Present: Gene Annaratone, Michelle Arant, Frank Black, Becky Cox, Ann Duncan, Ginny Esch, Kathy Evans, Brenda Gulledge, Robert Hartshorn, Beverly Hearn, Patricia Hewitt, Claudia Joplin, James Petty, Rhonda Shanklin, Ken Vogler, Cris Whitlow

Guests: Mary Lee Hall and Daniel Pigg

Welcome and Celebrations
Dr. Gulledge welcomed the faculty and thanked them for being there. She said that Drs. Dan Pigg and Mary Lee Hall were there to talk to the faculty, and gave the floor to Dr. Hall.

Approval of Previous Minutes
Dr. Hewitt moved approval of minutes of the last meeting. Dr. Esch seconded, and the motion carried.

Informational Items – Dr. Hall
Dr. Hall informed the faculty that the NCATE report had not been sent out because the team does not yet have the area of improvement standard. She then said that this was actually okay, and that the team had misunderstood parts of our report. She again thanked the faculty for all their help.

She also reported on the question of whether or not the PEC should be a policy making body or simply advisory. She stated that she was supporting moving to an advisory committee. Dr. Hall said that Educational Studies is the only department to send feedback. A vote on this is expected in January. Dr. Ginny Esch asked when we would receive information on the vote. Dr. Pigg advised the faculty that their PEC representatives should be telling us the results or sharing the minutes.

Dr. Pigg advised the faculty that curriculum proposals will need to go to the Faculty Senate undergraduate curriculum committee by January 18. These are for changes for this year. He also advised the faculty that there would be a called Faculty Senate meeting on January 20.

He said that the General Education Proposals Rule can specify certain courses. He wanted to give the department a “heads up” and that there was a growing concern, that programs are picking what they want from General Education. Next year departments must be specific as to why they chose which courses from Gen Ed. Dr. Ken Vogler suggested that we send copies of matrices.
Dr. Pigg also reminded the faculty that whatever was decided regarding the PEC, a formal curriculum request must be sent forward because of the sign off line now included on that form.

Dr. Pigg also addressed the Teacher Education 301 course. One of things he shared was that music education majors will no longer take TCED 301. He was questioned as to whether it would pass through the Senate, and he replied, “Yes”. Dr. Pigg advised that there could be larger implications if this passed, for instance, English taught in Business, or History taught for English majors through the English department.

Dr. Kathy Evans stated that the core is very important. Although the Department of Music says they can teach candidates how to put a portfolio together, they are missing the point. There is a lot more to that class than portfolio preparation.

Dr. Frank Black asked if there are any NCATE requirements to keep them from doing this. He stated that it is the Dean’s responsibility to keep this kind of thing from happening. He advised that we need someone who can take responsibility and say this does not need to go to the Senate.

Dr. Patricia Hewitt stated that we could move their program to their department and not license them; however according to Jenny Hahn, she is the one who licenses them, and she is not a member of the Department of Educational Studies.

Dr. Pigg stated that this whole situation is being viewed as a turf war, but that he did not see any major exodus.

Old Business
a. Tabled item from October 1 faculty meeting: Discussion of TCED 302
   Dr. Hewitt reiterated that the proposal under discussion was removing 302 as a pre-requisite to TCED 303, and that they had to be admitted to TCED 302 before admission to the Teacher Education Program.

   Dr. Black stated that we do not want TCED 303 removed. He then moved that we continue the prerequisite of TCED 302 to TCED 303. Dr. Gene Annaratone seconded the motion. Motion carried with one dissention.

   Dr. Hewitt moved that Admission to Teacher Education Program remain with the addition of another section of TCED 302. Dr. Annaratone seconded the motion. Motion carried.

b. Faculty Senators
   The last ballot resulted in a tie, so Dr. Gulledge asked the faculty to vote for one from the ballot provided.
New Business

a. Reports:
   Undergraduate Committee – Dr. Ken Vogler
   Dr. Vogler thanked the faculty for voting on the Business Education proposal and indicated that he was working on the middle school program.

