Department of Educational Studies  
Faculty Meeting Minutes  
September 22, 2005, 11:00 a.m., 207 Gooch  

Present: Gene Annaratone, Michelle Arant, Frank Black, Robert Erk, Ginny Esch, Kathy Evans, Brenda Gulledge, Patricia Hewitt, Barbara Hutcherson, Glenda Rakes, Cherry Watts, Cris Whitlow  

1. Welcome  
Dr. Brenda Gulledge called the meeting to order at 11:00 a.m. For Celebrations, she announced that Dr. Gene Annaratone has a new grandson. Appreciation was expressed to Dr. Annaratone for his many years of service to the STEA. Dr. Ginny Esch has assumed the role of adviser to the STEA. Dr. Annaratone and Dr. Esch teamed together last year in working with STEA. They are continuing to work together this year as Dr. Esch assumes full responsibility for advising duties. A special STEA recognition meeting will be held in the Spring to honor Dr. Annaratone’s years of service.  

2. Approval of Minutes  
Dr. Gulledge asked if there were any additions or corrections for the April 15 faculty meeting minutes. There were none. Dr. Michelle Arant made a motion for approval and Dr. Ginny Esch seconded the motion. Motion carried and minutes were approved. Dr. Gulledge asked if there were any additions or corrections for the September 1 faculty meeting minutes. There were none. Dr. Esch moved approval. Dr. Evans seconded the motion. Motion carried and the minutes were approved.  

3. Committee Reports  
Dr. James Petty had earlier asked Dr. Patricia Hewitt to mention the ongoing portfolio issue. There has been discussion about various ways of teaching a portfolio course, including resurrecting TCED 211 and adding hours to the class. Dr. Gulledge suggested that the undergraduate curriculum committee discuss this and bring a proposal to the faculty at a later date.  

4. Ballot for Committee Assignments  
Dr. Gulledge explained how the ballots were set up and said that they would be put in the mailboxes after the faculty meeting. She asked that the completed ballots be returned to Kristy Crocker by Monday, September 26, 2005, 12:00 p.m. One of the first priorities of each committee will be to create operating papers. A grid will be created for the departmental committees to show exactly who is on all committees and when they will rotate off.  

5. Quality Enhancement Plan Topics  
Dr. Gulledge announced that the Quality Enhancement Plan will not replace the three-year plan, but will enhance the plan. Dr. Gulledge advised that Dr. Hall asked for faculty input to determine which area the campus should focus on. The topics are:  
- Multi-Disciplinary/Cultural Experiential Learning
- Student Success (The Faculty Senate liked this one.)
- Focus on Best Teaching Practices
- Critical Thinking Through Engagement in Reality-Based Learning
- Academic Learning Communities In and Out of Class Settings
- Enhancing Special Ability Learning
- Regional Impact
- Enhance Student Scholarly Activity such as “Scholarfest”.

This is campus-wide, not just for Educational Studies. The department is to give input to the Dean. During discussion among the faculty about the topics, it was stated that “Regional Impact” would be something we would be able to do because UTM does have regional impact. “Best Teaching Practices” could be hard to implement. Although faculty need to model best practices to students, if the student teachers, interns or practicum students are not shown best practices in the schools or are told to do the opposite, it negates that effort. “Student Success” would be a good topic because of the current efforts across campus, including the new TRIO grant.

After further discussion, it was decided that the department’s choice is “Student Success.”

6. Reminder: Equipment Request/Checkout Form
Dr. Gulledge asked the faculty to complete the form included in the information packet distributed on September 16, 2005 and return it to Kristy Crocker. She reiterated the liability issue if these forms are not on file, stating that if something happens to the university-owned faculty rotation computers or other equipment while taken off-campus, the faculty member would be responsible for replacing the equipment.

7. Schedule J
Dr. Gulledge advised the faculty that the Schedule J budget requests were due September 30 and asked if the faculty had any additional equipment requests. Additional video equipment was mentioned, as well as a new printer for the 239 outer office area.

8. Adjournment
Dr. Arant made a motion for adjournment, and Dr. Esch seconded the motion. The motion carried and the meeting was adjourned at 11:30.