Summary of Curricular Changes (Effective Fall, 2009)
For
Department of Educational Studies

Special Education - SPED

1. Add – SPED 452(652) Advanced Methods in Gifted Education
   Add – SPED 453(653) Theories and Trends in Gifted Education
   Add - SPED 709 Practicum in Gifted Education
   The TN Dept. of Education requires 15 credit hours in Gifted Education coursework to meet the requirements of Gifted PreK-12 endorsement. The addition of these three courses (9 credit hours) to the Educational Studies’ current courses in Gifted Education will make UTM the only institution in the state of TN offering Gifted Education endorsement.

2. Revise - SPED 470 (670) Integrating Students with Disabilities in Regular Education
   This course description and prerequisite is being revised. Additionally, a cross-listed course number has been added so that it will be available at the graduate level to fulfill the licensure requirements of alternative licensure candidates. Alternative licensure candidates need a course to address the needs of secondary inclusion methods.

3. Add- SPED 712 Research in Single Case Design (LD, CC, DD or EBD)
   Add- SPED 740 Advanced Methods in LD, CC, DD, or EBD
   The proposed course additions will be part of the 18 concentration hours in the Advanced SPED option of the M.S. in Education, Interdisciplinary concentration. The addition of these courses will provide options for students enrolled in the Advanced SPED option. NOTE: The content of these courses was previously approved and taught in SPED 690-Workshop in Special Education.

Teacher Education - TCED

1. Revise- TCED 791 Master’s Research Project
   The description and prerequisites are being revised to the following:
   a. Approval of Education Graduate Staff Assistant is required before registering for this course,
   b. Revise from P/N to standard letter grade
   c. Remove “May repeat enrollment”
   d. Add-Must be taken in final semester

Educational Foundations - EDFN

1. Revise- EDFN 710 Research in Education
   a. The description is being revised to better reflect the newly structured course content.
   b. EDEV 710 has been added as a prerequisite due to the statistical knowledge necessary to understanding the research methods taught in the course.

Educational Studies - EDST

1. Revise EDST 710 Models of Instruction, Curriculum Development and Advanced Teaching Strategies
   The description is being revised to incorporate diversity and ethical issues into the course content.
**Advanced Teaching option**

Revise degree resume on pages 472-473. Currently, Elem./Sec. 760 are required in the 18 hours of concentration. The proposed revision would allow a 3 credit hour “Elective” to be chosen from the following: EDFN 700, Elem/Sec 760, EDPG 740, or SPED 650.

This program is available for licensed teachers. Providing an elective option allows the students to choose a course tailored to their specific classroom needs.

**Comprehensive Examinations- (Advanced Teaching, Educational Leadership, Interdisciplinary, and Non-Licensure options)**

Changes in comprehensive examinations will provide consistency across programs and will ensure a thorough and non-biased assessment of candidates’ knowledge, skills, and applications. All examinations will be completed during the final semester of coursework in accordance with university policy.

**EDLD** - Students majoring in Educational Leadership are required to pass the Praxis School Leadership Series “School Leaders Licensure Assessment” (SLLA) as their comprehensive exam.

**Advanced and Interdisciplinary** - Students majoring in Teaching concentrating in Advanced Teaching or Interdisciplinary (and former Subject Area option) are required to take a written comprehensive exam which is an integral part of TCED 791. Students earning a grade of least a B in the course will have represented successful completion of a comprehensive exam. Students not earning at least a B will be required to take a comprehensive exam following the existing catalog guidelines regarding repeating the comprehensive examination. Student must take TCED 791 in their last semester and must contact the Education Graduate Program Staff Assistant relative to scheduling.

**Non-Licensure** - Students majoring in Teaching concentrating in Non-Licensure are required to take a written comprehensive exam which is an integral part of EDFN 731. Students earning a grade of least a B in the course will have represented successful completion of a comprehensive exam. Students not earning at least a B will be required to take a comprehensive exam following the existing catalog guidelines regarding repeating the comprehensive examination. Students must take EDFN 731 in their last semester and must contact the Education Graduate Program Staff Assistant relative to scheduling.

**Initial Licensure (Elementary, Secondary, and Comprehensive K-12)** - Students majoring in Teaching with the Initial Licensure option are required to submit a teaching portfolio which is the culminating assessment and requirement in the final semester while enrolled in ELED 793 and 794 or SEDU 793 and SEDU 794 or TCED 795. Successful submission and completion of the portfolio will constitute a pass on the comprehensive exam. Students who fail to meet the student portfolio requirements will be required to take a comprehensive exam following the existing catalog guidelines regarding repeating the comprehensive examination.
GRADUATE COUNCIL REQUEST FORM (Rev. 8/08)

FROM: College Education & Behavioral Sciences Department Educational Studies

PROPOSED
Discipline or Major/Minor Course # Course Title Credit Hrs
SPED 452(652) Advanced Methods in Gifted Education 3.0

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED:

ADD DELETE REVISE

If ADD is circled, indicate Unit Type: Contact Hours / Class Size / Credit Hours
indicate Frequency of course offering: (Fall/Spring/Summer; add/even; as needed)

If REVISE is circled, also check type(s) of revision requested:

□ Number (verified w/Records) □ Title □ Credit Hrs □ Course Desc □ Cross Listing
□ Prerequisite/Coreq □ Reqts for Major/Minor □ Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

[452 (652) Advanced Methods in Gifted Education (3): Topics may include, but are not limited to: assessment and evaluation in gifted education; affective learning and counseling gifted students; working with family and communities to support gifted students; working with unique populations of gifted students; and research-based instructional practices in gifted education. Prereq: SPED 450 (650) and SPED 451 (651).]

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

Graduate students will complete a Gifted Education related research paper or project.

JUSTIFICATION:
The Tennessee Department of Education requires 15 credit hours in gifted education coursework to meet the requirements of the ‘Endorsement in Gifted PreK-12’ teacher licensure; however, no graduate or undergraduate university in the state of Tennessee currently offers this coursework. By adding a total of three courses (9 credit hours) to Educational Studies’ current courses in Gifted Education, UTM will be the only institution in the state offering this coursework, and thereby, the endorsement in Gifted Education.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanding course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

This series of three additional Gifted Education courses will be taught with adjunct faculty currently teaching for the Department of Educational Studies. The classes will be offered only if enrollment is sufficient. The addition of this course number has been verified with the Office of Academic Records.

APPROVAL ACTION:
Submitted by Department Committee ____________________________ Date __________________
I do/do not support this proposal. Department Chair ____________________________ Date __________________
If not, why: ____________________________ Date __________________
Recommended by College Committee ____________________________ Date __________________
I do/do not support this proposal. Dean ____________________________ Date __________________
If not, why: ____________________________ Date __________________
Recommended by Graduate Council ____________________________ Date __________________
Recommended by Faculty Senate ____________________________ Date __________________
**GRADUATE COUNCIL REQUEST FORM (Rev. 8/08)**

FROM: College of Education & Behavioral Sciences Department Educational Studies

PROPOSED
Discipline or Major/Minor Course # Course Title Credit Hrs
S P E D _______ 453(653) Theories and Trends in Gifted Education _______ 3.0

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, indicate Unit Type: Contact Hours / Class Size / Credit Hours indicate Frequency of course offering: (Fall/Spring/Summer; odd/even; as needed)

If REVISE is circled, also check type(s) of revision requested:

- Number (verified w/Records)
- Title
- Credit Hrs
- Course Desc
- Cross Listing
- Prerequisite/Coreq
- Reqts for Major/Minor
- Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text. If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

| 453(653) | Theories and Trends in Gifted Education (3) A review of the foundational theories and philosophies underlying the discipline of gifted education, as well as current research and policy affecting the field. This seminar course includes participation in professional development activities relevant to the study of gifted education. Prereq: SPED 300(500), 450(650), and SPED 451(651). |

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

Graduate students will complete a Gifted Education related research paper or project.

JUSTIFICATION:

The Tennessee Department of Education requires 15 credit hours in gifted education coursework to meet the requirements of the 'Endorsement in Gifted PreK-12' teacher licensure; however, no graduate or undergraduate university in the state of Tennessee currently offers this coursework. By adding a total of three courses (9 credit hours) to Educational Studies' current courses in Gifted Education, UTM will be the only institution in the state offering this endorsement.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

This series of three additional Gifted Education courses will be taught with adjunct faculty currently teaching for the Department of Educational Studies. The classes will be offered only if enrollment is sufficient. The addition of this course number has been verified with the Office of Academic Records.

APPROVAL ACTION:

Submitted by Department Committee ______________________________ Date __________________

I do/do not support this proposal. Department Chair __________________________ Date ________________

If not, why: _______________________________________________________________________

Recommended by College Committee ______________________________ Date __________________

I do/do not support this proposal. Dean ______________________________ Date ________________

If not, why: _______________________________________________________________________

Recommended by Graduate Council ______________________________ Date __________________

Recommended by Faculty Senate ______________________________ Date __________________
GRADUATE COUNCIL REQUEST FORM (Rev. 8/08)

FROM: College: Education and Behavioral Sciences Department: Educational Studies

PROPOSED
Discipline or Major/Minor Course # Course Title Credit Hrs
SPED 470 (670) Integrating Students with Disabilities in Regular Education 3.0

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, indicate Unit Type: Contact Hours / Class Size / Credit Hours
Indicate Frequency of course offering: (Fall/Spring/Summer; odd/even; as needed)

If REVISE is circled, also check type(s) of revision requested:
- [X] Number (verified w/Records) [X] Title [X] Credit Hrs [X] Course Desc [X] Cross Listing
- [X] Prerequisite/Coreq [ ] Reqs for Major/Minor [ ] Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

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470 [670] Integrating Children [Students] with Disabilities in Regular Education (3) Examination of the programs, materials, teaching techniques, [differentiated instruction,] and classroom modifications for integrating exceptional learners in [middle and secondary] regular education. An overview of FL 94-142 [IDEA], [I]EPI[']s as they relate to least restrictive environment. An examination of the regular education staff (attitudes, preparation, resources and coordination) will be addressed. Prereq: SPED 300/500.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

Graduate students will complete a methods project.

