I. Meeting Called to Order: Dr Beth Quick call August faculty meeting to order.

II. Approval of Minutes from April 9, 2010 meeting:
    Motion: Patricia Hewitt  Second; Suzanne Maniss  Minutes approved

III. Greetings, Celebrations, Announcements
    Tenure and Promotion Recognition: Dr. Suzanne Maniss (Associate Professor) Dr. Beverly Hearn (Associate Professor); Dr. Virginia Esch (Full Professor)
    New Assistant Tenure Track Faculty in Counseling – Dr. David Dietrich
    Term appointment – Dr. Terry Silver

IV. Old Business: None

V. New Business

A. Announcements
   1. College T-shirt ordered by Dean’s office
   2. Cancellation of Courses: Cancellations must be approved before canceling classes. A form must be submitted
   3. Office Hours due by Friday, Sept. 3
   4. Commencement – Dec. 18; May 14 (7 faculty per semester) Sign Up
   5. Who’s Who Student Nominations will be due in September:
      Please help students complete the forms submitted for review.
   6. Planning and Assessment (P&A) Observations (Sign up)
   7. Academic Affairs Calendar should be available soon.
   8. Spring, Maymester and Summer Schedules due Sept. 17:
      Semester schedules will be entered as published in 2009 unless you notify Tarica or Dr. Quick of changes.
   9. Late Registration extends through Friday, Sept. 3
   10. Advising and Early Registration for spring 2011 is Nov. 15-23
11. Faculty Senate Representatives: Dr Quick recognized all representatives. Betty Cox; Michael Spaulding; Robert Hartshorn

12. Students for Service on Dean’s Student Leadership Team (3-4). Please send Dr. Quick names of student recommendations.

13. Faculty Development Teaching Program and Faculty Development Technology Program and Faculty Development International Travel Program applications due to Office of Research, Grants and Contracts by September 13, 2010 (4:30 pm) for activities between Oct. 1, 2010 and June 30, 2011

B. Faculty Service

1. Promotion and Tenure Committees
   Associate Professors: Dr. Ann Duncan, Dr. Cris Whitlow, Dr. Beverly Hearn, Dr. Kathy Evans, Dr. Suzanne Maniss, Dr. Jim Petty
   Full Professors: Dr. Padi Hewitt, Dr. Robert Erk, Dr. Virginia Esch, Dr. Glenda Rakes, Dr. Robert Hartshorn
   Dr. Robert Hartshorn spoke to faculty about new promotion and tenure procedures for and presenting information so the committee can make their recommendations

2. Faculty Search Committees: Educational Studies Department has been given permission to search for 3 new tenure – track faculty positions this academic year. The department will establish committees for all three searches. Dr. Quick announced faculty members that will chair each faculty search.

3.

4. Reading/Language Arts: Beverly Hearn
   Special Education: Crystal Whitlow
   Curriculum & Instruction: Patricia Hewitt

5. SOAR (April 3, June 9-10, June 23-24, July ?)

6. Departmental Committees
   a. Appeals Committee: Michael Poore (chair), Jenny Hahn (ex officio), Ginny Esch, Cris Whitlow
      ** elect one member**

   b. Counseling Admissions: Suzanne Maniss, David Dietrich
      ** Dr. Duncan and Dr. Erk rotated off – elect two members**

   c. Departmental Bylaws: Beverly Hearn and Cherry Watts
      **Ann Duncan and Sandy Murray rotated off –
elect two members**

d. Undergraduate Curriculum Committee: Cherry Watts, Texas Culver
   **Padi Hewitt and Michael Spaulding rotated off – elect two members**

e. EDLD Admissions: Betty Cox, Sandy Murray
   **Becky Cox rotated off – elect one member**

f. Scholarship Committee – Robert Erk, Bob Hartshorn, Beverly Hearn
   **Becky Cox and Ginny Esch rotated off – elect two members**

g. Technology Committee-Jim Petty, Cris Whitlow
   **Michael Spaulding rotated off – elect one member**

h. Graduate Curriculum Committee- Sandy Murray, Padi Hewitt, Suzanne Maniss
   **David Dietrich rotated off – elect one member**

All faculty members who rotated off their committees in July agreed to serve another term for their assigned committees. Kathy Evans has volunteered to serve on Department Bylaws Committee and the Scholarship Committee and Sandra Murray volunteered to serve on Counseling Committee. Joyce Swan volunteered to serve on Appeals Committee. Motion was made to accept all volunteers and those who agreed to accept another term on their committees.

Motion: Beverly Hearn Second: Patricia Hewitt Vote: Approved

C. Strategic Plan (4 primary areas of focus: research, travel study, articulation, Advisory Council): Dean Hall plans to establish an Advisory Council.

D. NCATE – Offsite BOE Feedback Report: The feedback report from NCATE has arrived. NCATE has requested more data in some areas or more information that was presented in other area. Areas of concern were noted on standards 1, 2, 4.

E. Stimulus Monies and Budget Issues: Department received some stimulus monies for the current academic year which must be expended by June 30, 2011. Dr. Quick cautioned faculty to be mindful of travel expenses this year due to budgetary constraints.
Dr. Quick expressed appreciation to faculty members with larger class enrollments for their hard work and for accommodating students. Dr. Quick asked faculty to assist and mentor new adjuncts hired for fall semester.

Meeting adjourned at 2:30 p.m.