welcome to our nest!
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Welcome

Welcome home, Skyhawk!

Thank you for choosing to fly with us at the University of Tennessee at Martin!

The college experience is full of new beginnings. It’s about figuring out who you are and forging your own trail to the future, and we’re ready to help you all along the way! UT Martin has a team of outstanding faculty and a variety of enriching programs to provide you with guidance both inside and outside of the classroom.

Get out of your comfort zone while at the university! You can travel abroad through the international travel-study or student-exchange programs, join a Greek or professional organization or an academic club, tackle an internship, volunteer in the community or participate in one of our leadership training programs. However you choose to spend your time at UT Martin, be sure to engage in the total collegiate experience. You won’t regret it!

A UT Martin education excels in many ways. Here are just a few I thought might interest you:

• The Princeton Review has listed UT Martin as a “Best College in the Southeast” for 19 consecutive years.
• U.S. News & World Report 2022 Best Colleges edition ranks UT Martin 14th among Best Colleges for Veterans; 15th among Top Public Schools-Regional Universities South; and 31st among Regional Universities South (public and private).
• Our award-winning, student-operated radio station, WUTM 90.3 FM “The Hawk,” celebrated 50 years of broadcasting in 2021.
• UT Martin students’ satisfaction with their entire educational experience ranked first in the latest survey information among Tennessee public universities.
• UT Martin is home to the first and only meteorology concentration in Tennessee and is one of fewer than 30 institutions nationally to offer four-year academic preparation in the field of Veterinary Health Technology. We are also one of few universities in our region to offer bachelor’s degrees in manufacturing engineering and mechatronics engineering.
• The new $65 million Latimer Engineering and Science Building opens in fall 2022. The building will house the university’s STEM programs.

Thank you for being here! I look forward to seeing who you will become.

All the best,

Keith S. Carver, Jr.
Chancellor
1. Complete the Free Application for Federal Student Aid (FAFSA) [fafsa.gov](http://fafsa.gov)

2. View and accept financial aid awards. Instructions are on page 7.

3. Submit your immunization records at [utm.edu/immunization](http://utm.edu/immunization)

4. If your parents are teachers or state employees, submit your fee waiver to the Bursar's Office after July 1. This will have to be completed each semester. [utm.edu/bursar](http://utm.edu/bursar)

5. Pay fees and secure classes by Sept. 1

6. Purchase books online with the instructions below or visit the UTM Barnes & Noble Bookstore in the Boling University Center.
   - Log on to your UT Martin portal
   - Click Banner Self-Service
   - Click "Students"
   - Click "Order Textbooks Online"

7. Classes begin Monday, Aug. 22.

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**2022 Student Checklist**

**Fall 2022**

All dates are subject to change, check UTM email for updates.

- Aug. 22: Classes Start
- Sept. 5: Labor Day
- Oct. 1: Homecoming
- Oct. 14: Last Day to Drop a Class
- Nov. 5: Family Weekend
- Nov. 7-11: Begin Advising & Early Registration (Spring 2023)
- Nov. 23-27: Thanksgiving Holiday Break
- Dec. 5-9: Final Exams
- Jan. 12, 2023: Spring Classes Begin

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(731) 881-7080 or utm.edu/centers
Money Matters

TYPES OF FINANCIAL AID
Scholarships: Scholarships are given in recognition of what you've accomplished through academic study, talent, service projects and/or future goals.

Grants: Grants are typically awarded based on financial need.

Loans: Student loan programs let you borrow money to help pay for your education. Repayment of most educational loans begins after you graduate. Because loans must be repaid, you should plan your borrowing carefully.

Work-Study: If you qualify through the FAFSA, the Federal Work-Study program gives you the opportunity to work part-time while going to school.

GETTING STARTED WITH FINANCIAL AID
File the FAFSA each year beginning October 1.

• If we need additional documents from you for verification purposes, we will let you know via email. You can also view your financial aid requirements in your UT Martin portal.

Receive financial aid awards
• These are available in your UT Martin Portal.

Accept or decline financial aid awards
• Look under “Registration and Aid” in your UT Martin Portal.

• First-time borrowers for loans: Follow through with step 2 (complete the Master Promissory Note) and step 3 (Complete Online Entrance Loan Counseling).

• Satisfactory academic progress: Students receiving federal aid must meet standards in three areas:
  1. Completion rate
  2. Cumulative grade point average
  3. Maximum time frame

We’re here to help you achieve your educational goals. Please remember that we’ll communicate all financial aid and payment needs through your UT Martin email. Please check it regularly!