JUSTIFICATION:

This course description and prerequisite is being revised. Additionally, a cross-listed course number has been added so that it will be available at the graduate level to fulfill the licensure requirements of alternative licensure candidates. Alternative licensure candidates need a course to address the needs of secondary inclusion methods.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

The course will be taught by current faculty in the Department of Educational Studies or by a faculty member that is funded by the Transition to Teaching grant.

APPROVAL ACTION:

Submitted by Department Committee ____________________________ Date ______________
I do/do not support this proposal. Department Chair __________________________ Date ______________
If not, why: ________________________________________________________________

Recommended by College Committee ____________________________ Date ______________
I do/do not support this proposal. Dean __________________________ Date ______________
If not, why: ________________________________________________________________

Recommended by Graduate Council ____________________________ Date ______________
Recommended by Faculty Senate ____________________________ Date ______________
GRADUATE COUNCIL REQUEST FORM (Rev. 8/08)

FROM: College Education and Behavioral Sciences Department Educational Studies

PROPOSED
Discipline or Major/Minor Course # Course Title Credit Hrs
SPED 709 Practicum in Gifted Education 3.0

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, indicate Unit Type: Contact Hours / Class Size / Credit Hours indicate Frequency of course offering: (Fall/Spring/Summer; odd/even; as needed)

If REVISE is circled, also check type(s) of revision requested:
☐ Number (verified w/Records ______) ☐ Title ☐ Credit Hrs ☐ Course Desc ☐ Cross Listing
☐ Prerequisite/Coreq ☐ Reqs for Major/Minor ☐ Other (specify) ________________________________

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

[709 Practicum in Gifted Education (3) Use of communication techniques in supported of gifted students, instruction planning based on curricular goals, and necessary skills for reflective practitioners in gifted education will be addressed. 45 hours of practicum experience in a gifted education classroom are required. Prereq: SPED 300 (500), 450 (650), 452 (652), 453 (653) or Instructor’s approval.]

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The Tennessee Department of Education requires 15 credit hours in gifted education coursework to meet the requirements of the “Endorsement in Gifted PreK-12” teacher licensure. Currently, no graduate or undergraduate university in the state of Tennessee offers this coursework. By adding a total of three courses (9 credit hours) to Educational Studies’ current courses in Gifted Education, UT Martin will be the only institution in the state offering this endorsement.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

The Gifted Education courses will be taught with existing Educational Studies faculty or by adjunct faculty currently approved to teach SPED courses for the department. The addition of this course number has been verified with Office of Academic Records.

APPROVAL ACTION:
Submitted by Department Committee __________________________ Date ____________
I do/do not support this proposal. Department Chair __________________________ Date ____________
If not, why: __________________________________________________________
Recommended by College Committee __________________________ Date ____________
I do/do not support this proposal. Dean __________________________ Date ____________
If not, why: __________________________________________________________
Recommended by Graduate Council __________________________ Date ____________
Recommended by Faculty Senate __________________________ Date ____________
FROM: College: Education and Behavioral Sciences Department: Educational Studies

PROPOSED
Discipline or Major/Minor: SPED Course #: 712 Course Title: Research in Single Case Design (LD, CC, DD or EBD) Credit Hrs: 3.0

EFFECTIVE DATE (Term/Year): Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, indicate Unit Type: Contact Hours / Class Size / Credit Hours
indicate Frequency of course offering: (Fall/Spring/Summer) odd/even; as needed

If REVISE is circled, also check type(s) of revision requested:
☐ Number (verified w/Records) ☐ Title ☐ Credit Hrs ☐ Course Desc ☐ Cross Listing
☐ Prerequisites/Coreq ☐ Reqs for Major/Minor ☐ Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

[SPED 712 Research in Single Case Design (LD, CC, DD, or EBD) (3)] Designed to provide students with an understanding of single case study research designs and experience in critically evaluating research that has been conducted using these methodologies. Course will include an examination of in-depth information about the use of single-case experimental designs in educational research across a range of educational settings and students. Students will become familiar with the current research in their area of emphasis (Learning Disabilities, Cross-Categorical, Emotional/Behavioral Disorders or Developmental Disabilities.)

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The proposed course will be part of the 18 concentration hours in the Advanced SPED option of the M.S. in Education, Interdisciplinary concentration. The addition of this course will provide additional course options for students enrolled in the Advanced SPED option. The content of this course was previously approved and taught as SPED 690-Workshop in Special Education.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

This course addition will not affect other programs. No additional funding or staffing is needed. This course will be taught by existing faculty within the Department of Educational Studies. The addition of this course number has been verified with the Office of Academic Records.

APPROVAL ACTION:
Submitted by Department Committee _______________________________ Date ______________
I do/do not support this proposal. Department Chair ________________________________ Date ______________

If not, why: ________________________________ Date ______________

Recommended by College Committee _______________________________ Date ______________
I do/do not support this proposal. Dean ________________________________ Date ______________

If not, why: ________________________________ Date ______________

Recommended by Graduate Council _______________________________ Date ______________

Recommended by Faculty Senate _______________________________ Date ______________
FROM: College of Education and Behavioral Sciences

PROPOSED
Discipline or Major/Minor: SPED
Course # 740
Course Title: Advanced Methods in LD, CC, DD or EBD
Credit Hrs: 3.0

EFFECTIVE DATE (Term/Year): Fall, 2009

CIRCLE TYPE OF ACTION REQUESTED: ADD

If ADD is circled, indicate Unit Type: Contact Hours
Class Size / Credit Hours
Indicate Frequency of course offering: (Fall/Spring/Summer; odd/even; as needed)

If REVISE is circled, also check type(s) of revision requested:
- Number (verified w/Records)
- Title
- Credit Hrs
- Course Desc
- Cross Listing
- Prerequisites/Coreq
- Reqts for Major/Minor
- Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text.)
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

[SPED 740 Advanced Methods in LD, CC, DD, or EBD (3) Current research in the area of cognitive development and learning theory as it affects the education of children with special learning characteristics. Course will include examination of current research on brain theory, learning theory, metacognition, memory and related aspects of learning. Examine specific methods in student emphasis area (Learning Disabilities, Cross-Categorical, Emotional/Behavioral Disorders or Developmental Disabilities.)]

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:
The proposed course will be part of the 18 concentration hours in the Advanced SPED option of the M.S. in Education. Interdisciplinary concentration. The addition of this course will provide additional course options for students enrolled in the Advanced SPED option. The content of this course was previously approved and taught as SPED 690-Workshop in Special Education.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

This course addition will not affect other programs. No additional funding or staffing is needed. This course will be taught by existing faculty within the Department of Educational Studies. The addition of this course number has been verified with the Office of Academic Records.

APPROVAL ACTION:
Submitted by Department Committee __________________________ Date _____________
I do/do not support this proposal. Department Chair ______________________ Date ______________
If not, why: __________________________

Recommended by College Committee __________________________ Date _____________
I do/do not support this proposal. Dean __________________________ Date _____________
If not, why: __________________________

Recommended by Graduate Council __________________________ Date _____________
Recommended by Faculty Senate __________________________ Date _____________
791 Master Research Project, K-12 (4) The culminating professional research project for the Master of Science in Education with a major in Teaching Programs. Seminar topics to include but not limited to educational reform, curriculum design, student achievement, parent involvement, cultural diversity, educational technology, assessments and educators as collaborative leaders and mentors (in a K-12 setting). [Approval of the Education Graduate Staff Assistant is required before registering for this course.] Prereq: EDEV 710 and EDFN 710. May repeat enrollment. P/N only. [Must be taken in final semester.]

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

This course serves as the culminating class for Advanced Teaching and Interdisciplinary concentrations therefore, must be taken in final semester. The project presentation will serve as comprehensive exam for students in the above stated concentrations. Therefore, the course will no longer be P/N and students will now be issued a letter grade.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

This will not impact staff or funding. The proposed course description and prerequisite changes will guarantee that students do not enroll in the course prior to their final semester.

APPROVAL ACTION:

Submitted by Department Committee ____________________________ Date ____________

I do/do not support this proposal. Department Chair ____________________________ Date ____________

If not, why: ________________________________________________________________

Recommended by College Committee ______________________________ Date ____________

I do/do not support this proposal. Dean ________________________________ Date ____________

If not, why: ______________________________________________________________

Recommended by Graduate Council ________________________________ Date ____________

Recommended by Faculty Senate __________________________________________ Date ____________
GRADUATE COUNCIL REQUEST FORM (Rev. 8/08)

FROM: College Education and Behavioral Sciences Department Educational Studies

PROPOSED
Discipline or Major/Minor Course # Course Title Credit Hrs

EDFN 710 Research in Education 3.0

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, indicate Unit Type: Contact Hours / Class Size / Credit Hours
indicate Frequency of course offering: (Fall/Spring/Summer; odd/even; as needed)

If REVISE is circled, also check type(s) of revision requested:
☐ Number (verified w/Records _____) ☐ Title ☐ Credit Hrs ☒ Course Desc ☐ Cross Listing
☒ Prerequisite/Coreq ☐ Reqs for Major/Minor ☐ Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

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710 Research in Education (3) Introduction to graduate study. Consideration of the various techniques appropriate to the production and consumption of educational research. [This course is an introduction to historical, experimental, descriptive, and survey research as they relate to seeking solutions to problems within the field of education. Research techniques, the analysis of research results, and the uses of research are explored. Students pursuing a Master's Degree should have a thorough understanding of the research process at all levels including research for individual classroom purposes, completing in-depth library research, as well as writing research proposals in American Psychological Association (APA) format. The knowledge bases will cover both the consumer and producer perspectives of research. Research methodology, techniques, and literature review information will be addressed. The major emphasis of the course is composition of the beginning chapters of the master's research proposal and submission of the proposal to the Institutional Review Board. Prereq: EDEV 710.]