   Graduate Committee – Dr. Kathy Evans
   Dr. Evans advised the faculty that there was nothing to report from the committee at this time.

   Faculty Senate – Drs. Frank Black, Ann Duncan, Ginny Esch, Robert Hartshorn
   The departmental senate representatives said they had nothing to report.

   Graduate Program – Dr. Jim Petty
   Dr. Petty said that EDAS was asking for a change in the application requirements. Currently, eight months of teaching experience is required. The EDAS faculty requested that this be changed to a requirement of three years teaching experience rather than eight months. Dr. Hewitt so moved, and Dr. Esch seconded.

   Dr. Black stated that we would need to communicate this with the students, that they should know about the additional needed experience.

   There was a call for the question. The motion carried. (Note: Since students have been approved for spring semester under the old requirements, this will be effective fall semester 2005.)

   Dr. Petty advised the faculty that the Graduate Office was also looking at the comp exams. He stated that they are tied into a course we no longer have. He also reported that we currently have 600 graduate students.

   Dr. Petty reported that the comps needed standardizing, and that the reason for the comps needed to be considered (whether they were actually still needed). Dr. Black suggested that they also look at how the committees are selected.

   Dr. Petty also advised the faculty that there would be a meeting in Ripley soon regarding a possible center there. There is a possibility of two courses in the spring. A building is available, and there is consideration of getting grants to redo the building. The possible constituents in Ripley are interested in business courses, as well as education.

b. Faculty Searches Approved
   Dr. Gulledge reported that approval has been given to search for faculty for an EDAS position and for a technology position. A doctorate will be required in the appropriate area. She advised the faculty that we will use statistics from the spring schedule to decide how many new faculty we need to request. Many currently employed teachers need a masters for SACS accreditation, and a large number of administrators will be retiring in the next five years. A question was raised about a generalist position. Dr. Gulledge stated that we need more faculty, and that this concern would be a priority at the budget hearing.
c. Proposal to Change Name of Department – Dr. Robert Erk
Dr. Erk was not in attendance, and asked Dr. Petty to put his item forward for consideration. Dr. Erk proposed change the department’s name to Educational Studies, Counseling, and Leadership. There was some minor discussion, but no action was taken.

d. Proposal Regarding Faculty Participation in Commencement – Dr. Frank Black
Dr. Black reminded the faculty that departments are required to have 50% of their faculty participate in commencement each semester, except for summer. He proposed that we choose or volunteer who is to participate in fall and who in spring. He said that we could identify who would participate at each one, but that we could rotate if we needed to, in case something came up. Dr. Gene Annaratone so moved. Dr. Hartshorn seconded the motion. There was a call for the question, and the motion carried. Dr. Gulledge said that a sign up sheet would be provided.

e. Promotion and Tenure Committees
Dr. Gulledge called attention to a listing of the Promotion and Tenure Committees, provided in the handouts, and advised that the department needed to approve them. Dr. Petty moved to approve the committees as listed. Dr. Hewitt seconded, and the motion carried.

f. Planning and Assessment
Dr. Gulledge reminded the faculty that Planning and Assessment conferences would be held with each faculty member soon after the Christmas holidays, and that a summary of how they felt they had met their goals was also needed prior to the conference.

g. Other
A handout on Freshman Studies would be distributed later today.

Dr. Cris Whitlow is our representative for Scholar Fest. Dr. Gulledge encouraged the faculty to work with her on this project.

The topic of equity pay has been tabled in the Senate.

Adjournment at 10:45 a.m.

Announcements:
(1) Please turn in grades for seniors by Friday, December 17, 2004.
(2) Future Faculty Meetings (9:15 a.m., 124 Gooch):
   January 21, 2005; February 11, 2005; March 11, 2005;
   April 8, 2005; May 13, 2005