

**Department of Educational Studies**  
**Teacher Education 475--Learning and the Kindergarten Child**  
**Fall 2003**

**KINDERGARTEN PRACTICUM PORTFOLIO**

Your kindergarten practicum notebook/portfolio needs to be submitted to me on the specified dates. You will have one opportunity to correct any mistakes, and this will be due at the next submission date. This will help you to be able to rectify errors which will benefit your teaching skills. If your portfolio is not submitted by the specified date, that section's contents will not be reviewed and corrections cannot be made. Failure to comply with this requirement will result in a lowering of your practicum grade by your university supervisor. **DO NOT LOSE THIS CHECK SHEET!** Keep it inside the front cover of your notebook. Please do not write in the spaces—those are for me to use.

Your portfolio should be organized WITH PROTRUDING TABS which include the following sections:

- I. Check sheet in front cover (1 pt)
- II. Table of Contents (1 pt)
- III. A one-page personal philosophy regarding kindergarten education (2 pts)
- IV. Each session will have its own tab. Information about each session labeled accordingly. **Each topic for each session needs its own page with a complete description of the topic's activities.** One descriptive sentence is not adequate. No Xeroxed sheets denoting each week's activities will be accepted (Xeroxed sheets do not show growth or progress). **DO NOT USE THE SAME INFORMATION FOR A TOPIC FROM WEEK TO WEEK!!!** This would indicate that you are not making progress. It would also demonstrate that you are not varying your techniques, you cannot be bothered to examine your actions, and that you may be too indifferent or apathetic to be successful. The reflections for your lesson plans must be detailed and complete. There is a form for this reflection in your packet. Credit will not be given for vague statements such as: "The lesson went well," "The children loved this lesson," or "We had a great time."

Session 1—September 2

- \_\_\_ 1. A copy of professional liability insurance (1 pt)
- \_\_\_ 2. The completed initial observation form (1 pt)
- \_\_\_ 3. A copy of the school policies and procedures (1 pt)
- \_\_\_ 4. Your assigned classroom's daily schedule of activities (1 pt)
- \_\_\_ 5. Information about learning children's names and how you became involved with them (1 pt)
- \_\_\_ 6. Notes about opportunities teacher gives students to construct their own knowledge (1 pt)
- \_\_\_ 7. Notes about teacher's ideas regarding classroom management (1 pt)
- \_\_\_ 8. Hard copy of email and response (1 pt)

TOTAL = 8 pts

Date: \_\_\_\_\_

Follow-up Date: \_\_\_\_\_

Comments:

Session 2—September 9

- \_\_\_ 1. Notes about your involvement with children when you were not teaching. What did you do (take them to P.E., bathroom duty, etc.)? (1 pt)
- \_\_\_ 2. A modified lesson plan/activity of the CT that you implemented (1 pt)
- \_\_\_ 3. A copy of the self-developed lesson/activity using a map/globe (1 pt)
- \_\_\_ 4. Lesson plan reflection (1 pt)
- \_\_\_ 5. A copy of your first parent letter (1 pt)
- \_\_\_ 6. Hard copy of email and response. (1 pt)

TOTAL = 6 pts

Date: \_\_\_\_\_

Follow-up Date: \_\_\_\_\_

Comments:

Session 3—September 16

- \_\_\_ 1. Notes about your involvement with children when you were not teaching (1 pt)
- \_\_\_ 2. A description of circle time/large group activities (1 pt)
- \_\_\_ 3. Copy/copies of the modified lesson plan/activity of the CT that you implemented (1 pt)
- \_\_\_ 4. Description (written or drawn) of the bulletin board (1 pt)
- \_\_\_ 5. List of ten books (title, author/illustrator, publisher, year) you have selected for the class. Highlight the selection read to the class. Tell why this particular book was selected. (1 pt)
- \_\_\_ 6. A copy of the self-developed lesson plan/activity using a graph (1 pt)
- \_\_\_ 7. Lesson plan reflection (1 pt)
- \_\_\_ 8. Hard copy of email and response (1 pt)

TOTAL = 8 pts

Date: \_\_\_\_\_

Follow-up Date: \_\_\_\_\_

Comments:

Session 4—September 23

- \_\_\_ 1. Notes about your involvement with the students (1 pt)
- \_\_\_ 2. Description of the circle time/large group activities (1 pt)
- \_\_\_ 3. Modified copy of the CT's lesson that you implemented (1 pt)
- \_\_\_ 4. A copy of your lesson plan/activity using technology (1 pt)
- \_\_\_ 5. Lesson plan reflection (1 pt)
- \_\_\_ 6. Photograph of your completed bulletin board (1 pt)
- \_\_\_ 7. One page report of transitional ideas. Which ones did you use? Were they effective? (1 pt)
- \_\_\_ 8. Hard copy of email and response (1 pt)