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

Due to the statistical knowledge necessary to understanding the research methods taught in the course, EDEV 710-Educational Statistics, is being added as a prerequisite for the course.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

The recommended change will not impact funding or staff.

APPROVAL ACTION:

Submitted by Department Committee _____________________________ Date ______________

I do/do not support this proposal. Department Chair________________________ Date ____________

If not, why: ______________________________________________________________

Recommended by College Committee _____________________________ Date ______________

I do/do not support this proposal. Dean_______________________________ Date ______________

If not, why: ______________________________________________________________

Recommended by Graduate Council _______________________________ Date ______________

Recommended by Faculty Senate ________________________________ Date ______________
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College Education & Behavioral Sciences Department Educational Studies

PROPOSED
Discipline or Major/Minor Course # Course Title Credit Hrs Unit Type (Circle) Contact Hrs Class
EDST 710 Models of Instruction, Curriculum Development and Advanced Teaching Strategies 3.0 Credit Hours

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:
☐ Number ☑ Course Description ☐ Prerequisite/Coreq. ☐ Requirements for Major/Minor
☐ Title ☐ Credit Hours ☐ Cross Listing ☐ Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

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710 Models of Instruction, Curriculum Development and Advanced Teaching Strategies (3) Advanced principles of curriculum and instruction as applied to education; study of a variety of curriculum designs used regularly or experimentally; development and organization of the curriculum; analysis of current practices, problems and trends in education; an exploration of significant alternative approaches to teaching in education; examination of ethical practices related to implementation of programs with consideration given to issues of diversity and school culture.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The description is being revised to incorporate diversity and ethical issues into the course content.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

No budgetary or staff impact due to change.

APPROVAL ACTION:
Submitted by Department Committee _____________________________ Date ________________
I do/do not support this proposal. Department Chair _____________________________ Date ________________

If not, why: _____________________________ Date ________________

Recommended by College Committee _____________________________ Date ________________
I do/do not support this proposal. Dean _____________________________ Date ________________

If not, why: _____________________________ Date ________________

Recommended by Graduate Council _____________________________ Date ________________
Recommended by Faculty Senate _____________________________ Date ________________
Summary of “Proposed” Curricular Changes (Effective Fall, 2009)

For

M.S. in Education with a major in Educational Leadership

The summary provided outlines significant changes in the Educational Leadership (formerly Education Administration & Supervision) degree program due to mandated changes by the TN State Department of Education, which must be implemented by September, 2009. The faculty expect the proposed changes to impact current EDAS majors who have not enrolled in EDAS 720 prior to Fall 2009. At this time, we estimate no more than 5 students should be affected. If necessary, course substitutions will be considered on an individual basis. Below is a brief summary of all changes.

1. **Revise name of major from Education Administration & Supervision (EDAS) to Educational Leadership (EDLD).**
   
   The name of the major is being changed to more closely align with mandated changes from TN State Department of Education which must be implemented by September, 2009. A new major code has also been established (5050). Both the major code and discipline name have been approved through Academic Records.

2. **Revise- Requirements for Major (EDLD)**
   
   EDEV 710 (Statistics) & EDFN 710 (Research in Education) will be replaced with EDLD 745- Measurement and Decision Making.

   **Rationale:** For Educational Leadership majors, knowledge and adequate training in interpreting and understanding test results more than actually conducting research and statistical analyses is more relevant to the profession.

   EDFN 720 (Multicultural Issues) is being eliminated from Educational Leadership degree program.

   **Rationale:** All Educational Leadership courses have been revised to incorporate diversity and ethical issues.

   **NOTE:** Although significant changes are being made to the program, the total degree hours will remain at 33 hours. The revised degree plan and check sheet are attached for clarification.

3. **Delete EDAS 720- Leadership Theories in the Educational Setting**
   
   The core issues currently taught in EDAS 720 will be incorporated into the course content of EDLD 710.

4. **Delete EDAS 765- Essential Skills for School Leaders**
   
   The content previously covered in EDAS 765 will now be covered in EDLD 715, 755, 775, and 780. The content in EDAS 765 covered various topics that needed more intense focus and the proposed courses listed above will provide students with necessary knowledge and skills.

5. **Delete EDAS 770- Internship in School Leadership**
   
   Due to program revisions by the TN State Dept. of Education, the internship course is no longer required.

6. **Delete EDAS 740- Educational Finance**

   **Delete EDAS 781- The Supervisor**

   **Delete EDAS 782- School Transportation**

   **Delete EDAS 783- School Personnel**
7. **Revise EDLD 710- Introduction to Supervising and Leading Educational Change**
   Revised course discipline from EDAS to EDLD.
   The core issues previously taught in EDAS 720 are being incorporated into the course content of EDLD 710.

8. **Add EDLD 715- Personnel Management and Professional Development**
   Add EDLD 735- Electronic Tools for Educational Leaders
   Add EDLD 745- Measurement and Decision Making
   Add EDLD 755- Topics in Special Education for School Leaders
   Course added to reflect program changes mandated by State Dept.

9. **Revise EDLD 730- Public Relations and Resource Allocations in the School Setting**
   Revise EDLD 750- Facility Management for a Safe, Efficient, and Effective Learning Environment
   Description is being revised to incorporate diversity and ethical issues.
   Revise discipline name from EDAS to EDLD.

10. **Revise EDLD 760- Law and Policy in the Educational Setting**
    Revise discipline name from EDAS to EDLD.

11. **Revise EDLD 775- Classroom and School-Wide Behavior Management**
    Revise EDLD 780- Clinical Supervision
    Revise course discipline from EDAS to EDLD.
    Revise description to align with program changes mandated by TN State Dept of Education and incorporate diversity and ethical issues into course content.
    A prereq. was added to EDLD 780-Student must enroll during the last semester of coursework.

12. **Revision to admission requirements (Educational Leadership Admission Board materials)**
    Revise all references to EDAS to EDLD on page 450 of university catalog.
    Revise three letters of recommendation to submitting “aspiring recommendation form”. Form will be available on Education Graduate Program webpage.
    Added requirement that students must submit copy of current teaching license.
"Professional Educators as Leaders and Enhancers of Human Development"

The Master of Science in Education with a Major in Educational Leadership is available for those students who have obtained a baccalaureate degree from an accredited college or university and who are professionally licensed to teach with three years experience. The graduate faculty has adopted the theme, "Professional Educators as Leaders and Enhancers of Human Development," to represent its goal in continuing an educator's professional development. The advanced program goals and conceptual framework are depicted as four keys that the graduate faculty feels will unlock each candidate's potential. They are: Key 1 Knowledge, Skills and Application, Key 2 Human Relations, Key 3 Inquiry, and Key 4 Professional and Ethical Behavior. Inherent within each key component are outcomes that the candidate is expected to master upon completion of their individual program. These keys are linked together by the faculty’s commitment to diversity, technology, and assessment.

<table>
<thead>
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<tr>
<td>Advisor</td>
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**CORE (30 hours)**

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<td>Models of Instr., Curriculum Development, and Advanced Teaching Strategies</td>
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**CULMINATING EXPERIENCE (3 hours)**

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<td></td>
<td>EDLD</td>
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</table>

**Total Minimum Hours Required for M.S. Degree** 33

All students are required to contribute to a professional portfolio which will be finalized in the culminating experience. All students are required to pass the Praxis Specialty (SLLA) test as their comprehensive exam. Students are also required to pass the Specialty Exam (SLLA) in order to graduate and be recommended for the Instructional Leadership License - Beginning (ILL-B).
EDAS 720 Leadership Theories in the Educational Setting (3) An explanation of postindustrial leadership models as they relate to administration of educational organization. Definitions of leadership, power, authority, commitment, ethics, empowerment style, substance, leaders, managers and other dimensions of leader/follower relationships.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:
The core issues currently taught in EDAS 720 will be incorporated into the course content of EDLD 710. Therefore, EDAS 720 is no longer needed.

IMpACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

We expect these changes to impact current Education Administration and Supervision majors who have not enrolled in EDAS 720 prior to Fall 2009. Course substitutions will be considered on an individual basis.

APPROVAL ACTION:
Submitted by Department Committee __________________________________________ Date ________________
I do/do not support this proposal. Department Chair _______________________________ Date ________________
If not, why: ____________________________________________________________________________
Recommended by College Committee _______________________________ Date ________________
I do/do not support this proposal. Dean ____________________________________________________________________________ Date ________________
If not, why: ____________________________________________________________________________
Recommended by Graduate Council __________________________________________ Date ________________
Recommended by Faculty Senate __________________________________________ Date ________________
FORM: College Education & Behavioral Sciences Department Educational Studies

PROPOSED
 Discipline or Major/Minor Course # Course Title Credit Hrs Unit Type (Circle) Contact Hrs Class

Size EDAS 740 Educational Finance 3.0 Credit Hours

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:

☐ Number ☐ Course Description ☐ Prerequisite/Coreq. ☐ Requirements for Major/Minor

☐ Title ☐ Credit Hours ☐ Cross Listing ☐ Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

740 Educational Finance (3) Fiscal setting of the public schools; state-federal participation; special emphasis on financial aspects of public education in Tennessee.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

This course has not been part of the EDAS degree plan for several years. It will not be needed in the proposed Educational Leadership degree changes.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

There will be no impact on students, faculty, or funding. This course has not been used in several years.

