The University of Tennessee at Martin Student Classification Decision Tree  
Office of University Outreach

**LEVEL 1 STUDENT**

Student works under supervision of Camp Director at all times and has no direct contact with minors.

Student must:

- Read Standards of Conduct for Covered Adults – Appendix E
- Read and Sign TN Law on Mandatory Reporting of Child Abuse and Child Sexual Abuse. [Appendix B](#)

Agent:

- Initiate background check (BGC) for student (every four years).*

**LEVEL 2 STUDENT**

This student has direct contact with minors with no overnight involvement and no frequent contact for longer than two weeks with minors.

Student must:

- Read and Sign TN Law on Mandatory Reporting of Child Abuse and Child Sexual Abuse. [Appendix B](#)
- Complete Child Protection Training (Online in K@TE or face-to-face) every two years. [https://hr.utk.edu/child-protection-training-for-covered-adults/](https://hr.utk.edu/child-protection-training-for-covered-adults/)
- Read Standards of Conduct for Covered Adults – Appendix E

Agent/Designate:

- Initiate background check (BGC) for student (every four years).*

**LEVEL 3 STUDENT**

This student has direct contact with minors with possible overnight involvement and does have frequent contact for longer than two weeks with minors.

Student must:

- Read and Sign TN Law on Mandatory Reporting of Child Abuse and Child Sexual Abuse. [Appendix B](#)
- Complete Child Protection Training (Online in K@TE or face-to-face) every two years. [https://hr.utk.edu/child-protection-training-for-covered-adults/](https://hr.utk.edu/child-protection-training-for-covered-adults/)
- Read Standards of Conduct for Covered Adults – Appendix E
- If transporting students, must have a valid driver’s license.

Agent/Designate:

- Initiate background check (BGC) for student (every four years).*

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*If the student has a current BGC on file with partnering agency/organization, you do not need to initiate BGC. A copy of the BGC must be submitted to the Camps Office.