TRiO Student Support Services

THE UNIVERSITY of TENNESSEE MARTIN

Tutoring Hours Documentation

Please complete the following form and submit it with the Bi-weekly time sheet.

Tutor Name: _____ Personnel Number: _____

Student Name: _____ Student ID: 960_____

Course CRN: _____ Course Name: _____

Circle Days Course Meets: M T W Tr F Time: _____

Tutoring Session Time Documentation:

Date	Starting Time	Ending Time	Total Time	Tutor's Signature	Student's Signature

_____ _____ to _____

Date	Pay Period	Total Time	Tutor's Signature

The University of Tennessee at Martin is an EEO/AA/Title IX Section 504/ADA /ADEA employer. R05-3555-010-003-08