

GENERAL

- (1) These regulations are established by The University of Tennessee at Martin Parking Authority, appointed by the University Administration as directed by resolution of The University of Tennessee Board of Trustees on June 20, 1968. They are applicable to all students, faculty, and staff of the Martin Campus. Students/Faculty/Staff are required to obey these traffic and parking regulations as a condition of their attendance/employment at the University.
- (2) The purposes of these regulations are to facilitate the safe and orderly conduct of University business and to provide parking facilities in support of this function within the limits of available space.
- (3) The Department of Public Safety is responsible for implementation and enforcement of these regulations.
- (4) The owner of any vehicle operated or parked on the campus shall assume all risk of loss or damage to such vehicle and its contents. The University shall have no responsibility for the safety, care, and protection of such vehicle and its contents.
- (5) When any vehicle is left unattended on University property or on a city street adjacent to University property for more than 48 hours under such circumstances, which indicate that it has been abandoned, it may be removed to an area of the University's choosing at the owner's expense.
- (6) All persons with UT Martin registration sticker are requested to remove such sticker when disposing of the vehicle.

1720-5-6-.01 REGISTRATION OF VEHICLES

- (1) All motor vehicles operated (or utilized) by faculty, staff and students in connection with their employment or attendance at UT Martin must be registered at the UT Martin Department of Public Safety. This includes residents of Grove Apartments and University Courts using University parking lots.
- (2) All persons employed by other agencies who regularly use University facilities must annually register their vehicles with the University. "Vendor" stickers will be used for this purpose. "Honorary" stickers will be issued to all retired University personnel and "Special Guests" stickers may be issued to all others who do not fit the vendor classification.
- (3) A vehicle registration sticker is issued at the time of student registration and must be properly displayed inside on the bottom of the driver's side front windshield of the vehicle, entirely visible.
- (4) Faculty and staff vehicle registration and collection of associated fees will be conducted prior to the beginning of each Fall Semester and will be valid for the entire academic year. A fee of \$50.00 will be collected for faculty and staff registration. Vehicle registration will not be completed until the previous year's citations have been cleared. New employees will be required to pay the registration fee at the time of their employment.
- (5) Student vehicle registration and collection of associated fees must be renewed at or prior to the beginning of each fall term and will be valid for the entire academic year. Student vehicles will be registered at a fee of \$50.00.
- (6) Student vehicle registrations must be completed at the beginning of the semester or within 24 hours of enrollment or acquiring a vehicle.
- (7) Students who meet certain requirements may register vehicles as staff. To register as a staff member the student must teach eight (8) semester hours or have a 40 hour work week specified on appointment papers. The registration of student vehicles as staff members will be by agreement between the appropriate department chairman or dean and the Department of Public Safety.
- (8) The annual vehicle registration sticker will be provided at no cost to anyone qualifying for a permanent disability sticker.
- (9) The person to whom a sticker is registered is responsible for that sticker and all violation citations issued thereto. If the person displaying the sticker is other than the registrant when a violation is committed, both they and the registrant may be cited.
- (10) Expired campus registration stickers must be removed or covered so that only the current registration sticker is displayed.
- (11) Staff parking privileges are intended for the convenience of Staff and Faculty members only. Students whose parents are staff / faculty members at UT Martin must purchase a student sticker. Anyone displaying a staff sticker in order to park in a staff parking lot must also possess a valid Faculty or Staff I.D. card. Violators will be subject to a \$30.00 fine.
- (12) If a sticker becomes lost, stolen or destroyed a new replacement sticker will be issued at a charge of \$25.00.

1720-5-6-.02 PARKING

- (1) Staff parking areas are designated for all academic buildings. Students are not to park in these areas during restricted hours.
- (2) Student parking areas are designated by letter; e.g., C (Commuting student's) and N (Non-Commuting resident student's). Student vehicles may be parked only in lots designated on registration sticker.
- (3) Parking lots are designated as follows for registered vehicles only, 24 hours a day, all year:
 - (a) Staff Lots 1 & 2 (partial), 3, 4, 6, 11, 12 (partial) and 15 (partial).
 - (b) Commuter Lots 1 (partial), 5 (partial), 12 (partial) and 15 (partial).
 - (c) Non-Commuter Lots 7, 8, 10, 16, 18, 19 and 5 (partial).
 - (d) Restricted Lots 13, 12 (partial), and 15 (partial) for Cooper and Clement* residents
 - (e) Un-Restricted Lots 2 (partial), 14, 17, 20, 21, 22, 23, 24 University Courts Lots and Administration Bldg. **for registered vehicles only, 24 hours a day, all year.**
**Cooper /Clement residents require an additional permit issued for each semester. It is the student's responsibility to come to the Department of Public Safety in Crisp Hall at the beginning of Fall and Spring semesters to obtain the additional permit free of charge.*
- (4) Parking lot designations (C, N, Staff) are not applicable from 3:00 p.m. to 8:00 a.m. nor on weekends except where otherwise posted. The designations are for the hours between 8:00 a.m. and 3:00 p.m. Monday through Friday.
- (5) The absence of NO PARKING signs or painted curbs / lines does not imply that parking is allowed. Parking in designated parking lots is restricted to marked spaces only (between two white lines). Vehicles parked outside of marked spaces and / or curbs are subject to being issued a citation and / or towed.
- (6) Disability Stickers
 - (a) Persons with disabilities and possess the state issued disability plate, placard, or disabled veteran's plate will be issued a campus parking permit to commensurate with what the state has issued.
 - (b) Vehicles with disability plates or placards may park in designated disability spaces, all legal parking spaces, or time zones.
 - (c) For short-term disabilities (sprains, etc.), a statement from a physician or Student Health must be presented. This permit will extend parking privileges to all legal spaces and time zones **only** but not designated disability spaces. Detail information available.
- (7) A temporary permit may be obtained 24 hours a day at the Department of Public Safety for (1) day, unless otherwise authorized. Such temporary permits will be limited due to the ability to transfer the registered parking sticker between vehicles. All parking restrictions apply as to the registered vehicle.

