Educational Studies Faculty Meeting
February 21, 2014

Present: Becky Cox, Betty Cox (chair), Texas Culver, David Dietrich, Robert Erk, Ginny Esch, Kathy Evans, Louis Glover, Beverly Hearn, Mark Hewitt, Patricia Hewitt, Suzanne Maniss, Sandy Murray, Ramona Nelson, Tammie Patterson, Glenda Rakes, Terry Silver, Clinton Smith, Michael Spaulding, Joyce Swan, Cherry Watts, Crystal Whitlow, Kimberly Williams, Staci Fuqua, Jenny Hahn, Michael Poore, Tarica Coble

I. Call to order and approval of January 24, 2014 faculty meeting minutes. Dr. Betty Cox called February, 2014 Educational Studies faculty meeting to order. A motion was made to approve January 24, 2014 faculty meeting minutes as submitted.

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<td>Crystal Whitlow</td>
<td>Virginia Esch</td>
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II. Welcome and introduction of Dr. Gail Stephens, interim dean of the CEHBS. Dr. Stephens said hello and that faculty should be patient, because she was in transition and everything was new. She told faculty that the best way to communicate with her was by email.

III. Faculty celebrations, accomplishments, or activities:
Various faculty members’ accomplishments and or celebrations were recognized.

IV. Heidi Busch, head of media in the Paul Meek Library, discussed how to use e-books. Heidi was introduced to faculty and she gave a power point presentation on how to get on Library web site and request e-books. She also gave faculty handouts for faculty to use for reference.

V. Announcements:
A. The Maymester, summer and fall schedules are available now on Banner. Registration begins on March 24. Please review these and contact Tarica immediately if you have any revisions.
B. The dates for two events directed by Dr. Glover are as follows: Academic Quiz Bowl, April 12; STEMulation Camp, June 16-20. Please convey these dates to your students and others.
D. Faculty observations and evaluations. Dr. Cox will be observing non-tenured faculty members’ classes; for those faculty members’ to whom this applies, please provide Dr. Cox with a list of days and times of your classes. Non-tenured faculty
members have the option of substituting a peer observation for the one that Dr. Cox will complete. Any individual selecting the peer observation option should advise the chair in advance. Additionally, all faculty members must sign up for a date and time (April/May) when faculty and chair can meet to conduct the performance and planning review. The sign-up sheet is on Tarica’s office door. At the meeting, Dr. Cox will examine the previous year’s activities and set goals and objectives for next year, so please bring your proposed goals and objectives with you to the meeting. Finally, all documentation must be provided on the department’s P and A Blackboard course or to Dr. Cox via a hard copy of the documents prior to the meeting.

E. Faculty members are still needed for the teacher education interviews to be held February 24-27.

F. Reminder: UT Board of Trustees will hold their winter meeting at UTM February 26-27.

G. Reminder: Who’s Who Among Students in American Universities and Colleges nominations are due by February 28.

H. Spring Preview Day is scheduled for March 22 with the following faculty members volunteering to work: Becky Cox, Karen Dibella, Robert Erk, Kathy Evans and Clinton Smith. Dr. Becky Cox stated that she was not available on that date.

I. Dr. Ogg asked that faculty members be reminded that pregnancy-related absences of pregnant students cannot be counted against those students; they must be provided with the opportunity to make up such absences. Dr. Stephens answered questions in this regard.

J. Beginning with the 2014 term, all public schools in Tennessee will begin using the Partnership for Assessment of Readiness for College and Career (PARCC). Useful web sites include: [http://www.lipscomb.edu/ayers/invest](http://www.lipscomb.edu/ayers/invest); [http://www.illustrativemathematics.org](http://www.illustrativemathematics.org); [www.tncore.org](http://www.tncore.org); [www.parcconline.org](http://www.parcconline.org)

PARCC, in conjunction with Common Core, must be a part of all undergraduate courses; how best to accomplish this will be a part of the charge for the Leadership Committee.

K. Summer, 2014 textbook orders are due by March 15; fall textbook orders are due by April 11.

VI. **Departmental Committee and Faculty Senate Reports:**

A. Undergraduate Curriculum Committee – *(See Old Business VII B.)*

B. Graduate Curriculum Committee - None

C. Bylaws Committee - None

D. Scholarship Committee- Beverly Hearn needs nomination of students as soon as possible.

E. Technology Committee - None

F. Faculty Senate Report: Sandy Murray reported that Faculty Relations Committee needs representatives from faculty and that our department should nominate several faculty members. Sandy nominated Suzanne Maniss and herself as representatives from our department.
VII. Old Business:

A. Department of Educational Studies strategic plan – Terry Silver and David Dietrich. Faculty will revisit the strategic plan at the March faculty meeting.

B. Report and recommendation from the following committee members: Cherry Watts, Texas Culver, Louis Glover, Michael Spaulding, Jenny Hahn, and Padi Hewitt. The following was an item on the January 27, 2012 faculty meeting agenda: “Final course grade requirements in professional education courses (departmental decision made in 2007 that was not forwarded through approved channels). There was discussion on this departmental decision. According to 2007 minutes the faculty voted to require students to retake courses in the TEP if they earned less than a C in the course. This was to go into effect in fall 2008. This has never been implemented and never carried forward. A motion was made to send this curricular change forward so this change can be added to the newest catalog. The March 2007 minutes read as follows: Motion: Proposed Grade Requirement: Students must complete all courses requiring admission to the Teacher Education program with a grade of C or higher. Move: Dr. Murray; Second: Dr. Petty; Vote: Carried” This motion has still not been acted upon and, thus, the faculty needs to re-visit it.

*The committee recommends that the faculty rescind the motion approved in 2007 that students must complete all courses requiring admission to the Teacher Education program with a grade of C or higher. It was discussed that the GPA requirements have taken care of grade C or higher requirement.

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C. Request for status report from Robert Erk, chair of the Graduate Curriculum Review Committee, and Michael Spaulding, chair of the Undergraduate Curriculum Review Committee. Dr. Erk gave an update, and Dr. Spaulding stated that they would update further after Department receives additional data from THEC in April.

D. Request for the P & A rubric committee to reconvene to consider revising the tenure and promotion process to reflect the new P & A rubric. After lengthy discussion, a motion was made to table this until the fall after one cycle of the use of the rubric was completed and that, if faculty votes in the fall to change the T & P process to tie in with the P & A rubric, faculty members’ “caught in the middle” of two processes will be allowed to choose which one they will use for that one year.

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E. Report and recommendation from the following committee members: David Dietrich, Terry Silver, Staci Fuqua, and Louis Glover. Number of students the department can effectively serve on and off campus. Recommendation tabled until further notice from Dr. Dietrich.

VIII. New Business:  
A. Vote for one tenured or tenure-track faculty member to represent the department on the search committee for a new CEHBS dean (committee will consist of one person from each department in the college and three at-large members appointed by Dr. Ogg). Ballot sheets were handed out to faculty to vote. Votes will be counted after meeting and results will be sent out by email from Dr. Cox.

IX. Adjournment: Motion made to adjourn February faculty meeting.

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<td>Sandy Murray</td>
<td>Clinton Smith</td>
<td>Meeting adjourned 10:30 am</td>
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