

Checklist for

UT Martin Faculty Group Project Abroad

All items listed on this checklist are required.

- _____ Application for Financial Assistance (with appropriate signatures),
- _____ Abstract,
- _____ Table of Contents,
- _____ Project Narrative (no more than 10 pages),
- _____ Research Bibliography,
- _____ Line-Item Budget and Budget Justification,
- _____ Curriculum Vitae for team members (no more than 2 pages each),
- _____ Preliminary Pre-Departure Orientation agenda,
- _____ Overseas Project Itinerary,
- _____ Post-seminar agenda,
- _____ Course Syllabi with expected changes resulting from the project,
- _____ Letters of Support from applicable Department Chairs and Deans
- _____ Other letters
- _____ Logic Model