VISITORS

- (1) Visitors are defined as persons not connected with the University who occasionally have business or other reasons to be on the campus.
- (2) Visitors may obtain permits for parking in any legal parking space for a specified time.
- (3) Visitor parking permits may be obtained from the Department of Public Safety 24 hours a day.

1720-5-6-.03 VEHICLE OPERATION

- (1) All persons operating vehicles on University property or in the campus area, which includes city streets adjacent to University property, must be properly licensed operators.
- (2) Pedestrians have the right-of-way at established pedestrian crossings, except where regulated by traffic control lights or police officers.
- (3) Under normal conditions the maximum speed limit on campus streets is 15 mph and 30 mph (unless otherwise posted) on the city streets. However, vehicles may not be operated at any speed which is excessive for the conditions which may exist as a result of weather, traffic congestion, pedestrians, etc.
- (4) Traffic control signs and directions of police officers must be obeyed.
- (5) All persons operating vehicles are responsible for maintaining control of the vehicle, safe operation, and observance of traffic control signs, barriers and devices.
- (6) Operating or parking a motor vehicle in any area other than a street, roadway, or parking lot intended for motor vehicles is prohibited.

The University of Tennessee is an EEO/AA/Title VI/Title IX/Section 504/ADA/ADEA institution in the provision of its education and employment programs and services. All qualified applicants will receive equal consideration for employment without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status. E05-8702-00-001-11

1720-5-6-.04 VIOLATIONS

- (1) REGISTRATION.
 - (a) Vehicles not registered.
 - (b) Registration sticker not properly affixed to vehicle.
 - (c) Sticker utilized by a person other than whom it was issued to.
 - (d) Unauthorized possession of registration sticker.
 - (e) Falsification of registration information.
 - (f) Illegal use, reproduction, or alteration of registration sticker, or temporary parking pass.
- (2) PARKING
 - (a) In **No Parking** areas, loading zones, or on grass.
 - (b) In unauthorized areas.
 - (c) In such a manner as to block or obstruct traffic, street, sidewalk, driveway, fire hydrant, building entrance or exit, or another vehicle.
 - (d) In areas where curb is painted yellow or red or where not marked as a parking area with painted white lines.
 - (e) Vehicles parked in such a manner as to prohibit the emptying of trash dumpsters will be towed away at the owner's expense.
 - (f) Disability parking violation, as defined by state law (e.g., an unauthorized use of a disabled parking space, ramp, plate, or placard; parking a vehicle so that a portion of the vehicle encroaches into a disabled parking space in a manner which restricts, or reasonably could restrict, a person confined to a wheelchair from exiting or entering a vehicle properly parked within the disabled parking space).
- EACH CALENDER DAY CONSTITUTES A SEPARATE OFFENSE FOR A VEHICLE PARKED IN THE SAME LOCATION.**
- (3) MOVING
 - (a) Exceeding posted speed limit.
 - (b) Excessive speed for existing conditions.
 - (c) Failure to obey traffic control sign or signal.
 - (d) Failure to obey police officer.
 - (e) Operating vehicle without valid operator's license.
 - (f) Driving off of roadway or street.
 - (g) Reckless driving and/or racing.
 - (h) Failure to yield right-of-way at pedestrian crossing.
 - (i) Leaving scene of accident.
 - (j) Failure to signal turn or stop.
 - (k) Following too closely.
 - (l) Operating mechanically unsafe vehicle.
 - (m) Driving while under the influence of alcohol or drugs.
 - (n) Operating vehicle causing loud or unnecessary noise, such as loud mufflers, horns, sound systems, etc.
 - (o) Any other violation of City Ordinance or Tennessee Motor Vehicle Laws.

ENFORCEMENT

- (1) University violation citations must be answered at the Department of Public Safety within fourteen days.
- (2) City and State citations must be answered as indicated on the citation.
- (3) University Police Officers are duly sworn policemen and will issue City and State citations as necessary on or around campus.
- (4) The City of Martin Police Department operates a radar unit to help control speeders.