APPROVAL ACTION:

Submitted by Department Committee ____________________________ Date ______________

I do/do not support this proposal. Department Chair ____________________________ Date ______________

If not, why: ________________________________________________________________

Recommended by College Committee ____________________________ Date ______________

I do/do not support this proposal. Dean ____________________________ Date ______________

If not, why: ________________________________________________________________

Recommended by Graduate Council ____________________________ Date ______________

Recommended by Faculty Senate ____________________________ Date ______________
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College_ Education & Behavioral Sciences ___________________ Department_ Educational Studies

PROPOSED

Discipline or Major/Minor Course # Course Title Credit Hrs Unit Type (Circle) Contact Hrs Class

Size EDAS 765 Essential Skills for School Leaders 3.0 Credit Hours

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:

☐ Number ☐ Course Description ☐ Prerequisite/Coreq. ☐ Requirements for Major/Minor

☐ Title ☐ Credit Hours ☐ Cross Listing ☐ Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

765 Essential Skills for School Leaders (3) Explores the development and improvement of skills essential to successful educational leadership. Topics include leadership influence, interpersonal influence, written communication, decision making, planning, assessment and school safety. Students cannot receive credit for both EDAS 765 (1-3) and EDAS 765 (3).

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The content previously covered in EDAS 765 will now be covered in EDLD 715, 755, 775, and 780. The content in EDAS 765 covered various topics that needed more intense focus and the proposed courses listed above will provide students with necessary knowledge and skills.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

No budgetary or staff impact due to change.

APPROVAL ACTION:

Submitted by Department Committee __________________________________ Date ____________

I do/do not support this proposal. Department Chair __________________________ Date ____________

If not, why: ____________________________________________________________

Recommended by College Committee __________________________________ Date ____________

I do/do not support this proposal. Dean ________________________________ Date ____________

If not, why: ____________________________________________________________

Recommended by Graduate Council ______________________________________ Date ____________

Recommended by Faculty Senate _________________________________________ Date ____________
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College_Education & Behavioral Sciences Department_Educational Studies

PROPOSED
Discipline or Major/Minor Course # Course Title Credit Hrs Unit Type (Circle) Contact Hrs Class
Size EDAS 779 Internship in School Leadership 3.0 Credit Hours

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:
☐ Number ☐ Course Description ☐ Prerequisite/Coreq. ☐ Requirements for Major/Minor
☐ Title ☐ Credit Hours ☐ Cross Listing ☐ Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

779 Internship in School Leadership (3) The student completes approved administrative assignments under the mentorship of a practicing organizational leader in a selected school system.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

Due to program revisions by the TN State Department of Education, the internship course is no longer a requirement. A new course has been incorporated into the degree program, EDLD 780—Clinical Supervision, that will serve as the culminating experience.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

No budgetary or staff impact due to change.

APPROVAL ACTION:

Submitted by Department Committee ____________________________ Date ____________
I do/do not support this proposal. Department Chair ____________________________ Date ____________
If not, why: ____________________________ Date ____________

Recommended by College Committee ____________________________ Date ____________
I do/do not support this proposal. Dean ____________________________ Date ____________
If not, why: ____________________________ Date ____________

Recommended by Graduate Council ____________________________ Date ____________
Recommended by Faculty Senate ____________________________ Date ____________
FROM: College Education & Behavioral Sciences Department Educational Studies

PROPOSED
Discipline or Major/Minor Course # Course Title Credit Hrs Unit Type (Circle)
Size EDAS 781 The Supervisor 3.0 Credit Hours
Contact Hrs

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:
- Number
- Course Description
- Prerequisite/Coreq.
- Requirements for Major/Minor
- Title
- Credit Hours
- Cross Listing
- Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

781 The Supervisor (3) The role of the supervisor as a curriculum worker. Models of supervisory technique.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

This course has not been part of the EDAS degree plan for several years. It will not be needed in the proposed Educational Leadership degree changes.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

There will be no impact on students, faculty, or funding. This course has not been used in several years.

APPROVAL ACTION:

Submitted by Department Committee ____________________________ Date __________________

I do/do not support this proposal. Department Chair ____________________________ Date __________________

If not, why: ____________________________

Recommended by College Committee ____________________________ Date __________________

I do/do not support this proposal. Dean ____________________________ Date __________________

If not, why: ____________________________

Recommended by Graduate Council ____________________________ Date __________________

Recommended by Faculty Senate ____________________________ Date __________________
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College Education & Behavioral Sciences Department Educational Studies

PROPOSED
Discipline or Major/Minor Course # Course Title Credit Hrs Unit Type (Circle) Contact Hrs Class
Size EDAS 782 School Transportation 3.0 Credit Hours

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:

☐ Number ☐ Course Description ☐ Prerequisite/Coreq. ☐ Requirements for Major/Minor
☐ Title ☐ Credit Hours ☐ Cross Listing ☐ Other (specify)____________________________

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

782 School Transportation (3) Administration of transportation in the public school system.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

This course has not been part of the EDAS degree plan for several years. It will not be needed in the proposed Educational Leadership degree changes.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

There will be no impact on students, faculty, or funding. This course has not been used in several years.

APPROVAL ACTION:

Submitted by Department Committee ________________________________ Date ____________
I do/do not support this proposal. Department Chair ________________________________ Date ____________

If not, why:___________________________________________________________

Recommended by College Committee ________________________________ Date ____________
I do/do not support this proposal. Dean ________________________________ Date ____________

If not, why:___________________________________________________________

Recommended by Graduate Council ________________________________ Date ____________
Recommended by Faculty Senate ________________________________ Date ____________
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College Education & Behavioral Sciences Department Educational Studies

PROPOSED
Discipline or Major/Minor Course # Course Title Credit Hrs Unit Type (Circle)
Size Contact Hrs Class
EDAS 783 School Personnel 3.0 Credit Hours

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD [DELETE] REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:
- [ ] Number
- [ ] Course Description
- [ ] Prerequisite/Coreq.
- [ ] Requirements for Major/Minor
- [ ] Title
- [ ] Credit Hours
- [ ] Cross Listing
- [ ] Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

783 School Personnel (3) Emphasis upon such problems as recruitment, selection, promotion, morale, salary and staff relation.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

This course has not been part of the EDAS degree plan for several years. It will not be needed in the proposed Educational Leadership degree changes.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanding course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

There will be no impact on students, faculty, or funding. This course has not been used in several years.

APPROVAL ACTION:

Submitted by Department Committee ___________________________ Date __________

I do/do not support this proposal. Department Chair ___________________________ Date __________

If not, why: ________________________________________________________________

Recommended by College Committee ___________________________ Date __________

I do/do not support this proposal. Dean ___________________________ Date __________

If not, why: ________________________________________________________________

Recommended by Graduate Council ___________________________ Date __________

Recommended by Faculty Senate ___________________________ Date __________
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College Education & Behavioral Sciences Department Educational Studies

PROPOSED

Discipline or Major/Minor Course # Course Title Credit Hrs Unit Type (Circle)
Size Contact Hrs Class

EDLD 710 Introduction to Supervising and Leading Educational Change 3.0 Credit Hours

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:
☐ Number ☑ Course Description ☐ Prerequisite/Coreq. ☐ Requirements for Major/Minor
☐ Title ☐ Credit Hours ☐ Cross Listing ☑ Other (specify). Change in discipline name

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 337

EDAS EDLD 710 Introduction to Supervising and Leading Educational Change (3) Processes, organization and functional context of educational administration. Emphasis on the responsibilities of the principal, supervisor and superintendent. [Processes, organization, and functional context of educational administration. Exploration of the diversity issues and their effect on the dimensions and dynamics of leader/follower relationships. Includes examination of current and relevant educational research, ethical practices related to supervising and leading educational change with consideration given to issues of diversity and school culture. Emphasis on the responsibilities of the principal, supervisor and superintendent.]

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:
The description is being revised due to the core issues previously taught in EDAS 720 being incorporated into the course content of EDLD 710. A curricular request has been submitted to delete EDAS 720.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

No budgetary or staff impact due to change.

APPROVAL ACTION:
Submitted by Department Committee ________________ Date __________
I do/do not support this proposal. Department Chair ________________ Date __________
If not, why:__________________________________________________________

Recommended by College Committee ________________ Date __________
I do/do not support this proposal. Dean ________________ Date __________
If not, why:__________________________________________________________

Recommended by Graduate Council ________________ Date __________
Recommended by Faculty Senate ________________ Date __________
715 Personnel Management and Professional Development (3) An examination of problems and issues in supervision including the significance of diverse school populations and ethical behavior. Emphasis involving concepts of supervision and strategies and practices to promote instructional change with an emphasis on effective professional development as it relates to the organization and design of individual professional growth plans and student achievement. Examination of ethical practices related to personnel management and professional development with consideration given to issues of diversity and school culture.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The course has been added to the proposed program changes to reflect requirements mandated by the TN State Department of Education. The redesigned program must be implemented by September 2009.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

The addition of this course and changes within the Educational Leadership degree requirements will not affect the number of hours currently required for degree completion. The proposed changes will not impact staffing or budget for the Department of Educational Studies. Courses will be taught by existing staff. The addition of this course will impact degree resume on catalog page 470. Changes have been verified by Academic Records.

