Educational Studies Faculty Meeting  
September 23, 2011  
9:00 am


I. Call to Order: Dr. Beth Quick (department chair) called September meeting to order.

II. Approval of August Ed Studies faculty meeting minutes:

<table>
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<th>Motion</th>
<th>Second</th>
<th>Minutes Approved</th>
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<tr>
<td>Patricia Hewitt</td>
<td>Sandra Murray</td>
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III. Greetings, Celebrations, Accomplishments

   A. Faculty – New publications or awards for display cabinet: Any faculty member who have any new publication or new awards, please give to Tarica so she might display in faculty display.

   B. Department and College: UTM Homecoming dates October 3 – 8, 2011: (1) Come to Quad City on October 8th and visit College tents. (2) Office decorating- If interested, Sandy Murray will be in charge of this. Suggestions and creativity are needed. Generate pride and pass along any ideas for decorating. Theme for this year is “Viva Las Martin”

   C. Teaching Memoir (bulletin board) - Have you completed yours? Anyone who has not turned in a memory of teaching experience, please do so, and we will add to faculty bulletin board.

   D. Kimberly Page is the new full time administrative assistant in Graduate office with Kristy.

   E. A new SPED applicant will be coming on Oct. 5th to be interviewed for the SPED faculty position.

   F. Twelve STEA members and advisors (Becky Cox and Mark Hewitt) will be leaving for Fall STEA Conference in Nashville directly after faculty meeting.

IV. Announcements

   A. Commencement and SOAR Sign Up (April 21, June 7-8, June 28-29,July 16-17) Signup sheets are on Tarica’s door.

   B. Fall 2011 Syllabi past due (send electronically to Tarica)
C. Spring, Maymester; Summer and Fall Scheduling: Tarica is now working on the year round schedule. If you have any changes, now is the time to send to Beth or Tarica.

D. Service Learning Course: Dr. Terry Silver has developed a new course that can be done completely online. The course is Guidelines of Service Learning. This is a new elective for K-12 students as a three credit hour option. Teachers can use CEU, three credit hour option.

E. All faculty, staff, adjuncts are required to take the “Information Security Awareness” training and quiz by October 7, 2011. This training and quiz can be found on Blackboard. Dr. Ogg’s office will be monitoring these and a list will be sent to Dean’s office with names of persons who have not completed this training.

F. NCATE Retreat - Sept. 30 (9-11 am)-NCATE is a continuous work. This retreat will be for Teacher Education Unit. Dr. Quick asked that faculty please attend the retreat. Michael Poore will lead retreat.

G. Teacher Education Admission Interviews – October 11-13 – Sign-up sheets for all three days are on Tarica’s door. Please signup to help Debbie and Staci on Teacher Ed. Interviews. A discussion of time line for interview. A question on a 20 minute interview with a 5 minute break instead of the now 30 time for the interview. Dr. Quick will follow up to see if this is a possibility.

H. Who’s Who Nomination Forms – Identification and submission of nominees-due Nov. 15 – This is for strong academic students who have to be nominated by faculty.

I. TACTE Update
   1. New Grades 5-9 licensure (STEM). This will not replace 4-8 licensure (major areas and content area). The State has introduced a 5-9 licensure. These two will co-exist. Need help with Middle School licensure.
   2. Common Core Standards and State Standards – K-2 only implementing, but other content areas are under development.
   3. Great Leaders and Teachers Act: This is a new bill sponsored by Lamar Alexander. Dr. Quick suggested faculty to keep up with new bill.

J. Technology
   1. Classroom Response System (Turning Technologies) I Also known as “clickers”. These are available to all Ed. Studies faculty. They are located in Dr. Quick’s office.
2. Blackboard “challenges” - email Steve Holt and Jessica Garcia with issues: There have been many issues on blackboard in the last several weeks. If and when faculty have a blackboard issue, they should contact ITC immediately, also let Dr. Quick know of these issues.

3. Adobe Acrobat Pro software – The Dean’s office has purchased a license for Adobe Acrobat Pro Software. You may be able to create, copy, and paste PDF documents. Betty Cox now has software, there is a limit of only 10 who can share the license. Contact Betty Cox if you are interested.

4. NCTQ – Nationally centered. Most collages do not participate. With the Governor’s directive that all Tennessee campuses must participate. Leader is Kate Walsh. AACTE say yes this is a project for Tennessee.