SATISFYING FEES
The Bursar’s Office at UT Martin is responsible for billing of student tuition accounts. For the most up-to-date costs, visit the Bursar’s Office web site at utm.edu/tuition.

Fees for Fall 2022 will be announced in early July after approval by the University of Tennessee Board of Trustees. All fees for Fall 2022 should be satisfied by Thursday, Sept. 1.

Once your fees are assessed in July, you will be able to view your bill in your UT Martin portal.

Installment Payment Plans: You can sign up for an installment payment plan, which distributes your remaining tuition and fees balance into four payments throughout the fall semester. Deadline is 5 p.m., Sept. 1.

Books/Supplies: Students who are receiving more financial aid than they are being billed for may use a portion of that money to pay for books at our bookstore. We refer to it as a book voucher; however, you’re actually getting some of your excess financial aid added to your Skyhawk Card in advance. Check with the Bursar’s office for more information.

Estimated cost: $750 per semester

E-Refunds: Refunds can be deposited directly to student bank accounts by signing up for e-refunds as explained at utm.edu/bursar under the E-Refund tab. If direct deposit is not established, then a refund check will be mailed to the student’s address. Be advised, there will be a delay with paper checks.

E-Bills: Current students will be billed electronically by email unless they sign an Election for Paper Bill Form in the Bursar’s Office.

FALL SEMESTER FEES ARE DUE THURSDAY, SEPT. 1.

Office of Financial Aid and Scholarships:
224 Clement Hall
utm.edu/finaid
(731)881-4677
faquestions@utm.edu

Bursar’s Office
224 Clement Hall
utm.edu/bursar
(731)881-4677
bursar@utm.edu

(731) 881-7080 or utm.edu/centers
Student Success Center

utm.edu/success | (731)881-7723 | success@utm.edu

Testing Services – (Clement Hall, Room 211) (731)881-7727 | utm.edu/testing

We offer a variety of exams, including ACT Residual, Praxis, GRE, MCAT World Language, CLEP, GMAT, Pearson Vue, HiSet, GED and proctoring services.

Disability Services – utm.edu/disability

Services include, but are not limited to, approval of academic accommodations, assistive technology for hearing and visually impaired students, and literacy technology accommodation for students with documented disabilities.

Tutoring Services

As a regional center student, you have access to the online tutoring service, tutor.com. Access to tutor.com can be found via Canvas.

Regional center students also have access to an in-person writing lab at each center.

Skyhawk Card

What is a Skyhawk Card?

Your Skyhawk Card is your campus ID that provides you access to a variety of campus-wide services. It is an all-inclusive card for students, faculty and staff serving as:

- Personal identification
- Campus debit card
- Book and computer advances from pending excess financial aid (available 4 weeks prior to first day of classes)
- Meal plan card

Your Skyhawk Card Grants You Access to:

- Student athletic events
- Student Recreation Center
- Elam Center Campus Recreation facilities
- Printing in computer labs
- Library copier
- Library card
- Assigned residence hall

What Are the Benefits?

- No need to carry cash.
- In case of loss or theft, account balances can be suspended immediately on the lost card by visiting the Skyhawk Card Services window in the One Stop Shop (224 Clement Hall) or by calling (731) 881-4677. Balances will be transferred to the new card you purchase at the Skyhawk Card Services window.

To request a Skyhawk Card:

1. From your UT Martin Portal Account, click “Banner-Self Service” and then click “Personal.”
2. Click “Upload a photo for Skyhawk ID Card.”
3. Complete the Skyhawk Card ID Request Form.

IMPORTANT: Education, nursing, and social work majors may be required to have an individual Skyhawk Card for workplace/clinical site visits. Please be sure to submit your request!
Vehicle Information

Our regional center students are always welcome at UT Martin and the Department of Public Safety would like your time on campus to be successful and enjoyable.

Parking permits are required to use campus parking areas. A visitor parking permit request can be made in advance online and are always available at no charge at the Department of Public Safety, 24 hours a day.

When planning your visit to campus, please plan ahead by requesting a visitor parking permit online. Online visitor parking permits are processed during business hours, Monday through Friday between 7:30 a.m. and 4:30 p.m.

To request a parking permit:
1. Visit www.utm.edu/departments/publicsafety/
2. Click Online Visitor Parking Permit
3. Click Visitor Request Form

If you have any questions, call Public Safety at (731)881-7778.