

## Salary Increases

The following list describes the mechanisms by which employees may receive salary increases.

- Salary increases may be appropriated in some years. These adjustments may or may not include merit increases. Frequently, the appropriation stipulates who receives the raise and how it will be allocated.
- Salary increases may be given following a position review that results in a pay grade increases. These reviews are conducted by Human Resources under specific guidelines. Please see the [Position Description Questionnaire](#) for more information.
- Salary increases may be given following a promotion to a higher pay classification. Human Resources calculates these pay increases in keeping with compensation guidelines.
- Salary increases may be given for the completion of a [job related advanced degree](#).
- Salary increases may be given for passing [Certified Administrative Professional exam](#).