Educational Studies Faculty Meeting
April 11, 2014

Present: Becky Cox, Betty Cox (chair), Texas Culver, Karen DiBella, David Dietrich, Robert Erk, Ginny Esch, Kathy Evans, Louis Glover, Beverly Hearn, Mark Hewitt, Patricia Hewitt, Suzanna Maniss, Sandy Murray, Ramona Nelson, Tammie Patterson, Terry Silver, Joyce Swan, Michael Spaulding, Cherry Watts, Kimberly Williams, Michael Poore, Staci Fuqua, Jenny Hahn, Tarica Coble

I. Call to order and approval of March 21, 2014 faculty meeting minutes: Dr. Cox called April Educational Studies faculty meeting to order. A motion was made to approve March faculty meeting minutes as submitted.

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<td>Patricia Hewitt</td>
<td>Sandra Murray</td>
<td>Minutes Approved</td>
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II. Faculty celebrations, accomplishments, or activities:
Various faculty members’ accomplishments and/or celebrations were recognized.

III. Announcements:
A. The University Center will be undergoing major renovations to include moving the Bookstore to the first floor by the fall semester.
B. Dr. Becky Cox is the 2014 Outstanding Advisor for UTM.
C. Dr. Whitlow was elected chairperson of the dean’s search committee.
D. There are five new assessment committees at the university level including the following: University-Wide Assessment Committee, Standing Committee; University-Wide Assessment Coordination Committee on Educational Programs and Student Learning; University-Wide Assessment Coordination Committee on Administrative Support Services; University-Wide Assessment Coordination Committee on Educational Support Services and Student Affairs; University-Wide Assessment Coordination Committee on Research and Scholarly Activities; and University-Wide Assessment Coordination Committee on Outreach and Community/Public Service. A list of the members and charges of the committees is in the chair’s office.
F. Course Grade Distributions: Faculty and students can now see the grading distribution history for every course. The teacher’s name is no longer listed, but the information will show courses with odd grade distributions, such as those with all As or Fs.
G. The Educational Studies Department still has $740 in Library acquisition allocations, which needs to be spent. The funds cannot be used to purchase textbooks. Please provide Tarica with any items and their information that you recommend be purchased.

H. At the direction of the UT System, the UTM Faculty Handbook is being revised to include additional links to information and fewer words. Please review the draft of the revisions and provide Tarica with any recommended changes. Sandra Murray discussed the new revisions of the UTM Faculty Handbook with faculty. A motion was made to approve the new numbering system format for the Faculty Handbook. Sandy will carry this information back to the committee.

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I. There will be a meeting of the Graduate Curriculum Review Committee immediately following the faculty meeting.

J. *The Impact of ACT Scores on Teaching Effectiveness.*

K. Preliminary Report: *The Impact of Student Teachers on Teacher Value-Added Reporting.*

L. Reminder – Every email sent using your UTM email account is available “forever,” even if you delete it. Exercise great care with email you send or forward to others. Don’t respond to email you really do not want or tell the sender to not send certain information (jokes, etc.) to your UTM email account if you do not want someone potentially knowing about it later.

M. Tornado warning protocol – If the warning siren goes off, faculty MUST release the class until the warning is over with advice on where to go to be safe. Even if the class is in the middle of taking a test, faculty MUST release the students and give them another test at another time. Faculty and staff should, also, go to a safe area until the warning is over. Keep in mind that you cannot require anyone to stay in the building when everyone is moving to a safe place. If someone wants to leave the building, just remind them that it is not the safest thing they can do.

N. Department of Educational Studies Leadership Team: (Terry Silver, Clinton Smith, Louis Glover, Virginia Esch, Becky Cox) will have the responsibility to recommend to the faculty what actions need to be taken in order for UTM teacher education program to pass the next CAEP accreditation review. It is necessary that every faculty member serve on at least one CAEP standard committee. Terry Silver is chairing the Leadership Team.

