nipp to report potholes.

VII. Financial Information and Updates (Petra McPhearson)

Check Share point for additional information about UTM revenue. The website updates as decisions are made.

https://sharepoint.utm.edu:7900/accreditation/default.aspx
Scholarship programs and other possible changes will be updated at the next ERC meeting.

VIII. Comments from Chancellor Carver

It is crunch time in admissions. The University of Tennessee at Martin has recorded an increase in applicants compared to last year at this time. Numbers include students at the main campus, transfer students, online students and students interested in the five centers in Jackson, Parsons, Ripley, Selmer and Somerville.