APPROVAL ACTION:

Submitted by Department Committee _______________________________ Date ________________

I do/do not support this proposal. Department Chair _______________________________ Date ________________

If not, why: __________________________________________________________________________

Recommended by College Committee _______________________________ Date ________________

I do/do not support this proposal. Dean _______________________________ Date ________________

If not, why: __________________________________________________________________________

Recommended by Graduate Council _______________________________ Date ________________

Recommended by Faculty Senate _______________________________ Date ________________
FROM: College Education & Behavioral Sciences Departement Educational Studies

PROPOSED
Discipline or Major/Minor Course # Course Title Credit Hrs Unit Type (Circle) Contact Hrs Class

Size
EDLD 730 Public Relations and Resource Allocations 3.0 Credit Hours in the School Setting

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:

☐ Number ☑ Course Description ☐ Prerequisite/Coreq. ☐ Requirements for Major/Minor
☐ Title ☐ Credit Hours ☐ Cross Listing ☑ Other (specify) Change in discipline name

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

EDAS [EDLD] 730 Public Relations and Resource Allocation in the School Setting (3) The course explores and develops models for developing appropriate positive public/community involvement in the allocation of resources. Topics of study include: planning and budgeting, public relations, bond issues, management of school affairs, personnel issues and management and all support service components (transportation, food services, record keeping, payroll, purchasing, auditing and school/community partnerships). [Examination of ethical practices related to public relations and resource allocation with consideration given to issues of diversity and school culture.]

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The description is being revised to incorporate diversity and ethical issues into the course content.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

No budgetary or staff impact due to change.

APPROVAL ACTION:

Submitted by Department Committee _______________________________ Date __________

I do/do not support this proposal. Department Chair ___________________________ Date __________

If not, why: ____________________________________________________________

Recommended by College Committee ________________________________ Date __________

I do/do not support this proposal. Dean ________________________________ Date __________

If not, why: ____________________________________________________________

Recommended by Graduate Council ________________________________ Date __________

Recommended by Faculty Senate ________________________________ Date __________
FROM: College of Education & Behavioral Sciences
Department: Educational Studies

PROPOSED
Discipline or Major/Minor: Course #:
Course Title: Credit Hrs:
Unit Type (Circle):
Contact Hrs:
Class:

Size:
EDLD:
735:
Electronic Tools for Educational Leaders:
3.0:
Credit Hours:

EFFECTIVE DATE (Term/Year): Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD
DELETE
REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:

☐ Number
☐ Course Description
☐ Prerequisite/Coreq.
☐ Requirements for Major/Minor
☐ Title
☐ Credit Hours
☐ Cross Listing
☐ Other (specify):

CATALOG TEXT: (Give page # in current catalog for location of text. If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

[735 Electronic Tools for Educational Leaders: Assist educational decision-makers to locate, display, analyze and communicate pertinent information to facilitate efficient and effective decision-making using electronic technology. Includes the use of technology to communicate with public/community & school personnel, and all support service components (transportation, food services, record keeping, payroll, purchasing, auditing & personnel records).]

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The course has been added to the proposed program changes to reflect requirements mandated by the TN State Department of Education. The redesigned program must be implemented by September 2009.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

The addition of this course and changes within the Educational Leadership degree requirements will not affect the number of hours currently required for degree completion. The proposed changes will not impact staffing or budget for the Department of Educational Studies. Courses will be taught by existing staff. The addition of this course will impact degree resume on catalog page 470. Changes have been verified by Academic Records.

APPROVAL ACTION:
Submitted by Department Committee _______________________________ Date __________
I do/do not support this proposal. Department Chair _______________________________ Date __________
If not, why: ________________________________________________________________

Recommended by College Committee _______________________________ Date __________
I do/do not support this proposal. Dean _______________________________ Date __________
If not, why: ________________________________________________________________

Recommended by Graduate Council _______________________________ Date __________
Recommended by Faculty Senate _______________________________ Date __________
FROM: College of Education & Behavioral Sciences

PROPOSED
Discipline or Major/Minor
Course # Course Title Credit Hrs Unit Type (Circle)
Size
EDLD 745 Measurement and Decision Making 3.0 Credit Hours
Contact Hrs
Class

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, also indicate frequency of course offering: Spring

If REVISE is circled, also check type(s) of revision requested:
☐ Number ☐ Course Description ☐ Prerequisite/Coreq. ☐ Requirements for Major/Minor
☐ Title ☐ Credit Hours ☐ Cross Listing ☐ Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

[745 Measurement and Decision Making (3) Knowledge of measurement and evaluation of school outcomes; reflective evaluation of curriculum as related to student achievement; use of student outcomes to plan differentiated instruction; examination of ethical practices related to decision making with consideration given to issues of diversity and school culture.]

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The course has been added to the proposed program changes to reflect requirements mandated by the TN State Department of Education. The redesigned program must be implemented by September 2009.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanding course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

The addition of this course and changes within the Educational Leadership degree requirements will not affect the number of hours currently required for degree completion. The proposed changes will not impact staffing or budget for the Department of Educational Studies. Courses will be taught by existing staff. The addition of this course will impact degree resume on catalog page 470. Changes have been verified by Academic Records.

APPROVAL ACTION:

Submitted by Department Committee ______________________________ Date ______________
I do/do not support this proposal. Department Chair __________________________ Date ______________

If not, why: ________________________________________________________________ Date ______________

Recommended by College Committee _______________________________ Date ______________
I do/do not support this proposal. Dean ________________________________ Date ______________

If not, why: ________________________________________________________________ Date ______________

Recommended by Graduate Council ________________________________ Date ______________
Recommended by Faculty Senate ________________________________ Date ______________
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College of Education & Behavioral Sciences

Department: Educational Studies

PROPOSED
Discipline or Major/Minor Course # Course Title Credit Hrs Unit Type (Circle) Contact Hrs
Size EDLD 755 Topics in Special Education for School Leaders 3.0 Credit Hours

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, also indicate frequency of course offering: Spring

If REVISE is circled, also check type(s) of revision requested:
- Number
- Course Description
- Prerequisite/Coreq.
- Requirements for Major/Minor
- Title
- Credit Hours
- Cross Listing
- Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text. If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

[755 Topics in Special Education for School Leaders (3) Review of approaches, legal bases, critical issues and administrative practices required for effective supervision and administration of special education and related personnel and programs. Emphasis on ethical practices related to implementation of special education programs with consideration given to issues of diversity and school culture. Primary emphasis on developing and maintaining effective working relationships with all stakeholders.]

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The course has been added to the proposed program changes to reflect requirements mandated by the TN State Department of Education. The redesigned program must be implemented by September 2009.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

The addition of this course and changes within the Educational Leadership degree requirements will not affect the number of hours currently required for degree completion. The proposed changes will not impact staffing or budget for the Department of Educational Studies. Courses will be taught by existing staff. The addition of this course will impact degree resume on catalog page 470. Changes have been verified by Academic Records.

APPROVAL ACTION:

Submitted by Department Committee ___________________________ Date ____________

I do/do not support this proposal. Department Chair ___________________________ Date ____________

If not, why:_______________________________________________________________

Recommended by College Committee ___________________________ Date ____________

I do/do not support this proposal. Dean ___________________________ Date ____________

If not, why:_______________________________________________________________

Recommended by Graduate Council ___________________________ Date ____________

Recommended by Faculty Senate ___________________________ Date ____________
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College Education & Behavioral Sciences ____________________________ Department Educational Studies

PROPOSED
Discipline or Major/Minor ____________________________ Course # 750
Course Title Facility Management for a Safe, Efficient and Effective Learning Environment
Credit Hrs 3.0
Unit Type (Circle) Credit Hours
Contact Hrs
Class

Size
EDLD

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:
☐ Number ☑ Course Description ☐ Prerequisite/Coreq. ☐ Requirements for Major/Minor
☐ Title ☐ Credit Hours ☐ Cross Listing ☑ Other (specify) Change in discipline name

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

EDAS [EDLD]750 Facility Management for a Safe, Efficient and Effective Learning Environment (3) A study of the relationship between educational facilities and educational programs. A safe and nurturing environment is essential for maximum learning outcomes. This course explores and develops facility management models to maximize effective utilization. [A study of relationships between educational facilities, and educational programs. A safe and nurturing environment is essential for maximum learning outcomes. This course explores facility management models, crisis planning and issues related to diversity and school culture to maximize effective and safe utilization of the school facility.]

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The description is being revised to incorporate diversity and ethical issues into the course content.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

No budgetary or staff impact due to change.

APPROVAL ACTION:

Submitted by Department Committee ____________________________ Date __________________
I do/do not support this proposal. Department Chair ____________________________ Date __________________
If not, why: ____________________________________________ Date __________________

Recommended by College Committee ____________________________ Date __________________
I do/do not support this proposal. Dean ____________________________ Date __________________
If not, why: ____________________________________________ Date __________________

Recommended by Graduate Council ____________________________ Date __________________
Recommended by Faculty Senate ____________________________ Date __________________
FROM: College  Education & Behavioral Sciences Department  Educational Studies

PROPOSED
Discipline or Major/Minor  Course #  Course Title  Credit Hrs  Unit Type (Circle)
Contact Hrs Class

Size
EDLD  760  Law and Policy in the Educational Setting  3.0  Credit Hours

EFFECTIVE DATE (Term/Year)  Fall, 2009  (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD  DELETE  REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:

☐ Number  ☐ Course Description  ☐ Prerequisite/Coreq.  ☐ Requirements for Major/Minor
☐ Title  ☐ Credit Hours  ☐ Cross Listing  ☑ Other (specify) Change in discipline name

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

EDAS-[EDLD]760 Law and Policy in the Educational Setting (3) A study of law, policies and governance issues as related to public education; further, a study of the dynamics of policy development and advocacy under our democratic system which includes the principles of representation governance that undergird the system of American public schools.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

No changes other than discipline name from EDAS to EDLD. The change is made to reflect new discipline name.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

No budgetary or staff impact due to change.