IV. Departmental Committee and Faculty Senate Reports:

A. Undergraduate Curriculum Committee - None
B. Graduate Curriculum Committee - None
C. Bylaws Committee - None
D. Scholarship Committee - None
E. Technology Committee - None
F. Appeals Committee – Michael Poore reported that the Appeal committee met and agreed on the following for the appeal process for students.
The appeal process will be initiated via Perfect Form housed on the Education Student Services website. The Perfect Form will ask for the student’s name, student’s identification number, student’s major, reference and email address, background check completed (yes/no), interview completed (yes/no; if no, then why), reason for the appeal, and a plan of action for overcoming the deficiency. The student will submit the Perfect Form online, and the form will be routed to the ex-officio member of the Appeal Committee. Once the form is received, the ex-officio member of the committee will respond to the student regarding the date the appeal is to be heard as well as an approximate date for the results. The Perfect Form will also include a place for the Office of Education Student Services to verify the student’s GPA, transcript, test scores, background check, and interview as well as sections for approval or rejection of the appeal and the justification for the action.

The reasons for appeal can be threefold:
1. A GPA <2.75 with passing scores on the Praxis I Core Knowledge: Reading, Writing, and Math exams OR a 22 or better on the ACT
2. A GPA ≥2.75 without passing scores on the Praxis I Core Knowledge: Reading, Writing, and Math exams after two attempts
3. A GPA <2.75 with prior full admission to teacher education*

The committee will meet once each month from August through May to consider appeals.

The results of the appeal will be typed in the Perfect Form and returned to the student by the ex-officio member of the Appeal Committee.

*Should a student’s GPA drop below 2.75, he/she will be notified by the ex-officio member of the committee via email. The student will be advised to appeal his/her continued admission to teacher education and will also be given a deadline for that appeal. This communication will be copied to the student’s advisor.

Staci Fuqua showed the perfect form that the student will be responsible for when appealing and explained how the form works. Discussion and questions from faculty. This will be voted on at the Unit meeting at 1:00 pm this afternoon.

G. Faculty Senate Report: David Dietrich reported that a proposal is on the table to reduce out-of-state tuition rates. This will be discussed at the next Faculty Senate committee meeting.

V. Old Business:

A. Department of Educational Studies strategic plan – Terry Silver presented a power point presentation to faculty showing the revisions to the department’s strategic plan. A motion was made to approve the updated strategic plan as submitted.

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<td>Joyce Swan</td>
<td>Sandy Murray</td>
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B. Dispositions form and procedure – Michael Poore presented a power point presentation concerning the graduate and undergraduate dispositions rubric and the overview of key assessments and explained the procedure to faculty. There was a lot of discussion and questions concerning levels of dispositions’. Dr. Cox recommended that a committee be formed at the Unit level to review the dispositions form and procedures and that at least one faculty member from the Educational Studies Department serve on this committee. Cherry Watts volunteered to serve on the committee. This will be presented at the TEP unit meeting this afternoon and brought back to the unit in the fall.

C. Update concerning issues with students registering for concurrent courses: Jenny Hahn said that at this time there had been no new information provided. Jenny will check again with Sandra Bracket in Records Department about Banner Baseline concerning these issues.

VI. New Business
   A. Requirement for admission to Teacher Education program that students “have and maintain a cumulative 2.75 GPA”. There were a lot of questions and discussion on requirement issues from faculty.
   B. “Effective fall, 2015, the requirements for admission to student teaching be revised to reinstate the policy that all Praxis exams required for licensure be passed prior to admission to student teaching”. Passing scores for all required Praxis exams must be received in the Office of Education Student Services by the last day of the semester of the term before student teaching begins. This recommendation was discussed among faculty and will be sent to the unit meeting this afternoon for a vote. * Attachment 1

VII. Adjournment: Educational Studies faculty meeting adjourned at 11:15 a.m.