

Thank you for choosing UT Martin for your TEST PROCTORING needs. Use the following instructions to schedule a time for your proctored test.

Student Legal Name (as shown on your ID):
Student Email:
Student Phone Number:
University you are attending:
Class requesting the proctored exam:
Professor of the class:
Professor Email:
Professor Phone Number:
Check one: Paper Exam Computer Exam

If the proctored exam requires a lock-down browser, it must be provided to the Testing Center three business days prior to testing, along with any passwords necessary to access the test.

Register for your exam at **www.registerblast.com/utm**, select "Proctored Correspondence Exams," then choose the length of time for the exam.

Proctoring Fees (Non UT Martin students): 1-2 Hours: \$28.50; 3 Hours: \$38.50; 4 Hours: \$48.50

Date registered for exam:_____ Time:_

It is the tester's responsibility to submit all required documentation to the Testing Center and the professor. It is also the tester's responsibility to bring proper identification and pre-approved testing aids (example-calculator). By signing, you agree to the policies of UT Martin Testing Center. For questions or concerns please contact the Testing Center at 731-881-7727 or TestingCenter@utm.edu.

Student Signature:

Date

UT MARTIN

Testing Center 211 Clement Hall | (731)881-7727 | testingcenter@utm.edu

The University of Tennessee is an EEO/AA/Title VI/Title IX/ Section 504/ADA/ADEA institution in the provision of its education and employment programs and services. All qualified applicants will receive equal consideration for employment without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veferan status. Inquiries should be directed to the Office of Equity and Diversity (OED), 303 Administration Building, Martin, TN 38238 (73) 881-3560 Office, (74) 881-3760 Office, (74) 881-3760 Office, (74) 881-3770 Office, (7