

**THE UNIVERSITY OF TENNESSEE AT MARTIN**  
**Department of Agriculture, Geosciences, and Natural Resources**  
Supervised Field Experience – Evaluation of Student Performance

Instructions: This form must be must be completed by the company or agency field experience supervisor at the close of the field experience work period. Supervisors are encouraged to provide a thorough and candid evaluation of the student’s work performance. Evaluations will be used by the university field experience supervisor/instructor, in combination with conferences with the student and his company or agency supervisor, to assign grades for academic credit. Evaluations should be based upon levels of performance that the supervisor would expect from individuals at a comparable level of educational development and career preparation.

**Student Name:**

**Dates of Supervised Field Experience:**

**Points of Evaluation (#1-#5):**

1. Leadership Qualities – including factors such as comprehension of organizational and project objectives; ability to relate well to others of varied interests and abilities; resourcefulness and capacity to improvise and innovate; ability to involve others in achieving a goal; acquisition of respect and confidence of others; tactfulness; ability to plan, organize, and schedule; awareness of needs and attitudes of others; ability to develop interest of others in activities or projects; observation of policies and regulations; and any other examples of leadership the supervisor deems important.

Outstanding \_\_\_\_      Good or Above Average \_\_\_\_      Average \_\_\_\_  
Fair or Below Average \_\_\_\_      Poor or Unsatisfactory \_\_\_\_

2. Technical Ability – as indicated by the student’s demonstration of a knowledge of technical subject matter in the field; the ability to apply basic principles in real-life situations; acceptance of responsibility and implementation of assigned duties; effective supervision of others; comprehension of previously unfamiliar concepts; potential for growth and development; etc.

Outstanding \_\_\_\_      Good or Above Average \_\_\_\_      Average \_\_\_\_  
Fair or Below Average \_\_\_\_      Poor or Unsatisfactory \_\_\_\_

3. Communication Skills – as demonstrated by the ability to listen attentively and comprehend; ability to write and speak simply and clearly with correct grammar and pronunciation; use of proper style and form in writing appropriate to the position; preparation of neat, legible reports; contribution of ideas at meetings/conferences; etc.

Outstanding \_\_\_\_      Good or Above Average \_\_\_\_      Average \_\_\_\_  
Fair or Below Average \_\_\_\_      Poor or Unsatisfactory \_\_\_\_

4. Intellectual Qualities – as demonstrated by alertness, curiosity and imagination; tolerance toward new or controversial ideas; initiative; persistence in the resolution of a problem; ingenuity in devising alternative solutions; etc.

Outstanding \_\_\_\_\_ Good or Above Average \_\_\_\_\_ Average \_\_\_\_\_  
Fair or Below Average \_\_\_\_\_ Poor or Unsatisfactory \_\_\_\_\_

5. Personal Attributes – including personality traits such as enthusiasm, reliability, honesty, integrity, dependability, cooperativeness, punctuality, pride in personal appearance and performance, etc.

Outstanding \_\_\_\_\_ Good or Above Average \_\_\_\_\_ Average \_\_\_\_\_  
Fair or Below Average \_\_\_\_\_ Poor or Unsatisfactory \_\_\_\_\_

**Summary Comments** – Please summarize your perception of the student’s strengths and weaknesses. Elaborate on any points evaluated in the rating sheet (or any others) that may have influenced the student’s performance while working with you or that may affect future performance. Please attach additional sheets as necessary.

**Overall Estimate of Ability and Professional Promise** – Considering all criteria, if this student were one of a hundred students at comparable states of development and training who were selected at random, how would you rank him or her in terms of qualifications, performance, and potential for growth and development?

Top 10% \_\_\_\_\_ Top 25% \_\_\_\_\_ Top 50% \_\_\_\_\_ Lower 50% \_\_\_\_\_ Lower 25% \_\_\_\_\_

Supervisor’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_