APPROVAL ACTION:

Submitted by Department Committee  Date  
I do/do not support this proposal. Department Chair  Date  
If not, why:  

Recommended by College Committee  Date  
I do/do not support this proposal. Dean  Date  
If not, why:  

Recommended by Graduate Council  Date  
Recommended by Faculty Senate  Date 
FROM: College: Education & Behavioral Sciences  Department: Educational Studies

PROPOSED
Discipline or Major/Minor  Course #  Course Title  Credit Hrs  Unit Type (Circle)  Contact Hrs  Class
Size
EDAS  771  Field Studies in EDAS: Secondary Principal  3.0  Credit Hours

EFFECTIVE DATE (Term/Year)  Fall, 2009  (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED:  ADD  DELETE  REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:
☐ Number  ☐ Course Description  ☐ Prerequisite/Coreq.  ☐ Requirements for Major/Minor
☐ Title  ☐ Credit Hours  ☐ Cross Listing  ☐ Other (specify)

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

771 Field Studies in EDAS: Secondary Principal (3) The student completes approved administrative assignments with selected school systems.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

This course has not been part of the EDAS degree plan for several years. It will not be needed in the proposed Educational Leadership degree changes.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

There will be no impact on students, faculty, or funding. This course has not been used in several years.

APPROVAL ACTION:

Submitted by Department Committee ___________________________ Date ____________
I do/do not support this proposal. Department Chair ___________________________ Date ____________
If not, why: ________________________________________________________________

Recommended by College Committee ___________________________ Date ____________
I do/do not support this proposal. Dean ___________________________ Date ____________
If not, why: ________________________________________________________________

Recommended by Graduate Council ___________________________ Date ____________
Recommended by Faculty Senate ___________________________ Date ____________
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College Education & Behavioral Sciences Department Educational Studies

PROPOSED
Discipline or Major/Minor Course # Course Title Credit Hrs Unit Type (Circle) Contact Hrs Class
Size EDAS 772 Field Studies in EDAS: Elementary Supervisor 3.0 Credit Hours

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:

☐ Number ☐ Course Description ☐ Prerequisite/Coreq. ☐ Requirements for Major/Minor
☐ Title ☐ Credit Hours ☐ Cross Listing ☐ Other (specify)______________

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

772 Field Studies in EDAS: Elementary Supervisor (3) The student completes approved administrative assignments with selected school systems.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

This course has not been part of the EDAS degree plan for several years. It will not be needed in the proposed Educational Leadership degree changes.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

There will be no impact on students, faculty, or funding. This course has not been used in several years.

APPROVAL ACTION:

Submitted by Department Committee ________________________________ Date ______________
I do/do not support this proposal. Department Chair ____________________________ Date ______________
If not, why:_____________________________________________________________________

Recommended by College Committee ________________________________ Date ______________
I do/do not support this proposal. Dean ________________________________ Date ______________
If not, why:_____________________________________________________________________

Recommended by Graduate Council ________________________________ Date ______________
Recommended by Faculty Senate ________________________________ Date ______________
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College Education & Behavioral Sciences, Department Educational Studies

PROPOSED

<table>
<thead>
<tr>
<th>Discipline or Major/Minor</th>
<th>Course #</th>
<th>Course Title</th>
<th>Credit Hrs</th>
<th>Unit Type (Circle)</th>
<th>Contact Hrs Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDAS</td>
<td>773</td>
<td>Field Studies in EDAS: Secondary Supervisor</td>
<td>3.0</td>
<td>Credit Hours</td>
<td></td>
</tr>
</tbody>
</table>

EFFECTIVE DATE (Term/Year): Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED:  
- [ ] ADD
- [ ] DELETE
- [ ] REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:
- [ ] Number
- [ ] Course Description
- [ ] Prerequisite/Coreq.
- [ ] Requirements for Major/Minor
- [ ] Title
- [ ] Credit Hours
- [ ] Cross Listing
- [ ] Other (specify)__________________

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

773 Field Studies in EDAS: Secondary Supervisor (3) The student completes approved administrative assignments with selected school systems.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

This course has not been part of the EDAS degree plan for several years. It will not be needed in the proposed Educational Leadership degree changes.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

There will be no impact on students, faculty, or funding. This course has not been used in several years.

APPROVAL ACTION:

Submitted by Department Committee ___________________________ Date __________________

I do/do not support this proposal. Department Chair ___________________________ Date __________________

If not, why:_________________________________________________________

Recommended by College Committee ___________________________ Date __________________

I do/do not support this proposal. Dean ___________________________ Date __________________

If not, why:_________________________________________________________

Recommended by Graduate Council ___________________________ Date __________________

Recommended by Faculty Senate ___________________________ Date __________________
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College  Education & Behavioral Sciences          Department  Educational Studies

PROPOSED
Discipline or Major/Minor  Course #  Course Title  Credit Hrs  Unit Type (Circle)
Size  Contact Hrs Class
EDAS  774  Field Studies in EDAS: Superintendent  3.0  Credit Hours

EFFECTIVE DATE (Term/Year)  Fall, 2009  (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED:  ADD  DELETE  REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:

☐  Number  ☐  Course Description  ☐  Prerequisite/Coreq.  ☐  Requirements for Major/Minor
☐  Title  ☐  Credit Hours  ☐  Cross Listing  ☐  Other (specify)_____________________

CATALOG TEXT:  (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

774 Field Studies in EDAS: Superintendent (3) The student completes approved administrative assignments with selected school systems.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

This course has not been part of the EDAS degree plan for several years. It will not be needed in the proposed Educational Leadership degree changes.

IMPACT:  Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

There will be no impact on students, faculty, or funding. This course has not been used in several years.

APPROVAL ACTION:

Submitted by Department Committee ____________________________ Date _______________
I do/do not support this proposal. Department Chair ____________________________ Date _______________
If not, why:________________________________________________________________________

Recommended by College Committee ____________________________ Date _______________
I do/do not support this proposal. Dean ____________________________ Date _______________
If not, why:________________________________________________________________________

Recommended by Graduate Council ____________________________ Date _______________
Recommended by Faculty Senate ______________________________________ Date _______________
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College, Education & Behavioral Sciences Department, Educational Studies

PROPOSED
Discipline or Major/Minor Course # Course Title Credit Hrs Unit Type (Circle) Contact Hrs Class
Size EDLD 775 Classroom and School-wide Behavior Management 3.0 Credit Hours

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, also indicate frequency of course offering: ________________________________

If REVISE is circled, also check type(s) of revision requested:
☐ Number ☑ Course Description ☑ Prerequisite/Coreq. ☐ Requirements for Major/Minor
☐ Title ☐ Credit Hours ☐ Cross Listing ☑ Other (specify) Discipline name to EDLD

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 338

EDAS [EDLD]775 Field Studies in EDAS: Selected Educational Setting [Classroom and School-wide Behavior Management](3) The student completes approved administrative assignments with selected school systems. [Investigation of the importance of classroom management, techniques for assisting teaching in developing positive and proactive classroom management techniques and the process of developing a school-wide discipline plan. Emphasis on ethical practices, issues of diversity, at-risk students, and school culture as they relate to the development and implementation of classroom and school-wide behavior management.]

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The course title and description are being revised to align with program changes mandated by the TN State Department of Education which must be implemented by September, 2009. Additionally, the revised description incorporates diversity and ethical issues into the course content.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

The proposed changes will not impact staffing or budget for the Department of Educational Studies. Revisions of this course will impact degree resume on catalog page 470.

APPROVAL ACTION:

Submitted by Department Committee ____________________________ Date ________________
I do/do not support this proposal. Department Chair ____________________________ Date ________________

If not, why: ____________________________ Date ________________

Recommended by College Committee ____________________________ Date ________________
I do/do not support this proposal. Dean ____________________________ Date ________________

If not, why: ____________________________ Date ________________

Recommended by Graduate Council ____________________________ Date ________________
Recommended by Faculty Senate ____________________________ Date ________________
EDAS [EDLD] 780 The Principalship [Clinical Supervision] (3) The role of the principal in administering a school program. [Investigation of the importance of instructional supervision; techniques for supervising the delivery of effective and differentiated instruction; methods of assisting teachers in making curriculum delivery modifications to provide effective differentiated instruction including techniques to address diverse student population; and an examination of ethical practices related to implementation of programs with consideration given to issues of diversity and school culture. PREREQ: Must be taken during the last semester of coursework.]

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The course title and description are being revised to align with program changes mandated by the TN State Department of Education which must be implemented by September, 2009. Additionally, the revised description incorporates diversity and ethical issues into the course content. Since EDLD 780 is the culminating class, a prerequisite has been added so that students must enroll during their final semester of coursework.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

The proposed changes will not impact staffing or budget for the Department of Educational Studies. Revisions of this course will impact degree resume on catalog page 470.

APPROVAL ACTION:

Submitted by Department Committee _________________________________ Date ______________

I do/do not support this proposal. Department Chair _________________________________ Date ______________

If not, why: ________________________________________________________________

Recommended by College Committee _________________________________ Date ______________

I do/do not support this proposal. Dean _________________________________ Date ______________

If not, why: ________________________________________________________________

Recommended by Graduate Council _________________________________ Date ______________

Recommended by Faculty Senate _________________________________ Date ______________
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College: Education & Behavioral Sciences Department: Educational Studies

PROPOSED
Discipline or Major/Minor: Course #: Course Title: Credit Hrs: Unit Type (Circle): Contact Hrs:Class

Size: Admission Requirement: _____________________________________________ Credit Hours:

EFFECTIVE DATE (Term/Year): Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD: DELETE: REVISE: 

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:

☐ Number: ☐ Course Description: ☐ Prerequisite/Coreq: ☐ Requirements for Major/Minor
☐ Title: ☐ Credit Hours: ☐ Cross Listing: ☑ Other (specify): Admission Requirements for EDLD

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 450

See attached.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

Three years teaching experience and a teaching license are program admission requirements. The requirements for Educational Leadership Board Review are being revised to include submission of current teaching license.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

The potential student will be required to submit one additional piece of documentation to complete packet for the admission process. There is no impact on funding, staff, or degree requirements.

