Present: Frank Black, Rosetta Washington, Kathy Evans, Robert Erk, Cris Whitlow, Michelle Arant, Emily Long, Ken Vogler, Barbara Hutcherson, Rhonda Shanklin, Robert Hartshorn, Karen Greenockle, James Petty, Ginny Esch, B.C. DeSpain

Opening:
Dr. Gulledge began the meeting by welcoming everyone and thanking them for their attendance. Dr. Gulledge then shared with the faculty that at the meetings she has attended lately she is hearing it stated that higher education is out of touch with public school education. She shared with everyone that she, Dr. Rakes and Dr. DeSpain have been working on a Teacher Warranty that will be between UTM and public school systems who wish to participate. The warranty simply states that we stand behind our graduates and are willing to assist if one of our graduates, hired by public schools, does not measure up to the standards set by system evaluations during the first three years of employment. A copy of the warranty was passed around for faculty members to peruse. Dr. Gulledge requested that the information remain in house until after a press release soon.

Minutes:
Dr. Esch moved that minutes from the previous faculty be approved. Dr. Erk seconded. Motion passed unanimously.

State Department:
Dr. Karen Greenockle discussed areas the State Department Team will be interested in when making their visit to UTM. She distributed an update from the Conceptual Framework Committee and a working draft of the Portfolio Review Tracking system (see attachments).

Institutional Review Board:
Dr. Frank Black reminded faculty that research involving human subjects must be approved by the IRB. He presented a handout (see attached) that explained what the IRB is and what function they serve. He also discussed proper procedures for submitting items for approval.

Dr. DeSpain:
Dr. DeSpain reinforced issues that Dr. Gulledge had covered earlier in the meeting. He fielded questions on various issues.

Adjournment:
The meeting adjourned at 4:35 p.m.