Fall 2020 Programming Recommendations for UT Martin Student Organizations (RSOs & Greek-lettered Social Organizations)

Philosophy Statement: The Office of Student Life and Multicultural Affairs (OSLMA), performing its duties as part of the Division of Student Affairs at the University of Tennessee at Martin (UTM), is responsible for creating and supporting a campus-wide community of organizations to provide students with a variety of safe and beneficial opportunities for co-curricular engagement.

Purpose of guidance: To assist RSOs and Greek-lettered social organizations in providing their members and the student body of UTM with beneficial opportunities for engagement during the fall 2020 academic semester while simultaneously working to protect the health and safety of the campus community during the ongoing COVID-19 Pandemic.

Recommendations and Guidelines:

- Student organizations are recommended to follow CDC, state, and local guidelines for all events.
- No events with more than 50 in-person attendees.
  - Smaller group meetings of less than 10 are recommended.
- Organizations should register their events in Runway via their organization portal and track attendance using its digital check-in app and event pass feature. (The Office of Student Life and Multicultural Affairs can provide training on using this feature which provides a quick, contactless method of tracking event attendance.)
- Event Protocol Recommendations
  - Outdoor events are recommended over indoor events.
  - Events should have separate entry and exit points.
  - Events should have a check-in point to record event attendance.
  - Masks should be required if attendees are unable to maintain a social distance of 6ft.
  - Hand sanitizer should be readily available.
  - Food items should be in a pre-packed format. Avoid buffets or self-service options.

Applicability: These recommendations and guidelines are applicable to all RSOs and Greek-lettered Social Organizations at UTM, and all events held by such organizations, whether on or off campus, effective July 24, 2020 or until rescinded or replaced by additional guidance from OSLMA or the Division of Student Affairs.

The Office of Student Life and Multicultural Affairs
June 22, 2020