Old Business

A. Departmental Committees – Identify and elect new representatives

Appeal Committee - one member needed for two year term – Terry Silver

Chair for Technology Committee: Dr. Quick will send email to committee on persons eligible for chair position.

Departmental Graduate Curriculum Committee: David Dietrich, Sandra Murray, Kathy Evans (members) must choose committee chair.

New Graduate Departmental Committee: Crystal Whitlow, Terry Silver, Sandra Murray, David Dietrich.

B. Faculty Senators Recognized: Dr. Quick recognized and thanked faculty who serve as Faculty Senators. (Becky Cox, Sandra Murray, Michael Spaulding).

C. Updates from Faculty Search Committees – Reading and Special Education; UTM Jackson Center.

1. SPED Search Committee will be interviewing Dr. Clinton Smith on Wednesday October 5. Committee asked all faculty be available at 10:00 on this date for a meet and greet session with Dr. Smith.

2. Reading Search Committee will review the position announcement and qualifications for this position and then contact Dr. Rosemary Gray then begin a new Search for the READ position.

3. Jackson Center – At this time Ed. Studies will not have to search for position because UTM will hire a one –year term appointment. Ed. Studies will have classes in new Jackson Center beginning in spring 2012.
4. Promotion and Tenure Committee Chairs: (1) Sandy Murray – Patricia Hewitt offered to chair her committee.

Undergraduate Curriculum Requests: All Undergraduate curriculum requests listed below were presented to faculty for vote by Dr. Patricia Hewitt.

1. Adjust French/Spanish concentration to 8 credits of laboratory science and 3 credits of general elective
2. Delete PHIL 310 from Integrated Studies (4-8) and replace with fine arts 3 credits course option from menu of choices
3. Remove Health 220 from Secondary Education (7-12) requirements
4. Add middle school curriculum course with Level II field experiences to Integrated Studies (4-8) and Secondary Education (7-12) licensure
5. Add two new course options for Secondary Education (7-12) English Concentration per request from English Department
6. Remove (P-12 Modified Special Education) from Page 187 of catalog (In response to NCATE notation regarding confusion over SPED licensure)
7. Revision of title and course description for SPED 415/615

D. Graduate Curriculum Requests submitted to the faculty, then to Graduate Committee – all approved

EDST 645 Parenting Across Cultures (class has been taught as workshop class for several years and needed a designated number)

EDST 750 Teaching with Technology (change in title, course description)

COUN 710 Research in Counseling (added “cannot receive credit for both EDFN 710 and COUN 710” and the prereq of EDEV 710)

COUN 712 Learning and Instruction (added “cannot receive credit for both EDPG/COUN 712 and TCED 712”)
COUN 716  Growth and Development Across the Lifespan (added “cannot receive credit for both EDPG/COUN 716 and TCED 716”) TCED 712  Learning and Instruction (added “cannot receive credit for both EDPG/COUN 712 and TCED 712”)

TCED 716  Growth and Development Across the Lifespan (added “cannot receive credit for both EDPG/COUN 716 and TCED 716”)

EDLD  change in admission requirements to align program with recently changed state standards for Educational Leadership programs

MSIL  added BUED 630 to listing of secondary methods courses available, inadvertently left out of catalog

The first four are new courses under a new discipline, Instructional Design and Technology (IDT). The IDT 750 is cross listed with EDST 750.

IDT 710  Foundations of Distance Learning
IDT 720  Instructional Design
IDT 730  Teaching and Learning at a Distance
IDT 740  Creating Collaborative Learning Environments
IDT 750  Teaching with Technology

TCED 730  Prin and Prac in Teaching: Curriculum and Instruction (new course, needed as an entry-level requirement for those students hired by local districts pursuing transitional licensure to meet state criteria)

Motion by Undergrad & Grad Committee  Second  Motion Carried
Patricia Hewitt & Kristy Crawford  Sandra Murray
NEW BUSINESS:

A. Merit Pay – A onetime bonus check given. Each Dean has been given a dollar amount to distribute to each department. Each Dean and department chair had to determine how merit pay should be given and the amount. Only two faculty members in Educational Studies will receive the merit pay this year.

Dr. Quick had to determine a way that was fair to all and to determine who would receive the merit bonus. Dr. Quick decided the only way she could accomplish this was through faculty yearly P & A review process. A three year review of faculty’s P & A scores was completed and two faculty with the highest scores for the last three consecutive years were awarded the Merit bonus.

Adjournment: Meeting Adjourned at 11:40 am