APPROVAL ACTION:

Submitted by Department Committee: _____________________________ Date: ____________
I do/do not support this proposal. Department Chair: _____________________________ Date: ____________
If not, why: ________________________________________________________________

Recommended by College Committee: _____________________________ Date: ____________
I do/do not support this proposal. Dean: _____________________________ Date: ____________
If not, why: ________________________________________________________________

Recommended by Graduate Council: _____________________________ Date: ____________
Recommended by Faculty Senate: _____________________________ Date: ____________
All applicants for Educational Administration and Supervision [Leadership] (degree-seeking, non-degree, or endorsement) must also submit the following documents (items 1-4 [5]) for review and recommendation from the EDAS [Educational Leadership (EDLD)] Admission Board.

1. Letter of application including professional goals.

2. Current resume.

3. Three letters of reference providing professional support from educational superiors and/or former employers. [The “aspiring recommendation form” must be completed and submitted by principal/superintendent and/or former principal/superintendent. The form is available on the Education Graduate Program webpage (http://www.utm.edu/departments/cebs/edgrad/index.php).]

4. Documentation of a minimum of three years “successful teaching experience” as defined by the State Department of Education. [The applicant’s school system should provide verification of experience in writing on appropriate letterhead.] Contact the Coordinator/designee for Graduate Programs in Education for more information.

[5. Copy of current teaching license.]

Admission is dependent upon submission of these documents and a positive review by the EDAS [EDLD] Admission Board.
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College  Education & Behavioral Sciences  Department  Educational Studies

PROPOSED
Discipline or Major/Minor  Course #  Course Title  Credit Hrs  Unit Type (Circle)  Contact Hrs

Size
Educational Leadership

EFFECTIVE DATE (Term/Year)  Fall, 2009  (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED:  ADD  DELETE  REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:

☐ Number  ☐ Course Description  ☐ Prerequisite/Coreq.  ☐ Requirements for Major/Minor
☐ Title  ☐ Credit Hours  ☐ Cross Listing  ☑ Other (specify) Name of Major and discipline code

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 469

Major in Educational Administration and Supervision [Leadership] (5094) (5050)

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The name of the major is being changed to more closely align with mandated changes from TN State Department of Education which must be implemented by September, 2009.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

The following references to EDAS need to be revised to Educational Leadership (EDLD) in the catalog. On page 157, in "Degree's section (3rd paragraph), page 449-1st paragraph under "Admission Requirements...", page 450-3 references, page 467-"degree requirements section" 1 reference, page 468- "Conceptual Framework.."-1 reference, page 469-"Major in ...".-2 references, page 470-"Recommendation for Licensure"- 1 reference

The change in major and discipline codes will not affect staff or budget.
NOTE: The new major code will be 5050. Both the major code and discipline name have been approved through Academic Records.

APPROVAL ACTION:

Submitted by Department Committee  ___________________________  Date  ______________
I do/do not support this proposal. Department Chair  ___________________________  Date  ______________
If not, why:  ________________________________________________________________

Recommended by College Committee  ___________________________  Date  ______________
I do/do not support this proposal. Dean  ___________________________  Date  ______________
If not, why:  ________________________________________________________________

Recommended by Graduate Council  ___________________________  Date  ______________

Recommended by Faculty Senate  ___________________________  Date  ______________
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM: College: Education & Behavioral Sciences  Department: Educational Studies

PROPOSED
Discipline or Major/Minor  Course #  Course Title  Credit Hrs  Unit Type (Circle)
Contact Hrs  Class

Size
Requirements for Major (EDLD)  3.0 Credit Hours

EFFECTIVE DATE (Term/Year)  Fall, 2009  (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED:  ADD  DELETE  REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:

☐ Number  ☐ Course Description  ☐ Prerequisite/Coreq.  ☑ Requirements for Major/Minor
☐ Title  ☐ Credit Hours  ☐ Cross Listing  ☐ Other (specify)

CATALOG TEXT:  (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a
line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 470

See attached.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The current degree requirements of EDEV 710 (Educ Statistics) and EDFN 710 (Research in Education) will be replaced with EDLD 745-
Measurement and Decision Making. The Educational Leadership majors usually pursue a position in a public school system as
administrators. Knowledge and adequate training in interpreting and understanding test results more so than actually conducting research
and statistical analyses seems more relevant to the profession.

The current degree requirement, EDFN 720 (Multicultural Issues), is being eliminated because all Educational Leadership (EDLD) courses
have been revised to incorporate diversity issues.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog)
in other units as well as yours. If a new/expanded course, how will it be taught with existing staff?
Explain any funding needed for staff, equipment, etc. & identify amounts.

Enrollment in these courses will be affected since this course is being deleted as a major requirement but not so significantly that it will
negatively impact the overall offering of these courses. They are required for other majors pursuing their M.S. in Education so the changes
should not affect staffing. The total degree hours will remain at 33 hours.

APPROVAL ACTION:

Submitted by Department Committee  Date

I do/do not support this proposal. Department Chair  Date

If not, why:

Recommended by College Committee  Date

I do/do not support this proposal. Dean  Date

If not, why:

Recommended by Graduate Council  Date

Recommended by Faculty Senate  Date
I. Basic Core (12 hours)
Educational Evaluation 710 Educational Statistics ................................................................. 3
Educational Foundations 710 Research in Education ................................................................. 3
Educational Foundations 720 Educational Studies: Multicultural Issues in Education and Counseling ................................................................. 3
Educational Studies 710 Models of Instruction, Curriculum Development, and Advanced Teaching Strategies ................................................................. 3

II. Concentration (18 hours)
Educational Administration and Supervision 710 Introduction to Supervising and Leading Educational Change ................................................................. 3
Educational Administration and Supervision 720 Leadership Theories in the Educational Setting ................................................................. 3
Educational Administration and Supervision 730 Public Relations and Resource Allocation in the School Setting ................................................................. 3
Educational Administration and Supervision 750 Facility Management for a Safe, Efficient, and Effective Learning Environment ................................................................. 3
Educational Administration and Supervision 760 Law and Policy in the Educational Setting ................................................................. 3
Educational Administration and Supervision 765 Essential Skills for School Leaders ................................................................. 3

III. Field Experience (3 hours)
Educational Administration and Supervision 770 Internship in School Leadership ................................................................. 3
Minimum hours required for degree: .................................................................................. 33

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I. Core (30 hours)
Educational Studies 710 Models of Instruction, Curriculum Development, and Advanced Teaching Strategies ................................................................. 3
Educational Leadership 710 Introduction to Supervising and Leading Educational Change ................................................................. 3
Educational Leadership 715 Personnel Management and Professional Development ................................................................. 3
Educational Leadership 730 Public Relations and Resource Allocation in the School Setting ................................................................. 3
Educational Leadership 735 Electronic Tools for Educational Leaders ................................................................. 3
Educational Leadership 745 Measurement and Decision-Making ................................................................. 3
Educational Leadership 750 Facility Management for a Safe, Efficient, and Effective Learning Environment ................................................................. 3
Educational Leadership 755 Topics in Special Education for School Leaders ................................................................. 3
Educational Leadership 760 Law and Policy in the Educational Setting ................................................................. 3
Educational Leadership 775 Classroom and School-Wide Behavior Management ................................................................. 3

II. Culminating Experience (3 hours)
Educational Leadership 780 Clinical Supervision ................................................................. 3

Minimum hours required for degree: .................................................................................. 33]
GRADUATE COUNCIL REQUEST FORM (Rev. 8/08)

FROM: College: Education & Behavioral Sciences
Department: Educational Studies

PROPOSED
Discipline or Major/Minor: Course # ____________________________ Course Title ____________________________ Credit Hrs

Advanced Teaching ____________________________________________ ____________________________________________

EFFECTIVE DATE (Term/Year) Fall, 2009 (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED: ADD DELETE REVISE

If ADD is circled, indicate Unit Type: Contact Hours / Class Size / Credit Hours
indicate Frequency of course offering: (Fall/Spring/Summer; odd/even; as needed)

If REVISE is circled, also check type(s) of revision requested:
☐ Number (verified w/Records ______) ☐ Title ☐ Credit Hrs ☐ Course Desc ☐ Cross Listing
☐ Prerequisite/Coreq ☐ Reqs for Major/Minor ☐ Other (specify) ____________________________

CATALOG TEXT: (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Pages 472-473

See attached.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

This program is offered for licensed teachers. Including an elective option allows the students to choose a course tailored to their specific classroom needs.

IMPACT: Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expanded course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

The elective course options are currently taught by existing departmental faculty. The department does not expect the change to impact staffing or funding.

APPROVAL ACTION:

Submitted by Department Committee ____________________________ Date ____________
I do/do not support this proposal. Department Chair ____________________________ Date ____________

If not, why: ____________________________________________________________ ____________________________

Recommended by College Committee ____________________________ Date ____________
I do/do not support this proposal. Dean ____________________________ Date ____________

If not, why: ____________________________________________________________ ____________________________

Recommended by Graduate Council ____________________________ Date ____________
Recommended by Faculty Senate ____________________________ Date ____________
Advanced Teaching (K-8 [6] or 7-12) (5017) 37 hours

The Advanced Teaching Option is available for those students who have obtained a bachelor’s degree from an accredited college or university and who are professionally licensed to teach.

