

**Composing a Harmonious Case for Compliance
in 6.1 (Full-time Faculty) and 6.2.b (Program Faculty)**

SACSCOC Annual Meeting
December 2-9, 2020

Contact Information:

Stephanie Kolitsch
Director of Accreditation, SACSCOC Liaison
University of Tennessee at Martin
skolitsc@utm.edu
731-881-7477

Patty Q. Flowers
Assessment Coordinator
University of Tennessee at Martin
pflowers@utm.edu
731-881-3477

Websites referenced in presentation:

Accreditation and Assessment website: <https://www.utm.edu/assessment/>
(Click on “Assessment Forms” to access all of our assessment and accreditation-related templates.)

IPEDS College Navigator: <https://nces.ed.gov/collegenavigator/>

Tennessee Accreditation Network: www.utm.edu/tan/

Sample Workload Summary Table:

Dept./College	Fall 2017			Spring 2018		
	< 0.8	0.8 ≤ x ≤ 1.3	> 1.3	< 0.8	0.8 ≤ x ≤ 1.3	> 1.3
Agriculture, Geosciences, and Natural Resources	4 (12.9%)	24 (77.4%)	3 (9.7%)	2 (6.3%)	30 (93.8%)	0 (0%)
Family and Consumer Sciences	0 (0%)	5 (83.3%)	1 (16.7%)	0 (0%)	6 (100%)	0 (0%)
College of Agriculture and Applied Sciences	4 (10.8%)	29 (78.4%)	4 (10.8%)	2 (5.3%)	36 (94.7%)	0 (0%)
Visual and Theatre Arts	1 (8.3%)	12 (83.3%)	1 (8.3%)	1 (8.3%)	11 (91.7%)	0 (0%)
College of Humanities and Fine Arts	5 (6.3%)	71 (89.9%)	3 (3.8%)	3 (3.8%)	71 (89.9%)	5 (6.3%)
University-Wide	17 (6.1%)	239 (85.4%)	24 (8.6%)	17 (6.1%)	238 (85%)	25 (8.9%)

Sample Program Summary Tables:

**Semester Credit Hours Taught by Full Time vs Part Time Faculty
Disaggregated by Undergraduate Program
Main Campus**

(Semesters in which the percentage of semester credit hours taught by full-time faculty fall below 70% are highlighted in yellow.)

College	Program		Fa 15	Sp 16	Fa 16	Sp 17	Fa 17	Sp 18
College of Applied Sciences	B.S. with a major in Geosciences	Number of FT	78	91	86	67	67	73
		Percent of FT	100	100	100	100	100	94.8
		Number of PT	--	--	--	--	--	4
		Percent of PT	--	--	--	--	--	5.2
	B.S. with a major in Agriculture	Number of FT	266	195	279	285	279	286
		Percent of FT	94.3	93.8	95.2	94.4	93.9	92.6
		Number of PT	16	13	14	17	18	23
		Percent of PT	5.7	6.3	4.8	5.6	6.1	7.4
		Number of FT	258	110	266	272	245	267

**Semester Credit Hours Taught by Full Time vs Part Time Faculty
Disaggregated by Undergraduate Program
UT Martin Selmer Center
Aggregate 2017-18**

(Semesters in which the percentage of semester credit hours taught by full-time faculty fall below 40% are highlighted in yellow.)

College	Program		Online + Hybrid		Selmer		Total	
			Fa	Sp	Fa	Sp	Fa	Sp
CAAS	B.S. with a major in Agriculture	Number of FT	57	69	--	--	57	69
		Percent of FT					70.4	79.3
		Number of PT	18	12	6	6	24	18
		Percent of PT					29.6	20.7
IGA	B.S.B.A. with a major in Management	Number of FT	24	39	3	6	27	45
		Percent of FT					37.0	61.6
		Number of PT	40	25	6	3	46	28
		Percent of PT					63.0	38.4

Sample Dual Enrollment Summary Table:

