

## **Teaching Effectiveness Advisory Committee**

### **Purpose**

The Teaching Effectiveness Advisory Committee (TEAC) has two purposes: (1) to supervise the selection process of UT Martin's Coffey Outstanding Teaching Award and the Cunningham Outstanding Teaching/Scholar Award; and (2) to review and select topics for the Fall Faculty Teaching Effectiveness Workshop.

### **Guidelines for Committee**

#### Composition of Committee:

The Committee shall be composed of no more than 8 members each year as follows:

1. The Director of the Office of Research, Outreach, and Economic Development shall serve on the committee in an ex-officio capacity and will chair the committee.
2. The committee will be composed of no more than seven (7) faculty members with at least one representative from each of the five colleges.
3. Recipients of the Coffey Outstanding Teacher Award and the Cunningham Teacher/Scholar Award agree to serve a two-year term on the TEAC through their acceptance of the award. The two-year term will begin the year after the award is accepted.
4. If a college is not represented on the committee, the Dean of the unrepresented college shall submit the name of a faculty member eligible to serve on the TEAC to the Executive Director of the Office of Research, Outreach, and Economic Development to serve for a term of one year.
5. In the event a committee member is nominated for either of the awards, that committee member shall recuse himself/herself from the committee that term only for the purpose of reviewing application materials. The committee member will continue to perform any other duties of the committee. The committee shall then select a temporary replacement for that committee member.

#### Timeline:

1. The committee will meet the 3<sup>rd</sup> Monday in September to discuss the Coffey and the Cunningham Awards Programs
2. The committee will review portfolios between December 1 and February 1.
3. The committee will meet during February to discuss the reviews and selected awardees.

#### **Reporting Channel:**

Provost and Vice Chancellor for Academic Affairs