I. Foundations (12 hours)
Educational Evaluation 710 Educational Statistics .......................................................... 3
Educational Foundations 710 Research in Education ....................................................... 3
Educational Foundations 720 Educational Studies: Multicultural Issues in Education.
               and Counseling .................................................................................................. 3
Educational Studies 710 Models of Instruction, Curriculum Development and Advanced.
               Teaching Strategies ......................................................................................... 3

II. Application (7 hours)
Educational Studies 750 Advanced Computer Applications and Technologies in Education........ 3
Teacher Education 791 Master Research Project, K-12 ................................................... 4

III. Concentration (18 hours)
Elementary Education/Secondary Education 760 Supervision of Student Teaching and Field
               Experiences ......................................................................................................... 3
Reading 700 Foundations of Reading ............................................................................. 3
Special Education 640 Advanced Methods for Students with Mild Disabilities ................. 3
               Special Education 300/500 or equivalent is a prerequisite for this course. Students having
               credit in Special Education 440 or equivalent must choose another Special Education course at
               600 or 700 level.
Teacher Education 705 Advanced Strategies in Classroom Management ......................... 3
Teacher Education 712 Learning Theory and Cognition Applied to the School Setting ........ 3
Teacher Education 716 Growth and Development in School Age Students ....................... 3

Advanced Teaching (K-8 [6] or 7-12) (5017) 37 hours

The Advanced Teaching Option is available for those students who have obtained a bachelor’s degree from an accredited college or university and who are professionally licensed to teach.

I. Foundations (12 hours)
Educational Evaluation 710 Educational Statistics .......................................................... 3
Educational Foundations 710 Research in Education ....................................................... 3
Educational Foundations 720 Educational Studies: Multicultural Issues in Education.
               and Counseling .................................................................................................. 3
Educational Studies 710 Models of Instruction, Curriculum Development and Advanced.
               Teaching Strategies ......................................................................................... 3

II. Application (7 hours)
Educational Studies 750 Advanced Computer Applications and Technologies in Education........ 3
Teacher Education 791 Master Research Project, K-12 ................................................... 4

III. Concentration (18 hours)
Elementary Education/Secondary Education 760 Supervision of Student Teaching and Field
               Experiences ......................................................................................................... 3
[Elective: Choose 3 hrs. from (EDFN 700, Elem/Sec 760, EDPG 740, or SPED 650)] .......... 3
Reading 700 Foundations of Reading ............................................................................. 3
Special Education 640 Advanced Methods for Students with Mild Disabilities ................. 3
               Special Education 300/500 or equivalent is a prerequisite for this course. Students having
               credit in Special Education 440 or equivalent must choose another Special Education course at
               600 or 700 level.
Teacher Education 705 Advanced Strategies in Classroom Management ......................... 3
Teacher Education 712 Learning Theory and Cognition Applied to the School Setting ........ 3
Teacher Education 716 Growth and Development in School Age Students ....................... 3
GRADUATE COUNCIL REQUEST FORM (Rev. 4/05)

FROM:  College  Education & Behavioral Sciences  Department  Educational Studies

PROPOSED
Discipline or Major/Minor  Course #  Course Title  Credit Hrs  Unit Type (Circle)  Contact Hrs
Size
Comprehensive Exam

EFFECTIVE DATE (Term/Year)  Fall, 2009  (Justify below if needed before next catalog revision)

CIRCLE TYPE OF ACTION REQUESTED:  ADD  DELETE  REVISE

If ADD is circled, also indicate frequency of course offering:

If REVISE is circled, also check type(s) of revision requested:

☐ Number  ☐ Course Description  ☐ Prerequisite/Coreq.  ☐ Requirements for Major/Minor
☐ Title  ☐ Credit Hours  ☐ Cross Listing  ☐ Other (specify)  Changes in comp. exam for EDLD

CATALOG TEXT:  (Give page # in current catalog for location of text.
If a revision, give most recently approved wording; insert new text within brackets at appropriate places. Draw a line through portions of old text to be deleted. See accompanying instructions for more details.)

Page 461

See attached.

ADDITIONAL EXPECTATIONS (for Graduate Students in 500-600 level courses if not specified above):

JUSTIFICATION:

The new program regulations mandated by the TN State Department of Education (DOE) require that students take and pass the Praxis “School Leaders Licensure Assessment” (SLLA) test in order to graduate in the program and be recommended for licensure. The information is being provided in the catalog as an informational item. Additionally, the revision to the comprehensive exam process for all majors demonstrates to NCATE the department’s desire to evaluate candidate performance in a fair, unbiased, and consistent manner.

IMPACT:  Explain any impact upon courses, degrees and/or accreditation requirements (list pages in catalog) in other units as well as yours. If a new/expansed course, how will it be taught with existing staff? Explain any funding needed for staff, equipment, etc. & identify amounts.

Students majoring in Educational Leadership will now be required to pay for their comprehensive exam. The School Leadership series test is only given three times per year (September, January, and June). Students will be required to take and pass the SLLA during the semester they plan to graduate. Since students are required to pass the test for graduation and for licensure recommendation (per TN State DOE), failure to do so may result in delayed graduation. Currently, the cost of the test is approximately $500.00. The comprehensive exam for other majors in Education will be taken in the culminating course and during the semester in which the students will earn their degree.

APPROVAL ACTION:

Submitted by Department Committee  ________________________________  Date  __________________
I do/do not support this proposal. Department Chair  ________________________________  Date  __________________
If not, why:  ________________________________________________________________

Recommended by College Committee  ________________________________  Date  __________________
I do/do not support this proposal. Dean  ________________________________  Date  __________________
If not, why:  ________________________________________________________________

Recommended by Graduate Council  ________________________________  Date  __________________
Recommended by Faculty Senate  ________________________________  Date  __________________
All students in Education are required to take a final written examination which is comprehensive in nature. The student should consult his/her adviser at the beginning of the semester in which he/she expects to graduate in order to establish the final examination committee.

[Students majoring in Educational Leadership are required to pass the Praxis School Leadership Series “School Leaders Licensure Assessment” (SLLA) test as their comprehensive exam. An official copy of the score report must be sent to UT Martin by the testing agency for verification. Obtaining a passing score on the SLLA exam is required in order to graduate and to be recommended for the Instructional Leadership License - Beginning (ILL-B). For information regarding the Praxis test (registration, test dates, fees, etc.) please visit www.ets.org or you may contact the Education Graduate Office in 237 Gooch Hall. The test is offered on a limited basis. The test must be taken during the semester in which the student will earn their degree. For fall graduates-September administration; for spring graduates-January administration; and for summer graduates-June administration.

Students majoring in Teaching-concentrating in Advanced Teaching or Interdisciplinary (including former Subject Area) are required to take a written comprehensive examination which is an integral part of TCED 791. Students earning a grade of at least B in the course will have represented successful completion of a comprehensive exam. Students not earning at least a B will be required to take a comprehensive exam following the existing catalog guidelines regarding repeating the comprehensive examination. Students must take TCED 791 in their last semester and must contact the Education Graduate Program Staff Assistant relative to scheduling.

Students majoring in Teaching with the Non-Licensure option are required to take a written comprehensive exam which is an integral part of EDFN 731. Students earning a grade of at least a B in the course will have represented successful completion of a comprehensive exam. Students not earning at least a B will be required to take a comprehensive exam following the existing catalog guidelines regarding repeating the comprehensive examination. Students must take EDFN 731 in their last semester and must contact the Education Graduate Program Staff Assistant relative to scheduling.

Students majoring in Teaching with the Initial Licensure (Elementary, Secondary, and Comprehensive K-12-) option are required to submit a teaching portfolio which is the culminating assessment and requirement in the final semester while enrolled in ELED 793 and 794 or SEDU 793 and SEDU 794 or TCED 795. Successful submission and completion of the portfolio will constitute a pass on the comprehensive exam. Students who fail to meet the student portfolio requirements will be required to take a comprehensive exam following the existing catalog guidelines regarding repeating the comprehensive examination.]

All requests for a change in the examination committee must be approved by the student’s adviser, the appropriate graduate program coordinator/designee, the chair and/or dean and the dean of graduate studies.

In the event that a student fails his/her comprehensive examination, these guidelines apply:

1. The examination may be repeated within a period not to exceed one full semester from the date of the original examination only when it is the consensus of the examination committee that the student has a reasonable chance of mastering the necessary material.
2. The members of the original examination committee shall constitute the committee for the second examination (except for unusual circumstances and approved by the appropriate graduate coordinator/designee, the department chair, the dean of the college and the dean of graduate studies).

3. The second examination cannot be given within one month of the first examination and will be scheduled by the chair of the committee.

4. The committee shall require the student to do such additional work as it deems necessary.

5. If a student fails the second examination, the committee chair will notify the student if he/she will be required to take additional courses and/or to complete additional examinations recommended by the committee before being permitted to have a third, and final, examination.

A copy of the required work in preparation for a third examination is to be sent to the graduate program coordinator/designee, the department chair and/or the dean of the college and the dean of graduate studies. In no case shall a third examination be given until a complete semester has passed since the semester that the second examination was failed. Failure to achieve a minimum grade of B in each course required by the examination committee will disqualify a student from a third examination. Failure to pass the third examination will disqualify a student from receiving a master’s degree for the coursework taken. This does not exclude a student from beginning a new degree program at this institution, but any coursework toward the first unsuccessful degree program may not be applied toward a new one.