I. Call to Order: Dr. Quick called the August Educational Studies Faculty Meeting to order.

II. Greetings, Celebrations, Accomplishments

A. Faculty – New colleagues, Colleagues on Leave, Upcoming Retirement, Post-Retirement
   1. Dr. Louis Glover (new faculty) beginning this fall
   2. Suzanne Maniss is on Reagan Leave for the fall semester.
   3. Virginia Esch is on Family Medical Leave for the fall semester.
   4. 2011-2012 will be Dr. Frank Black’s last year in his post-retirement position
   5. Dr. Ann Duncan’s just started her two year post-retirement this fall.

B. Department and College: Our College has a new name: College of Education, Health & Behavioral Sciences. The Nursing Department has joined our college starting this fall.

C. Teaching Memoir (bulletin board)- Each Faculty was asked to fill out an index card sharing a special from their teaching experience. These will be used for the departmental faculty bulletin board.

III. Musings and Wondering Thoughts from Your Department Chair

A. Shifting from Enrollment/Access/FTE to Retention/Graduation of Students. Faculty need to be aware of these changes because we are losing students in their sophomore year.
   I. Increase in ACT score requirement for admission may be considered by UTM.
   II. All departmental chairs have been notified to ask faculty to identify funding priorities for their department’s budgets. These priorities must be turned in to the dean’s office by September 7, 2011

IV. Announcements
A. Academic Calendar: All faculty members were given a copy of the academic calendar. Please be aware of the starting dates for fall. Classes will begin a week earlier and Commencement will be earlier starting this fall.

B. Commencement and SOAR Sign Ups (April 21, June 7-8, June 28-29, July 16-17). Signup sheets are on Tarica’s door. The Educational Studies department has seven spots reserved for fall and spring commencement.

C. Emergency Forms (due to Dept. TODAY) and Disclosure Forms (due to Dean by Sept. 15). Faculty was asked to fill out an emergency contact forms and return to Tarica. These forms will be kept in the office in case of emergency just in case a faculty member is unresponsive and we would have the information on contact person also medication and allergies to give to medical authorities if needed.

D. Office Hours and all 2011 Syllabi due by Friday, August 26. Please send 2011 office hours and 2011 syllabi to Tarica electronically. Please post office hours outside your office for students.

E. Spring, Maymester and Summer Scheduling have to be entered in Banner by middle of September. Any changes to schedule from Fall 2010 should be sent as soon as possible to Beth or Tarica. Dr. Quick asked that faculty think about their courses and please do not schedule courses in summer that will affect the spring and fall numbers. Faculty should rethink their courses for summer and maymester semesters.

F. Teacher Education Admission Interviews – Friday, Aug. 19. Staci needs help with teacher education admission interviews. Faculty was asked to sign up before faculty meeting adjourned. Several faculty had concerns about the 30 minutes time line for interview, some asked that maybe change the 30 minutes to 20 minutes. Dr. Beth said she would ask and get back to faculty on this concern.

G. Who’s Who Nomination Forms – Identification and submission of nominees-due November 15, 2011. Faculty was asked to recognize students to be nominated for this award.

H. Revised GRE Test – The new GRE test has now begun and is a computer-based test. Students who have already taken their GRE will not receive their scores until November. If students take their test in August and September they will get a 50% discount. Students should contact the testing center to set up an appointment. There is a concern about students not meeting GRE scores.

I. Budget
   i. Travel Requests- All faculty who plan on traveling need to come by Tarica’s office and get a Travel Request Form, fill out expenses and return as soon as
possible before trips will be approved. Budget is tight and travel will be limited for the fiscal year. Faculty should pick conference to present very carefully and be certain it reflects their academic discipline

ii. 3% Raise (includes Term Appts) and One-Time Merit Bonus (based on 14\textsuperscript{th} day enrollment; No Term Appts)

iii. Tuition Increase: Dr. Quick asked faculty to very sensitive to students because of the increase in tuition and book prices.

J. Coffey and Cunningham Nominations due Oct. 1, 2011

K. ITQ Grants: If anyone is interested and would like to apply can do so, but be aware that the deadline is typically in October.

L. Technology

1. Classroom Response System (Turning Technologies) – The department has purchased a set of 30 (clickers) for the immediate use by any departmental faculty. These are in Dr. Quick’s office. Hopefully we can purchase another set in the near future.

2. Echo 360 Personal Capture Training (Tues., Aug. 23, 9-11 am) is available.

3. Blackboard “patch”/upgrade completed on Tuesday. Please call if you are having problems after the upgrade.

4. CRM Initiative – piloting beginning in October.

5. ARGOS Software – piloting at departmental levels this year. Purchased to help faculty learn Banner and this software is user friendly.

V. New Business

A. Departmental Committees – Identify and elect new representatives. Please see attachment on all departmental committees. Faculty who rotate off in July, 2014 are new members.

B. Faculty Senators Recognized- Dr. Quick asked that all faculty who are serving as Faculty Senators to please stand and be recognized by department faculty.

C. Faculty Search Committees – Reading and Special Education; UTM Jackson Center. This fall the departmental search committees will begin a new search for Special Education (SPED) and Reading for full time positions in these areas. The department will also conduct a search for a term position in Jackson campus. Details have not
been finalized at this time on the Jackson position. All search committees should go through Dr. Rosemary Gray in the Equity and Diversity Office which is now in the Administration Building.

Special Education Search Committee:                                           Reading Search Committee:

Crystal Whitlow      Beverly Hearn
Cherry Watts                                                         Sandra Murray
Robert Erk                                                             Joyce Swan
Vanessa Bright                                                   Kathy Evans
Louis Glover                                 Louis Glover

D. Promotion and Tenure Committee- Congratulations to Becky Cox, Betty Cox, and Beth Quick who received Promotion and Tenure last year. The only candidate to go up for promotion and tenure this year is Dr. Sandra Murray.

E. Undergraduate Curriculum Request – An undergraduate curriculum request was presented to faculty for a vote. The request was to add EDST 445/645 Parenting Across Cultures to catalog. This course has consistently been offered using a departmental workshop number (EDST 440/640). It requires a course number specifically assigned to course which is now routinely offered as a course in the BUS degree program. (See attachment)

    Motion: Sandra Murray       Second: Betty Cox       Motion Carried

F. Curricular Requests (Curriculum Mapping, SBOE changes). Requests should to be submitted this semester for inclusion in the next catalog.

VI. Adjourned: Meeting adjourned at 3:30 p.m.