

**Quarterly Budget and Expenditure Reporting for HEERF I, II, and III Student Aid Portion**

**Institution Name:** University of Tennessee at Martin

**As of Date:** 9/30/2021

<b>Total amount of HEERF funds received for Student Aid</b>	<b>Total Amount</b>	<b>Date</b>
	\$ 15,458,803.00	
<i>Total distributed previously</i>	\$ 4,712,906.15	as of 6/30/21
<i>Estimated total number of students eligible to receive an emergency grant</i>	6,744	as of 9/30/21
<i>Total number of students who have received an emergency grant</i>	5,079	as of 9/30/21
<i>Explanation of methods to determine distribution of funds</i>	<a href="https://www.utm.edu/alerts/pdfs/HEERF%20III%20Letter%2010621.pdf">https://www.utm.edu/alerts/pdfs/HEERF%20III%20Letter%2010621.pdf</a>	
<i>Instructions, directions, or guidance provided to students</i>	See attached email correspondence to Students	
<i>Distributed this quarter</i>	\$ 2,226,082.00	Qtr ending 9/30/21
<i>Total Distributed by Institution</i>	\$ 6,938,988.15	as of 9/30/21
<i>Funds Remaining for Distribution</i>	\$ 8,519,814.85	

Dear (Student),

**The financial aid office has determined that you may be eligible to receive the CARE Award.**

To receive the CARE Award, you must choose how you would like these funds disbursed and certify that you had COVID-19 related expenses. COVID19 related expenses include but not limited to additional internet expenses due to online classes, loss of income, purchase of a computer or laptop for online classes, increased childcare expenses, etc.

**How do I accept the award?** Go to ***Banner Self-Service, Personal, UT Martin 2021 CARES Act Funding***, then select how you would like your award processed. By choosing how you would like your funds disbursed you a certifying that you had COVID related expenses.

- If you choose **“Apply Funds to My UTM Account”** you are choosing to have your CARE Award funds apply towards your bill first and refund any remaining amount to you.
- If you choose **“Refund to Me”** you are choosing to have the CARE Award funds to be processed as a directly deposit or a paper check will be mailed if you do not have direct deposit set up. [How to set up Direct Deposit](#)

**How much am I getting?** The amount of your award will be determined through an overnight process and is based on your Expected Family Contribution (EFC), which is calculated using federal guidelines. The maximum amount to be awarded is \$2000. You may view your award amount in Banner Self-Service the day after you accept it.

If you have incurred more documentable expenses than your award will cover, please go to the [CARES Application](#) to request additional funds. **Do not complete the application until you have accepted your first award.** Documentation will be required.

**When will I get my refund?** Refund processing for this fund will be on Tuesdays, beginning Tuesday, October 12.

For questions concerning your CARE award, please contact the Financial Aid Office at 731-881-7040 or [faquestions@utm.edu](mailto:faquestions@utm.edu).

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