1720-5-6-.05 PENALTIES

- (1) FINES AND OTHER PENALTIES.
 - (a) Parking Violations are as follows:
 - \$20.00 – Failure to Display, Overtime Parking, Improper Student Area, Outside Zone.
 - \$25.00 – Failure to Register, Parked on Yellow curb, Grass, Sidewalk, or Maintenance/ Designated Area.
 - \$30.00 – Parked in Staff, Loading Zone, Tow Zone, No Parking Zone, Blocking Traffic.
 - \$40.00 – Parked in Fire LaneDisability parking violations are as established by State law (currently \$200) and will increase as needed to remain in compliance with State law. *The fine for a disability parking violation is set by State law, Tennessee Code Annotated section 55-21-108. As of July 1, 2008, the fine was set at \$200. The fine imposed under these regulations will increase or decrease automatically when increased or decreased by State law. The fine shall not be suspended or waived. In addition to the fine, not more than five (5) hours of community service may be imposed. Any community service work requirements imposed shall be to assist the disabled community by monitoring disabled parking spaces, providing assistance to disability centers or to disabled*

veterans, or other such purposes. The fine for a disability parking violation shall not be suspended or waived. If citation is not paid within 14 days from date of issuance a \$15.00 late charge will be added.

- (b) *Speeding or reckless driving violations* - Offenders will be charged on City or State warrants.
- (2) DISCIPLINARY ACTION.
 - (a) Students who persist in violating these regulations or commit a single violation surrounded by aggravated circumstances will be referred to the Office of Student Affairs for disciplinary action.
 - (b) If more than five citations are issued to a student in one semester, the student will be notified (via tow warning sticker placed on vehicle) that their vehicle is subject to being towed. If, after this notification, the student receives another citation during the same semester, the student's vehicle will be subject to towing for that citation and subsequent citation for the remainder of that semester, even if the previous citations have been satisfied by paying fines or other penalties.
 - (c) Any student having outstanding citations (citations which have not been paid) will not be allowed to register for classes in subsequent terms until all such charges have been paid. No transcripts or other information will be made available for such students who are seeking entrance into other institutions.
 - (3) ENFORCEMENT
 - (a) A citation for any type of parking violation must be paid or appealed within fourteen (14) calendar days after the issuance of the citation. If a fine is not paid or appealed within fourteen (14) calendar days after the issuance of the citation, a \$15.00 late charge will be added as a separate charge/violation.
 - (b) Windshield notices and/or other methods of notification will be used to provide the owner of the vehicle with: (1) advance notice of the University's intent to tow the owner's vehicle as a result of the owner receiving more than five citations in one semester and (2) the owner's right to a hearing. In the event the owner does not request a hearing or prevail at the hearing, his vehicle will be towed whenever it is next found upon the University property parked illegally.
 - (c) Vehicles parked in a fire lane, designated disability parking space, reserved parking space, or in such manner as to impede the flow of traffic or disrupt the orderly affairs of the University may be towed/booted/impounded. Owners of vehicles towed/booted/impounded for the above reasons have a right to a hearing by a University official that will be provided on request prior to the payment of any tow charges, fines, and penalties. If tow charges, fines, or penalties are assessed after such hearing, impounded/towed/booted vehicles will be released upon proper identification and receipt of payment of all tow charges, fines, and penalties.

1720-5-6-.06 APPEALS

- (1) Appeals must be made within fourteen days of the date of citation issuance.
- (2) Citations may be appealed to the Traffic Office within 14 days and then to the Traffic Appeals Board. Parking tickets appealed after 14 days must be paid including all late charges and must be made in writing directly to The Traffic Appeals Board. The Traffic Appeals Board, which is composed of faculty, staff and students, meets each semester.

1720-5-6-.07 RESTRICTIONS

- (1) University streets or grounds may not be used by any firm, corporation, or unauthorized person for advertising or commercial purposes.

1720-5-6-.08 PEDESTRIAN REGULATIONS

- (1) Students, faculty and staff members must not endanger their safety or constitute an unreasonable impediment to lawful vehicular traffic by crossing streets at other than authorized lanes or by willfully walking or congregating in the streets.

1720-5-6-.09 SPECIAL OCCASIONS AND EMERGENCIES

- (1) On special occasions, such as athletic events, concerts, and graduation exercises, and in emergencies, parking and traffic limitations may be imposed by the Department of Public Safety as required by the conditions which prevail.

*** Verbiage has been added to some sections to clarify regulations and make them more user friendly.**

Authority: T.C.A. §49-9-209(e), Public Acts of Tennessee, 1839-1840, Chapter 98, Section 5, and Public Acts of Tennessee, 1807, Chapter 64. **Administrative History:** Original rule filed May 27, 1986; effective August 12, 1986. Amendment filed October 31, 1990; effective January 29, 1991. Amendment filed January 13, 1999; effective May 31, 1999. Amendment filed January 21, 2004; effective May 28, 2004.