TOTAL = 8 pts

Date: \_\_\_\_\_

Follow-up Date: \_\_\_\_\_

Comments:

Session 5—September 30

- \_\_\_ 1. Notes about your involvement with the students (1 pt)
- \_\_\_ 2. Description of the circle time/large group activities (1 pt)
- \_\_\_ 3. A copy of the CT's lesson/activity that you implemented (1 pt)
- \_\_\_ 4. A copy of your creative music/movement lesson plan/activity (1 pt)
- \_\_\_ 5. Lesson plan reflection (1 pt)
- \_\_\_ 6. Description of plans for the science center (1 pt)
- \_\_\_ 7. Description of transitional ideas that are/are not working (1 pt)
- \_\_\_ 8. A one-page reflection regarding classroom management strategies that are beginning to work for you (1 pt)
- \_\_\_ 9. Hard copy of email and response (1 pt)

TOTAL = 9 pts

Date: \_\_\_\_\_

Follow-up Date: \_\_\_\_\_

Comments:

Session 6—October 7

- \_\_\_ 1. Notes about your involvement with the students (1 pt)
- \_\_\_ 2. Description of the circle time/large group activities (1 pt)
- \_\_\_ 3. A copy of the CT's lesson/activity that you implemented (1 pt)
- \_\_\_ 4. A copy of your art lesson/activity (1 pt)
- \_\_\_ 5. Lesson plan reflection (1 pt)
- \_\_\_ 6. A description of some of the items for the science center (1 pt)
- \_\_\_ 7. A copy of the completed child observation form (1 pt)
- \_\_\_ 8. A one-page description of the classroom management strategies and transitional activities that have worked best for you (1 pt)
- \_\_\_ 9. Hard copy of email and response (1 pt)

TOTAL = 9 pts

Date: \_\_\_\_\_

Follow-up Date: \_\_\_\_\_

Comments:

Session 7—October 14

- \_\_\_ 1. Notes about your involvement with the students (1 pt)
- \_\_\_ 2. Description of the circle time/large group activities (1 pt)
- \_\_\_ 3. A copy of the CT's lesson/activity that you implemented (1 pt)
- \_\_\_ 4. A copy of your science lesson plan/activity (1 pt)
- \_\_\_ 5. Lesson plan reflection (1 pt)
- \_\_\_ 6. A detailed description of your science center. What is its focus? How does it assist young children in developing basic concepts about science? Include a photograph of the completed science center (1 pt)
- \_\_\_ 7. A one-page reflection of your growth in the use of transitional ideas and management strategies (1 pt)
- \_\_\_ 8. Copy of anecdotal notes on child observed in Session 6 (1 pt)
- \_\_\_ 9. Hard copy of email and response (1 pt)

TOTAL = 9 pts

Date: \_\_\_\_\_

Follow-up Date: \_\_\_\_\_

Comments:

Session 8—October 21

- \_\_\_ 1. Notes about your involvement with the students (1 pt)
- \_\_\_ 2. Description of the circle time/large group activities (1 pt)
- \_\_\_ 3. A copy of the CT's lesson/activity that you implemented (1 pt)
- \_\_\_ 4. A copy of your language arts/reading lesson plan/activity (1 pt)
- \_\_\_ 5. Lesson plan reflection (1 pt)
- \_\_\_ 6. A copy of your social studies lesson plan/activity (1 pt)
- \_\_\_ 7. Lesson plan reflection (1 pt)
- \_\_\_ 8. The copy of your second parent letter with CT's approval initials.
- \_\_\_ 9. A one-page reflection of transitions and management strategies that you are using (1 pt)
- \_\_\_ 10. Copy of anecdotal notes on child observed in Session 6 (1 pt)
- \_\_\_ 11. Hard copy of email and response (1 pt)

TOTAL = 11 pts

Date: \_\_\_\_\_

Follow-up Date: \_\_\_\_\_

Comments:

