

Action Research Proposal - Evaluation Rubric

Introduction to the Study

Introduction	5 points
Provide a general overview of the proposal.	
Provide a clear direction for the action research.	
Statement of the problem	5 points
Describe some problem in K-12 education. Answer the question, "What is a concern in my practice?"	
Identify a concern that you can do something about, in relation to the quality of student learning.	
Select some aspect of your teaching or other work within the school that relates to what is important to you about students' learning.	
Demonstrate that the action research project will have direct relevance to your work in a school.	
Purpose of the research	10 points
Describe the motivation for improving your own situation or a situation that you have observed in your school.	
Description of the innovation	5 points
Describe the planned innovation or new method/technique that you believe will improve your own situation.	
Goals of the innovation	10 points
Describe the potential objectives and goals of the innovation.	
Describe how these goals are aligned with state/national curriculum standards.	
Connections to educational standards	10 points
Provide the educational or curriculum standards to which you are linking your plan for improvement.	
Provide standards for each curriculum area you involve in your plan.	
Description of the school setting	5 points
Describe the school setting in which the innovation will be applied.	
<ul style="list-style-type: none"> • demographics of students (e.g., ages, ability challenges); 	
<ul style="list-style-type: none"> • classroom environment (e.g., resources, materials, limitations, subject); 	
<ul style="list-style-type: none"> • other relevant contextual information (e.g., political or community influences). 	

Review of Literature

Educational significance of the action research	20 points
Describe the need in your situation for the innovation.	
Describe how your need relates to the educational needs of your colleagues as presented in the journal articles you have read.	
Definition of the Variables	5 points
Clearly define all of the variables or factors involved in the implementation of the innovation or new method/technique.	
Research Questions	10 points
Describe the questions you want to answer.	
Describe how these questions related to the information you have read in the journal articles.	

Summary of the Plan of Action

Materials Needed	5 points
Describe the materials that you will need to implement your plan of action, including the materials you will need to create and the materials that are available.	
Overview of the Project	30 points
Describe exactly how you will implement the innovation.	
Describe each part of the plan in detail.	

Evaluation Plan

Data Collection	20 points
Instruments/Measures	
List the instruments/measures you will use to answer each research question.	
Provide a detailed description of the measure(s) you use.	
Describe how you plan to assess the innovation you plan to implement and answer the research questions using the instruments/measures.	
Describe how you know that each assessment is reliable.	
Describe how you know that each assessment is valid.	
Methods	
Describe in detail the process you will use to collect the data.	
Ethical Considerations	
Describe your plan for protecting the research subjects.	
Describe the process for notification and obtaining permission to conduct research in your school.	

Write a letter of consent that would be appropriate for your study and include it as Appendix A.	
Data Analysis	5 points
Present methods for data analysis for each instrument or measure that you use that will provide sufficient information from which to draw appropriate conclusions.	
Present methods for data analyses that will provide an adequate basis for conclusions that reflect unbiased findings rather than an invention of the teacher researcher's preconceptions.	
Use of Findings	5 points
What potential impact will the results of this study have on you, your students, and/or your school?	
What factors will be involved in implementing changes that are needed based on your research?	

References

Reference List	10 points
Are the references in proper APA format?	
Is there a minimum of 3 research articles from journals?	
Is there a minimum of 2 practitioner-based articles?	

Mechanics

Mechanics – Format, Spelling, Grammar	15 points
Is the piece grammatically correct?	
Are there any misspellings and/or typographical errors?	
Are there errors in sentence structure and/or punctuation?	
Is the paper in proper format (per the template provided)?	