Office of International Programs

Sandra D. Baker, Director

Intensive English Program Staff

The Office of International Programs offers a wide variety of services to international students. Included among the services are counseling, sponsorship of extracurricular and cultural activities, and maintenance of appropriate records. The office also provides federal forms needed by international students and seeks to promote international understanding.

The Office of International Programs coordinates the university’s sister college relationships with Hirosaki University, Hirosaki, Japan; Niijima Gakuen Women’s Junior College, Takasaki, Japan; Hiroshima Jogakuin University, Hiroshima, Japan; Takasaki City University of Economics, Takasaki, Japan; Ling Tung College, Taichung, Taiwan; Hansung University, Seoul, Korea; Incheon University, Incheon, Korea; Kyonggi University, Seoul, Korea; Korea Digital University, Seoul, Korea; Shanghai Jiatong University Education Group, Shanghai, China; and an institutional relationship with Jin An District Department of Education.

The Office of International Programs also coordinates professor and student exchanges with Hirosaki University. It designs and implements short-term educational/cultural programming for student groups from our sister university/college relationships such as those of Niijima Gakuen Women’s Junior College and Takasaki City University of Economics as well as from other educational institutions. The office holds membership in the National Association for Foreign Student Affairs, the University Consortium of Intensive English Programs, and the American Association of Intensive English Programs.

The office has administrative responsibility for the Tennessee Intensive English Program, which provides instruction in English as a Second Language (ESL). This program offers courses at the beginning, intermediate, and advanced levels. The institutional TOEFL (Test of English as a Foreign Language) is offered each term for all international students. (See “Student Academic Support Services” for information on computer-based testing.)

International students applying to The University of Tennessee at Martin must present evidence of a minimum TOEFL score of 500 (paper/pencil) or 173 (computer based) or above and the equivalent of at least a C+ average in high school. (See “Undergraduate Admission Procedures and Requirements” section for instructions for international students.) Students who have a score below that level must study in the Intensive English Language Program until that score is obtained or until they have satisfactorily completed Level 6 of the English Program. Applicants must also furnish evidence of financial responsibility, submit immunization records, and have a complete physical examination before arriving at the university. Applications and other forms and information may be obtained by writing to: Director, International Programs, International Programs Suite, 144 Gooch Hall, The University of Tennessee at Martin, Martin, Tennessee 38238.