Session 9—October 28

- \_\_\_ 1. Notes about your involvement with the students (1 pt)
- \_\_\_ 2. Description of the circle time/large group activities (1 pt)
- \_\_\_ 3. A copy of the CT's lesson/activity that you implemented (1 pt)
- \_\_\_ 4. A copy of your health/safety lesson plan/activity (1 pt)
- \_\_\_ 5. Lesson plan reflection (1 pt)
- \_\_\_ 6. A copy of your math lesson plan/activity (1 pt)
- \_\_\_ 7. Lesson plan reflection (1 pt)
- \_\_\_ 8. Brief description of transitional ideas and management strategies that are "child proof" (1 pt)
- \_\_\_ 9. Copy of anecdotal notes on child observed in Session 6 (1 pt)
- \_\_\_ 10. Hard copy of email and response (1 pt)

TOTAL = 10 pts

Date: \_\_\_\_\_

Follow-up Date: \_\_\_\_\_

Comments:

Session 10—November 4

- \_\_\_ 1. Notes about your involvement with the students (1 pt)
- \_\_\_ 2. Description of the circle time/large group activities. Identify the new idea/concept introduced during this period. How was it introduced? What props were used to support it? How did the students respond? (1 pt)
- \_\_\_ 3. A copy of the CT's lesson/activity that you implemented (1 pt)
- \_\_\_ 4. A copy of the "messy" art lesson (1 pt)
- \_\_\_ 5. Lesson plan reflection (1 pt)
- \_\_\_ 6. Copy of the front cover of the book on diversity. Why did you select it? How did you introduce this book to the students? What kinds of strategies did you employ to assist students' comprehension of the text? (1 pt)
- \_\_\_ 7. Brief description of transitional and management ideas (1 pt)
- \_\_\_ 8. Hard copy of email and response (1 pt)
- \_\_\_ 9. A one-page paper addressing the issue of diversity as reflected in your assigned classroom (1 pt)
- \_\_\_ 10. Copy of anecdotal notes on child observed in Session 6 (1 pt)

TOTAL = 10 pts

Date: \_\_\_\_\_

Follow-up Date: \_\_\_\_\_

Comments:

Session 11—November 11

- \_\_\_ 1. Completed form as provided by the instructor for additional kindergarten observation (1 pt)
- \_\_\_ 2. Hard copy of email and response (1 pt)

TOTAL = 2 pts

Date: \_\_\_\_\_

Follow-up Date: \_\_\_\_\_

Comments:

Session 12--LEAD TEACHER DAY—November 18

- \_\_\_ 1. Description of the goals and objectives for the lessons and activities planned (1 pt)
- \_\_\_ 2. Description of the circle time/large group activities (1 pt)
- \_\_\_ 3. Copy of the housekeeping/cooking lesson (1 pt)
- \_\_\_ 4. Lesson plan reflection (1 pt)
- \_\_\_ 5. Copies of other lessons covering several content areas. **You must have at least four other lessons** which include some of the following topic areas (4 pts):
  - Math \_\_\_\_\_ Art \_\_\_\_\_
  - Lang Arts \_\_\_\_\_ Music \_\_\_\_\_
  - Reading \_\_\_\_\_ Science \_\_\_\_\_
  - Soc Studies \_\_\_\_\_ Technology \_\_\_\_\_
- \_\_\_ 6. Each of the other lesson plans must have a reflective statement (4 pts)
- \_\_\_ 7. Description of the appreciation activity—if this is the same as a lesson plan, you must submit a paragraph about how your appreciation was expressed (1 pt)
- \_\_\_ 8. Copy of anecdotal notes on child observed in Session 6 (1 pt)
- \_\_\_ 9. A copy of the completed self-evaluation form for Lead Teacher Day (2 pt)
- \_\_\_ 10. Hard copy of email and response (1 pt)

TOTAL = 17 pts

**\*NOTE--**Your lesson plans for Lead Teacher Day must include modifications for children with disabilities.

Date: \_\_\_\_\_

Follow-up Date: \_\_\_\_\_

Comments:

Session 13—November 25

- \_\_\_ 1. Copy of CT's evaluation (1 pt)
- \_\_\_ 2. Evaluation of student observed in Session 6. Tell how you would share this information with the child's parent/guardian (1 pt)

TOTAL = 2 pts

- \_\_\_ V. Syllabus/Requirements (2 pts)
- \_\_\_ VI. University Supervisor Observations (3 pts)
- \_\_\_ VII. Complete notes from seminar (2 pts)
- \_\_\_ VIII. Sponge activities (3 pts)
- \_\_\_ IX. Prompt submission of portfolio throughout the semester (6 pts)

TOTAL POINTS = 130

The final exam for this course will be an individual exit interview for each student. Exit Interview— Your completed portfolio is due to me by 12:00 pm on Tuesday, November 25. You will need to schedule an exit interview with me for sometime between December 8-10. These appointments need to be made by Wednesday, November 19.