I. Meeting Called to Order: Dr Beth Quick call September faculty meeting to order.

II. Approval of Minutes from August 26, 2010 meeting: Due to lack of time August 26, 2010 minutes will be addressed during the October meeting.

III. Announcements:

1. Please make sure office hours are sent to Tarica
2. Monday, September 13 at 5:00p.m is the dead line for all proposals to be sent to Research, Grants, and Contracts.
3. New catalogs (purchased by the Dean’s dept.) are in Tarica’s office. Only one copy was purchased for each faculty members.
4. Undergraduate and graduate curricular changes must be presented at next faculty meeting for inclusion in next year’s catalog.
5. Drop/Add is officially over. THEC 14th day report cutoff date is approaching.
6. Confirmation of enrollment is due no later than September 14 at 8:30 a.m.
7. Schedule: Review 2010 spring schedule to determine if changes need to be made, if not Spring & Maymester2011 schedules will be the same as 2010 unless changes are requested. Department classroom numbers can only be added in schedule by department until schedule goes public.
8. NCATE: Faculty was encouraged as assigned to visit the NCATE website. Michael; Staci, Kristy and Beth will have all documents and responses available by October 1, 2010. Candidate work samples with corresponding scored; rubrics and course assessments are focus for the NCATE retreat. Dr. Quick will be asking that faculty help with whatever needs to be done by that deadline.

Faculty meeting adjourned at 9:30 a.m.

Following Ed Studies faculty meeting the NCATE Retreat began at 9:30a.m - 12:00. Lunch provided.