

THE UNIVERSITY OF TENNESSEE AT MARTIN
Department of Agriculture and Natural Resources

Supervised Field Experience - Evaluation of Student Performance

Instructions: This evaluation form is to be completed by the company or agency field experience supervisor. It should be completed for each student at the close of the field experience work period. Supervisors are encouraged to provide a completely honest and candid evaluation of each student's performance. Evaluations will be used by the university field experience supervisor, in combination with conferences with the student and his company or agency supervisor, in assigning grades for academic credit. Evaluations should be based upon levels of performance which should reasonable be expected from individuals at comparable levels of educational development and career preparation.

Student's Name _____

Dates of Supervised Field Experience _____

1. **LEADERSHIP QUALITIES**--including factors such as: comprehension of organizational and project objectives; ability to relate well to others of varied interests and abilities; resourcefulness and capacity to improvise and innovate; ability to involve others in achieving a goal; acquisition of respect and confidence of others; tactfulness; ability to plan, organize, and schedule; awareness of needs and attitudes of others; ability to develop interest of others in activities or projects; observation of policies and regulations; etc.

Outstanding _____ Good or Above Average _____ Average _____
 Fair or Below Average _____ Poor or Unsatisfactory _____

2. **TECHNICAL ABILITY**--as indicated by the student's demonstration of: knowledge of technical subject matter in his or her chosen field; ability to apply basic principles in real-life situations; acceptance of responsibility and implementation of assigned duties; effective supervision of others; comprehension of previously unfamiliar concepts; potential for growth and development; etc.

Outstanding _____ Good or Above Average _____ Average _____
 Fair or Below Average _____ Poor or Unsatisfactory _____

3. **COMMUNICATIONS SKILLS**--as demonstrated by: ability to listen attentively and comprehend readily; clear and distinct speech; correct grammar and pronunciation; ability to write and speak simply and clearly; use of proper style and form in writing; preparation of neat, legible reports; contribution of ideas at meetings and conferences; etc.

Outstanding _____ Good or Above Average _____ Average _____
 Fair or Below Average _____ Poor or Unsatisfactory _____

4. **INTELLECTUAL QUALITIES**--as shown by: alertness, curiosity, imagination; tolerance toward new or controversial ideas; initiative; persistence in the resolution of a problem; ingenuity in devising alternative solutions; etc.

Outstanding _____ Good or Above Average _____ Average _____
 Fair or Below Average _____ Poor or Unsatisfactory _____

5. **PERSONAL ATTRIBUTES**--including personality traits such as: enthusiasm; reliability; honesty; integrity; dependability; cooperativeness; punctuality; pride in personal appearance and performance; etc.

Outstanding _____ Good or Above Average _____ Average _____
 Fair or Below Average _____ Poor or Unsatisfactory _____

SUMMARY COMMENTS--Please summarize your perception of the student's strengths and weaknesses. Elaborate on any points evaluated on the rating sheet or others which occur to you that may have influenced his or her performance while working with you, or that may affect future performance. (Please use the reverse side of this sheet, or attach additional sheets if needed.)

OVERALL ESTIMATE OF ABILITY AND PROFESSIONAL PROMISE--Considering all criteria, if this student were one of a hundred students at comparable stages of development and training which were selected at random, how would you rank him or her in terms of qualifications, performance, and potential for growth and development?

Top 10%_____Top 25%_____Top 50%_____Lower 50%_____Lower 25%_____

Company or Agency Field Experience Supervisor Signature,

_____ Date_____