I. Welcome and Introduction - Phil Bright

Lisa Kinkade  Administration
Erin Chesnut  Administration
Debi Adcock  Administration
Angie Gretsch  Administration
Debra Hunter  Brehm Hall, EPS, Fine Arts & UTM Farm
Brenda Mason  Brehm Hall, EPS, Fine Arts & UTM Farm
Stephanie Sellers  Extended Campus and online Studies & Gooch Hall
Amber Varvaro  Extended Campus and online Studies & Gooch Hall
Stephanie Butler  Extended Campus and online Studies & Gooch Hall
Karen Elmore  Library
Dana Breland  Library
Vickie Hardrick  Custodial Services
Mary Johnson  Custodial Services
Jeffrey Hart  Housing
Kellie Barnes  Housing
Valerie Dean  Housing
Tara Jahr  Public Safety
Charleen Lovette  Public Safety
Teresa Vanclavelve  Student Health, Counseling Services & University Center
Peter Gibson  ITS
Tim Nipp  Building Services & Physical Plant Administration
Thomas Martin  ITS
Donna Butler  ITS
Phyllis Hammer  Children's Center, Elam Center, Fieldhouse, Football Bldg., Recreation Wellness Facility & Student Life
Amanda Broussard  Children's Center, Elam Center, Fieldhouse, Football Bldg., Recreation Wellness Facility & Student Life
Susan Lemond  Business Administration Bldg., McCombs Center, Reed Center & Sociology Bldg.
Tenna Bynum  Business Administration Bldg., McCombs Center, Reed Center & Sociology Bldg.
Christopher Virgin  Grounds, Transportation Services & Warehouse
Dave Chambliss  Grounds, Transportation Services & Warehouse
Marsha Davis  Human Resources
Phil Bright  Human Resources
Nancy Yarbrough  Finance and Administration
Dr. Robert Smith  Chancellor's Office

II. State employee outsourcing bid and UT Martin financial update (Nancy Yarbrough)

Nancy Yarbrough and Tim Nip attended a meeting, in Nashville about employee outsourcing maintenance, repairs and cleaning care of the state of Tennessee buildings. UT System will have the option to Opt Out of employee outsourcing. Updates will be provided.

Enrollment is down at UT Martin. UT Martin is open to options and ideas to increase revenue.

III. Employee Relations’ Advisory Board (Debra Hunter)

September 16, 2015 ERAB meeting minutes are available in your packets.
IV. Holiday Breakfast Update (Tenna Bynum)

Holiday Breakfast, Wednesday, December, 15, 2015 at 7:30. Please send names of people that would like to participate to Tenna Bynum.

V. UT Martin Chancellor search update (Phillip Bright)

The UT President will wait until the first part of 2016 to evaluate when the search process may begin. We received a response from Dr. DiPietro, and he will consider our request to place a non-exempt staff person on the UT Martin Chancellor search committee.

VI. Projects on UTM campus (Tim Nip)

A new elevator will be placed in Clement Hall on the south side and the old elevator will be removed in the month of December, Elam Center, Gooch, and EPS new elevators are completed. The Gooch elevators will be revisited to update service for the disabled. Steam pipe projects will be completed around campus during the fall 2015 semester.

Windows will be updated in Humanities, Communications, Sociology, McCombs, and Hall Moody Administration building around the end of spring semester 2016. Bathrooms renovations in the Hall Moody Administration building will begin summer 2016.

University Center updates and the new Welcome Center should be completed March 2016.

The Football stadium renovations will start after the last fall 2015 game. We are excited about this project.

VII. Comments from Chancellor Smith

Chancellor Smith commented and thanked the grounds department and custodial service for a well maintained campus.

Chancellor Smith will review a 15/4 tuition model for the UT Martin campus. This model consist of students taking 15 hours and getting out of college in 4 years. UT Martin will review out-of-state tuition and other policies and procedures.

On the UTM campus we invoke students in a learning environment beyond the class room. Our students are exposed to many cultures from around the world, the history of the Quads trees, art, sculptures and engineering. A new sculpture will be featured on the UTM campus, co-designed by our Art and Engineering Department. This project will consist of a solar-powered sculpture located in the grassy area east of the library. We will be the only campus in the United States with this signature design. Also the sculpture will have an app specially designed, to allow students to track the solar power generated by this sculpture.

The 2015 UTM Voluntary Retirement Incentive Program is open to full-time employees who meet the eligibility criteria. Please see Lisa Kinkade for more information.

As we go through tough times we need to lift each other up, we have each other and we will help each other that is what is special about UT Martin.