**Dual Enrollment Course Offerings
2016-2018**

Location	Disc	Num	Title	Hrs	Fa 16	Sp 17	Fa 17	Sp 18
Adamsville High School	BIOL	110	Intro Cell Biology & Genetics	4	X		X	X
Briarwood Junior High School--Camden	ENGL	111	Composition	3	X		X	
	HIST	201	Hist Of U S	3	X		X	
	HIST	202	Hist Of U S	3		X		X
	ENGL	112	Composition	3				X
Clarksburg High School	PLSC	110	Intro Plant & Soil Sci	3	X	X		X

Sample General Education Summary Table:

General Education
Biological and Physical Systems
Semester Credit Hours Taught by Full Time vs Part Time Faculty

	Fa 16	Sp 17	Fa 17	Sp 18	Fa 16	Sp 17	Fa 17	Sp 18
	Main Campus				UT Martin Ripley Center			
Number of FT	208	184	196	212	--	4	--	--
Percent of FT	96.3	93.9	89.1	96.4	--	33.3	--	--
Number of PT	8	12	24	8	12	8	12	12
Percent of PT	3.7	6.1	10.9	3.6	100	66.7	100	100
	UT Martin Jackson Center				UT Martin Parsons Center			
Number of FT	4	4	4	--	12	4	8	4
Percent of FT	50	33.3	100	--	37.5	14.3	28.6	16.7
Number of PT	4	8	--	--	20	24	20	20
Percent of PT	50	66.7	--	--	62.5	85.7	71.4	83.3

Sample Worksheet for Calculating FT vs. PT Percentages in General Education:

#	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	INSTR	SUBJ	CRSE	SECT	TITLE	MAIN CAMPUS	PW - Ripley Center	JS - Jackson Center	PX - Parsons Center	PE - Selmer Center	SA - Somerville Center	ONLINE	Dual Enrollment	Dual Enrollment Location	PROGRAM TOTAL	
2	FULL TIME															
3	Brannen, Sally	ENGL	111	4	Composition		3									
4	Brannen, Sally	ENGL	111	8	Composition		3									
16	Elam-Derks, April	ENGL	111	2A9	Composition							5				
17	Elam-Derks, April	ENGL	111	3M1	Composition									3	Gleason High School	
18	Elam-Derks, April	ENGL	111	3J1	Composition				3							
29	Glass, John	ENGL	111	898	Composition		3									
30	Gouldier, Ashley	ENGL	111	881	Composition										3	Wall High School
31	Gouldier, Ashley	ENGL	111	NC8	Composition		3						3			
32	Gouldier, Ashley	ENGL	111	PS1	Composition										3	Fayette-Ware High School-Somerville
33	Gouldier, Ashley	ENGL	111	PW1	Composition			3								
69	Williams, David	ENGL	111	NC1	Composition								3			
70	Williams, David	ENGL	111	NC4	Composition								3			
71																
72					TOTAL FULL TIME CREDIT HOURS	144	9	3	9	3	3	6	24	12		228
73																
74					PERCENTAGE FULL TIME CREDIT HOURS	82.75862069	100	50	60	20	100	60	36.36363636			72.91096667
75																
76																
77	PART TIME															
78	Bishop, William	ENGL	111	3	Composition		3									
79	Bishop, William	ENGL	111	13	Composition		3									
80	Bishop, William	ENGL	111	A21	Composition										3	Gibson County High School-Dyer
81	Duncan, Cynthia	ENGL	112	PE1	Composition						3					
94	Jones, Lew	ENGL	111	PK3	Composition										3	Dickson County High School-Dickson
103	Watten, Lana	ENGL	112	13	Composition		3									
104																
105					TOTAL PART TIME CREDIT HOURS	30	0	3	6	12	0	0	0	21		78
106																
107					PERCENTAGE PART TIME CREDIT HOURS	17.24137931	0	50	40	80	0	20	63.63636364			27.08113113